

How To Apply

Contact a program representative at a location near you or apply online at: www.friends.edu/application-0

E-MAIL learn@friends.edu
WEB SITE www.friends.edu
WICHITA 316-295-5901
LENEXA 913-233-8700
TOPEKA 785-272-9595
TOLL FREE 800-794-6945

Credit Transfer Policies

- Official transcripts must be mailed directly from the educational institution to Friends University.
- Transcripts stamped “issued to student” cannot be accepted as Admissions and Records.
- Please have transcripts sent to:
 Admissions Processing
 Friends University
 2100 W. University Ave.
 Wichita, KS 67213

Technical Requirements

PC Minimum Recommendations

- Current version of Microsoft Windows operating system
- Current version of Microsoft Office
- Antivirus Protection (McAfee Antivirus available free to students)
- High-speed Internet access
- Active e-mail account (available free to students)

MAC Minimum Recommendations

- Current version of MAC operating system
- Current version of Microsoft Office for MAC
- High-speed Internet access
- Active e-mail address (available free to students)

* Academic programs may have specific technology requirements that exceed these listed above.

Program Overview

The Master of Arts in Christian Ministry (MACM) degree offers accredited graduate theological education to students preparing for a variety of roles in Christian service. While rich in academic content, the clear focus is on preparation for and improvement of practical ministry. Instruction is oriented toward developing effective tools with which to serve Christ in daily life, in the church or in para-church organizations.

The coursework for MACM is designed around seven core courses of three hours each, which provides the common foundation for each of the 15-hour specialization areas. Five areas of specialization include Biblical Studies, Christian Service, Family Ministry, Spiritual Formation and Contemporary Worship and the Arts. Certificates in ministry studies and spiritual formation are available to those not seeking a graduate degree. For more information, check the Options for Non-Degree Bound Students section.

Admissions Requirements

In addition to the requirements stated under the Graduate Admissions Policy of the University catalog, the requirements for admission to the Master of Christian Ministry are as follows:

- A signed, completed application and a \$45 application fee (\$65 international fee).
- A baccalaureate degree with a grade point average of 2.75 or higher from an accredited institution.
- An official transcript from the institution granting bachelor’s degree or graduate degree.
- Two letters of recommendation.
- Completion of program interview process.
- The Bible Tutor Self-Test will be administered as an admissions requirement to the MACM program. Those students who achieve a sub-standard result, defined as below 80 percent accuracy, will be requested to purchase the Bible Tutor CD-rom (approximately \$50) in order to prepare to retake the exam while in the program.
- Written approval of admission by the program director after review of the admission requirements.

Mode of Delivery

- One night a week
- Cohort model
- Small class size
- Flexible scheduling

Hours/Length

- 36 credit hours
- 24 months

Certification

- Certificate in Ministry Studies
- Certificate in Spiritual Formation

About the Program Director



Dr. Christian D. Kettler

Professor of Theology and Philosophy

B.A. Friends University
 M.A. Fuller Theological Seminary
 M.Div. Fuller Theological Seminary
 Ph.D. Fuller Theological Seminary

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Options for Non-Degree Bound Students

Graduate Certificate in Ministry Studies: Available for the student who does not need or want a master’s degree but desires biblical and theological training. Students must satisfactorily complete 21 hours of the regular courses offered in the Master of Arts in Christian Ministry. A minimum of 18 of the 21 hours must be from the core curriculum.

Graduate Certificate in Spiritual Formation: Available for the student who desires an introduction to the study, process, experience and necessary skills of ministry in spiritual formation. Students must satisfactorily complete 18 hours of core courses for the MACM Spiritual Formation Specialization area plus the course Study and Prayer in Retreat.

PROGRAM INFORMATION

EXPERIENTIAL LEARNING CREDIT

Students pursuing the MACM degree program may apply for up to 6 hours of graduate credit where significant and effective experience parallel to course requirements can be validated. Such credit must be requested and validated in written form and the University's standard fee for Experiential Learning credit applies. No more than a combined total of 6 hours of transfer credit and Experiential Learning credit can be accepted.

WORKSHOP CREDIT

A variety of short-term workshops are certified for graduate credit applicable to the MACM degree program. A limited number of these may be utilized to meet electives and certain required courses in the MACM program where the workshop content is consistent with the requirement.

