

### How To Apply

Contact a program representative at a location near you or apply online at [www.friends.edu/application-0](http://www.friends.edu/application-0)

**E-MAIL** learn@friends.edu  
**WEB SITE** www.friends.edu  
**WICHITA** 316-295-5901  
**LENEXA** 913-233-8700  
**TOPEKA** 785-272-9595  
**TOLL FREE** 800-794-6945

### Credit Transfer Policies

- Official transcripts must be mailed directly from the educational institution to Friends University.
- Transcripts stamped “issued to student” cannot be accepted as official transcripts
- Please have transcripts sent to:  
Admissions Processing  
Friends University  
2100 W. University Ave.  
Wichita, KS 67213

### Technical Requirements

#### PC Minimum Recommendations

- Current version of Microsoft Windows operating system
- Current version of Microsoft Office
- Antivirus Protection (McAfee Antivirus available free to students)
- High-speed Internet access
- Active email account (available free to students)

#### MAC Minimum Recommendations

- Current version of MAC operating system
- Current version of Microsoft Office for MAC
- High-speed Internet access
- Active email address (available free to students)

\*Academic programs may have specific technology requirements that exceed these listed above.

### Program Overview

The Master of Business Administration in Accounting (MBAA) program is a professional degree designed to prepare students for leadership positions in business. The purpose of this program is to develop students’ skills in the functional areas of profit and non-profit organizations, while accommodating students wishing to continue accounting courses beyond the bachelor’s degree level.

### Admissions Requirements

In addition to the requirements stated under the Graduate Admissions Policy of the University catalog, the requirements for admission to MBA are as follows:

- A signed, completed application and a **\$45** application fee (\$65 international fee).
- Completion of an accounting baccalaureate degree from an accredited university with a minimum 2.75 GPA.
- An official transcript from the institution granting bachelor’s degree or graduate degree.
- Two letters of recommendation. One personal and one professional.
- Completion of program interview process.
- Written approval of admission by the program director.

#### Modes of Delivery

- One night a week
- Cohort model

#### Hours/Length

- 36 credit hours
- 24 months

### About the Program Director



#### Dr. Jay Johnson

Assistant Professor of Business and Technology  
B.A. Truman State University  
M.B.A. William Woods University  
Ed.D. University of Missouri - Columbia  
(316) 295-5661 or (800) 794-6945 ext. 5661  
jay\_johnson@friends.edu

### Graduate School

Over the past 20 years, the Friends University Graduate School has offered academic programs designed to prepare students for professional career opportunities. Starting with quality faculty who have extensive industry experience in their discipline, and relevant curriculum; students receive the most up-to-date and practical educational experience available.

# COURSE LISTINGS

## **ACCT 501      Accounting and Tax Research**

This course studies the identification, organization, integration and analysis of diverse sources of information to reach conclusions or make decisions within the context of accounting and tax research. *2 credit hours, 6 weeks*

## **OPMT 510      Operations Management**

Focuses on management of production activities of goods and services. Also emphasizes the understanding of strategic issues underlying operations management and prepares students to perform analysis of decision problems as well as to recognize a problem requiring application of these methods. The course orients students in problem-solving skills encountered in managing the making of goods and services with emphasis on the ability to develop and approximate models for complex situations and to give an understanding of strategic issues involved in operations. *3 credit hours, 8 weeks*

## **BSAD 514      Management Information Systems**

This course investigates current trends in information technologies and their impact of effective managerial decision-making within the organization. This course investigates management of systems development processes, organizational flow of information, data management concepts, and information security. *3 credit hours, 8 weeks*

## **BSAD 516      Marketing Management**

A comprehensive introduction to the fundamental functions of marketing management and the combination of institutions that comprise the overall marketing system. Primarily focuses upon the creation and development of long-term customer relationships that satisfy customer needs and create profitable competitive advantage for the firm. *3 credit hours, 8 weeks*

## **BSAD 520      Managerial Economics**

Examines those economic principles of greatest relevance to managers -- principles that can be used most effectively to manage businesses or organizations. Economic theory describes how individuals make choices from among scarce resources and respond to incentives. Reviews the traditional managerial economic problems of demand, costs, production and market structure but also focuses upon an examination of how economic principles can be utilized by managers to structure or design organizations (of sub-units thereof) that motivate individuals to make choices that enhance firm productivity, profitability and value. *3 credit hours, 8 weeks*

## **BSAD 526      Managerial Accounting**

In this course, the use of financial data to support effective decision-making is emphasized. Various accounting systems used by business to enhance operational performance are introduced. Topical areas include cost behavior, variance analysis, product pricing, and budgeting. *3 credit hours, 8 weeks*

## **BSAD 601      Managerial Finance**

In this course, students gain a working knowledge of managerial finance by developing a systematic approach to financial analysis. Techniques for planning, forecasting, and managing are included. Students will use problem solving and case study methodologies to evaluate and recommend improvements in an organization's financial performance. *3 credit hours, 8 weeks*

## **BSAD 605      Business Law**

Focuses upon specific corporate law regarding affirmative action, equal employment opportunity, labor relations, contract law, implied employment contracts, and confidentiality agreements. Takes a practical approach to understanding the legal environment for business. *3 credit hours, 8 weeks*

## **ACCT 610      Advanced Financial Accounting**

This course is designed to prepare students to interpret and analyze financial statements proficiently. Students will develop an understanding of the concepts and recording procedures in order to understand the nature of financial disclosures and be able to interpret them. *3 credit hours, 8 weeks*

## **ACCT 620      Advanced Auditing**

This course is designed for students who plan careers in the accounting and finance functions of corporations or governmental entities, or in the consulting/risk management/internal audit services side of public accounting and internal audit outsourcing firms. *3 credit hours, 8 weeks*

## **ACCT 630      Advanced Income Tax**

This course focuses on the study of tax problems related to taxable entities. *3 credit hours, 8 weeks*

## **ACCT 640      Advanced Commercial Law**

This course covers advanced legal concepts in contracts, sales, negotiable instruments, secured transactions, bankruptcy, federal securities law, insurance law and accountants' legal liability, and other areas of commercial law. It is specifically designed to address the additional areas of law covered in the regulatory section of the CPA exam. *3 credit hours, 8 weeks*

## **ACCT 690      Accounting Final Project**

This course provides students an opportunity to synthesize and integrate knowledge gained in the program curriculum. Students will complete a comprehensive research/application project in the accounting field. *1 credit hour, 2 weeks*