

Punctuating Quotes

- ✓ Periods and commas always go inside the final pair of quotation marks.

"You forgot me," Tommy said.

- ✓ If the speech is a question or an exclamation, the question mark or the exclamation mark goes inside the final pair of quotation marks.

"My goodness!" Sue exclaimed.

- ✓ When the quotation is neither a question nor an exclamation—question marks and exclamation marks go outside the final pair of quotation marks.

What is the theme of "The Birth Mark"?

- ✓ For a quotation within a quotation—use single quotation marks.

Morgan says, "The title 'The Uses of Style' does not refer to music."

- ✓ Never use more than one punctuation mark at a time.

NO: *"Can you believe it?," Tom asked.*

YES: *"Can you believe it?" Tom asked.*