Enrollment and fees are submitted to the MACM office of the University. Credit enrollment requires assigned reading and/or other related work before and/or after the workshop experience.

AUDIT ENROLLMENT

A limited number of MACM audit enrollments are permitted in regularly scheduled classes with the instructor's consent and where room in the class exists. The Audit option is not open for Directed Study and Independent Study enrollments. The cost for Audit enrollment is one-half regular class tuition. Audit enrollments must submit an application and must be interviewed by the program director. Transcripts do not need to be submitted for admission. Audit enrollments do not qualify for financial aid.

"PERSONAL ENRICHMENT" CLASSIFICATION

Applicants 30 years or older without a college degree may be admitted and enrolled as a "Personal Enrichment" student in regularly scheduled MACM classes. The intent of this option is to permit older intellectually alert students the benefit of participating in ministry enhancing learning opportunities.

Audit enrollment is open to those admitted, and credit enrollment is open to those who score well on a standard English exam. Neither Directed Study nor Independent Study is open to the "Personal Enrichment" student. General requirements for classes, including standards for grading, are identical for all students enrolled for credit. All students should submit the regular graduate application and fees. Those approved by the program director for credit enrollments should also submit transcripts and recommendations.

No "Personal Enrichment" student is eligible for a graduate degree, but a "Certificate of Ministry Studies" will be awarded to the student completing credit enrollment in the seven core courses (21 hours). Credit hours earned as a "Personal Enrichment" student may be applied as "college hours" toward undergraduate programs offered at Friends University to the extent the hours and courses are applicable to any particular program.

OPTIONS FOR NON-DEGREE BOUND STUDENTS

A. Credit Enrollment

A limited number of students not enrolled in the degree program may, with prior approval, register for an individual core course for credit. Such students must submit the regular application and transcripts and be eligible for admission to the program.

B. Graduate Certificate in Ministry Studies

Available for the student who does not need or want a master's degree but desires biblical and theological training in order to better equip one's self for Christian service. Students must satisfactorily complete 21 hours of the regular courses offered in the Master of Arts in Christian Ministry program. Eighteen of the 21 hours must be from the core curriculum. The additional three hours may be from the core curriculum or from one of the regularly offered courses in one of the specializations (Christian service, biblical studies, family ministry and church music).

C. Graduate Certificate in Spiritual Formation

This certificate non-degree program is for the professional and nonprofessional ministry student who desires an introduction to the study, process, experience and necessary skills of ministry in spiritual formation. Students must satisfactorily complete 18 hours of core courses for the MACM Spiritual Formation specialization area, plus the course Study and Prayer in Retreat. The Certificate program begins each program year starting with the module, Spiritual Formation. Students in the Spiritual Formation Certificate program must follow the course itinerary as listed.

Admission Requirements and Academic Standards

Students interested in certificate programs must meet MACM admission standards and maintain the same level of academic performance. Courses taken for the certificate program can be transferred into a degree program.

Cost

The tuition will be the current rate in the year in which a module is taken. Fees will be the same as those charged to degree bound students except that no graduation fee will be charged.

COURSE LISTINGS

Core Courses (21 credit hours)

CHMN 510 Theology of Ministry

Foundations of the church's ministry as participating in the continuing ministry of Jesus Christ in the world today are discussed in light of actual ministry situations. *3 credit hours*

CHMN 520 Dimensions of Worship

Meaning and theology of both individual and corporate worship, its Biblical basis as well as its historical and contemporary dimensions. Special emphasis is given to the resources, planning and conducting of creative services for the local church.

3 credit hours

CHMN 535 Leadership and Discipleship

This course will introduce biblical, theological, and organizational models for the church and Christian ministry. Students will explore various leadership styles that focus on building discipleship in the context of actual ministry situations. *3 credit hours*

CHMN 540 Biblical Interpretation

Examination and explanation of commonly recognized principles of responsible biblical interpretation. These principles and procedures will be used in a study of specific biblical passages with application to ministry situations. *3 credit hours*

CHMN 550 Spiritual Formation

The richness of the Spiritual Formation tradition in its Catholic, Orthodox and Protestant expressions. Attention will be given to that way of living with God in which our lives are taken over by love, joy, peace, patience, kindness, goodness, faithfulness, gentleness and self-control. Contemporary models of spiritual formation will be experienced and evaluated. *3 credit hours*

CHMN 560 Church History

Personalities and movements in the history of Christianity, intended to develop a sense of historical perspective on the ministry of the church. *3 credit hours*

CHMN 570 Christian Theology

Overview of the classic themes of the Christian gospel, such as Revelation, the Trinity, Christ, Salvation, the Church and the Last Things with a view to relating these themes to ministry.

3 credit hours

Elective Courses

CHMN 559 Study and Prayer in Retreat

This 3 1/2 day immersion course takes the shape of a guided retreat focused on prayer, personal reflection, group sharing and course readings. An integrative encounter, this retreat serves as the lection divine (deep reading) of one's spiritual journey and a deepening reflection upon God's love. Residence at a retreat center is required. *2 credit hours*

CHMN 691 Special Topics

Classroom study of particular issues, personalities, movements or schools of thought significant to ministry related concerns. (May be repeated with different topics) *1-3 credit hours*

Areas of Specialization

Christian Service (15 credit hours)

Any 15 hours of religion-related graduate level electives with approval of program director.

Spiritual Formation (15 credit hours)

CHMN 552 Foundations of Spirituality: Biblical, Historical and Theological

Sources from the Bible, the history of the church, and theology are discussed and explored in order to provide a foundation for the ministry of spiritual formation. *3 credit hours*

CHMN 554 Introduction to Spiritual Direction

This course, through both theoretical and experiential exercises introduces the student to the practice and necessary skills to companion others on their spiritual journey. Core presentations will include nurturing one's contemplative presence, participating and developing skills in the group spiritual direction process, a deeper awareness of self and the role of spiritual discernment and nurturing personal spiritual integration. *3 credit hours*

CHMN 556 The Life of Prayer

Nothing reaches more deeply into the life of the Spirit or Christian discipleship as does the faith and practice of prayer. Experiential in nature, all aspects of one's life of prayer will be explored with special emphasis on contemplative practices, developing a deep rhythm of prayer that directs one's life, and the role of healing.

3 credit hours

CHMN 558 Spirituality and Ministry

This course is designed to give understating and experience of the spiritual life and its disciplines in the context of Christian ministry. Using the New Testament and the history of the church for definition and scope, this course will highlight the classic spiritual exercises that have been effective in transforming both individuals and congregations. The aim is to leave students with confident access to the realities of the spiritual life from which they minister, and with some facility in the spiritual disciplines and guiding others into a hopeful practice of them. *3 credit hours*

Choose one of the following:

CHMN 660 Practicum/Internship

Practical experience in a setting related to the student's area of program emphasis. Supervision by both a faculty supervisor and an on-location supervisor. *1-3 credit hours*

CHMN 670 Final Project

Written project, which arises out of the student's Practicum/internship experience or out of the total program emphasis experience. Projects might include a proposal for remedy and improvement of an existing program or situation, the design for a creative new program, the report of an experiment designed and carried out during the period of enrollment in the master's program, or a projected course plan for implementation in a ministry setting. *2-3 credit hours*

CHMN 680 Thesis

A written research project relating to the student's program emphasis reflecting an ability to research adequately, manage resources, draw valid conclusions, and to think and write clearly. *3 credit hours*

COURSE LISTINGS

Contemporary Worship and the Arts (15 credit hours)

CHMN 592 Theology of Culture

Biblical and theological foundations of the church's interaction with culture, both past and present are discussed in interaction with issues in contemporary ministry. *3 credit hours*

CHMN 593 Contemporary Worship and Music

This course is designed to explore the purpose, theology and practice of worship in the contemporary setting. New forms of worship will be discussed and critiqued theologically and biblically. The course will proceed to develop the student's concept of the role of worship in contemporary cultures, Christian nurture and outreach. *3 credit hours*

CHMN 596 Contemporary Worship and Communication Arts

As an increasing number of contemporary churches utilize various forms of the fine and media arts within worship today, this course is designed to examine and explore the incorporation of drama, dance/mime, art and electronic media into worship. Will examine the historical influence of art/drama/media in the church, as well as developing theological perspectives. Specific attention will be given to materials/resources available, diversity of ministry gifts and their application, as well as survey contemporary groups or church organizations and their impact in the church today. *3 credit hours*

CHMN 597 Faith and Aesthetics

In what way does aesthetics interact with our Christian faith? H.R.Rookmaker once declared that for Christians, "Art needs no justification." How then do we derive meaning from such diverse interpretations? As art and faith are often seen in diametric conflict, how do we find the sacred or sanctity in our creative expression? This class will probe the principles of aesthetic understanding and perspective in light of biblical expression, artistic merit and Christian witness. *3 credit hours*

Choose one of the following:

CHMN 670 Final Project

Written project, which arises out of the student's Practicum/internship experience or out of the total program emphasis experience. Projects might include a proposal for remedy and improvement of an existing program or situation, the design for a creative new program, the report of an experiment designed and carried out during the period of enrollment in the master's program, or a projected course plan for implementation in a ministry setting. *2-3 credit hours*

CHMN 680 Thesis

A written research project relating to the student's program emphasis reflecting an ability to research adequately, manage resources, draw valid conclusions, and to think and write clearly. *3 credit hours*

Biblical Studies (15 credit hours)

CHMN 651 Directed Study: Old Testament

3 credit hours

CHMN 652 Directed Study: New Testament

Individual research on a topic related to the student's program. Topics to be chosen in consultation with, and approved by, the student's program director. *3 credit hours*

Choose one of the following:

CHMN 633 Fundamentals of Exegesis: Hebrew

3 credit hours

CHMN 634 Fundamentals of Exegesis: Greek

Principles of utilizing one of the Bible's original languages (Hebrew or Greek) and grammar for deriving the meaning of the biblical text. *3 credit hours*

Choose one of the following:

CHMN 635 The Biblical World: Old Testament

3 credit hours

CHMN 636 The Biblical World: New Testament

Exploration of life and times in the ancient world with attention given to geography, nations, daily life and customs, and social and religious practices. The student may choose to focus on either the Old Testament World (prior to c. 60 B.C.) or the New Testament World (after c. 60 B.C.). *3 credit hours*

Choose one of the following:

CHMN 670 Final Project

Written project, which arises out of the student's Practicum/internship experience or out of the total program emphasis experience. Projects might include a proposal for remedy and improvement of an existing program or situation, the design for a creative new program, the report of an experiment designed and carried out during the period of enrollment in the master's program, or a projected course plan for implementation in a ministry setting. *2-3 credit hours*

CHMN 651 Bible Book Study: Directed Study – Old Testament

3 credit hours

CHMN 652 Bible Book Study: Directed Study – New Testament

Individual research on a topic related to the student's program. Topics to be chosen in consultation with, and approved by, the student's program director. *3 credit hours*

Family Ministry (15 credit hours)

CHMN 515 Theology of the Family

Explores the relationship between Christian theology and psychological, sociological and clinical studies of the family. The student will be introduced to literature and clinical data pertinent to a dialogue between theology and family studies. *3 credit hours*

CHMN 600 Family Life Cycle Development

Interaction between individual development and multigenerational family functioning explored. Includes overview of child, adolescent and adult developmental issues. Introduction of the family life cycle as a framework for assessment and intervention. *3 credit hours*

CHMN 611 Counseling

This course introduces the basic concepts of counseling and group dynamics. Course content includes theory, review of sample cases, observation of experienced therapists and student skill practice in simulated professional situations. *3 credit hours*

CHMN 630 Preventive Strategies in Family Life Education

Explores the theory and methodology of family life education. Criteria presented for designing specific strategies to promote marital and family relationship functioning. *3 credit hours*

CHMN 631 Family Life Education Resources

Current programmatic, video and workbook resources for family life education are surveyed. Criteria for critique, application and evaluation presented. *1 credit hour*

CHMN 670 Final Project

Written project, which arises out of the student's Practicum/internship experience or out of the total program emphasis experience. Projects might include a proposal for remedy and improvement of an existing program or situation, the design for a creative new program, the report of an experiment designed and carried out during the period of enrollment in the master's program, or a projected course plan for implementation in a ministry setting. *2-3 credit hours*