

# SPRING 2012 FRIENDS UNIVERSITY Workshops for Teachers 2100 W. UNIVERSITY ave. • WICHITA, KS 67213

## 1. Beginning PowerPoint™

**Date and Time:** February 3rd (5:00 pm-9:00 pm) and 4th (8:00 am-5:30 pm)

**Credits:** 1

**Course #:** ITEC 2517-11

**Location:** BTB Lab 2

**Instructor Glenda VanSant:** Making flashy presentations for your classroom is much easier than you think! In this workshop you'll learn to choose layouts, design slides (using simple templates), and insert text, graphics, pictures, and sounds. You'll be able to animate your slides and use interesting transitions to make professional looking slide shows. When you finish, you'll be able to teach this tool to your students or, at least, to understand what they are doing! You'll leave this workshop with one or more presentations to use right away in your classroom. **Please bring a flash drive.** This workshop is appropriate for all grade levels.

## 2. Writing the "Write" Way

**Date and Time:** February 3rd (5:00 pm-9:00 pm) and 4th (8:00 am-5:30 pm)

**Credits:** 1

**Course #:** LART 2045-13

**Location:** TBD

**Instructor Jennifer Phillips:** Do you struggle to inspire your students to write? In this interactive workshop, participants will gain knowledge about standard-based writing instruction embedded in a researched-based delivery model-Writer's Workshop. Content will focus on the process of writing as well as the traits often used for assessments. Teaching and learning will focus on strategies that enhance instruction of each step of the writing process. A deeper understanding of what motivates writers will help students to begin viewing themselves as authors and to value written communication as an essential life skill for learning, conveying messages and a vehicle for personal expression! Participants are invited and encouraged to bring their grade-level standards and any course sequences and or district alignments. This workshop is appropriate for 6th-12th grade levels.

## 3. Unwrapping the Read Aloud

**Date and Time:** February 10th (5:00 pm-9:00 pm) and 11th (8:00 am-5:30 pm)

**Credits:** 1

**Course #:** EDUC 4967-01

**Location:** Davis 111

**Instructor Sue Farag:** In this workshop we will provide opportunities to make every read aloud intentional, inspiring students with the magic of a story while stretching them instructionally. Learn to use read aloud books as additional connections that directly affect state assessed indicators. We will provide ideas across the curriculum and demonstrate to participants that reading aloud is essential to the literate lives of students. **Participants need to bring two books they like to read to their class, one 1-inch binder and a flash drive.** This workshop is appropriate for elementary level.

#### **4. Low Stress + Excel™ = High Results**

**Date and Time:** February 17th (5:00 pm-9:00 pm) and 18th (8:00 am-5:30 pm)

**Credits:** 1

**Course #:** ITEC 2257-13

**Location:** BTB Lab 2

**Instructor Glenda VanSant:** We've all heard someone say, "I made this on Excel. It was SO easy!" You will learn how to make organizational and teaching tools such as class lists, graphic organizers, schedules, and student activity organizers. You will also learn how to make and sort a database and do it all without formulas. This is a BEGINNING level course; you need only basic computer skills to be prepared for this practical workshop. **Please bring a flash drive.** This workshop is appropriate for all grade levels.

#### **5. Beginning SMARTBoard™**

**Date and Time:** February 17th (5:00 pm-9:00 pm) and 18th (8:00 am-5:30 pm)

**Credits:** 1

**Course #:** ITEC 2803-10

**Location:** Davis 111

**Instructor Shelley McKinney:** This class is for those who have access to a SMARTboard™ but either don't know how to use it, can use it for premade activities but don't know how to make their own, or have tried to create activities but get confused. Don't panic! We will start from scratch, learning about the icons, the tools, the gallery, and more. By the end of the workshop you will have created meaningful and engaging activities for your students and will be prepared to continue using your new skills to enhance their learning experience. **Please bring a flash drive the first day of class. Laptops with the software downloaded is required.** Additional materials to help plan activities are suggested. This workshop is appropriate for all grade levels.

#### **6. The Way They Learn, The Way We Teach**

**Date and Time:** February 18th and 25th (9:00am-4:30 pm)

**Credits:** 1

**Course #:** EDUC 4574-03

**Location:** Davis 107

**Instructor Beverly Hilton:** Are all of the students in your classroom alike? Does that affect the way you teach them? It should! Learn eight basic learning styles and ways to modify instructional methods to most effectively teach each student. This workshop is appropriate for all grade levels.

#### **7. Catching Up On Phonics**

**Date and Time:** February 24th (5:00 pm-9:00 pm) and 25th (8:00 am-5:30 pm)

**Credits:** 1

**Course #:** EDUC 4914-02

**Location:** Davis 109 C

**Instructor Tanya Mitchell & Angie Coombes:** Would you like to build/refresh your knowledge base of phonics and phonics instruction? In this workshop we will provide a background of phonics, how to teach phonics, provide instructional ideas and guide participants in creating an organizational tool that will include lessons to take back to the classroom for core and/or intervention. Teachers will plan lessons based on their knowledge gained and apply it to their classroom. **There is a \$10 material fee.** This workshop is appropriate for all grade levels.

#### **8. Advanced Publisher™**

**Date and Time:** March 2nd (5:00 pm-9:00 pm) and 3rd(8:00 am-5:30 pm)

**Credits:** 1

**Course #:** ITEC 2806-06

**Location:** BTB Lab 2

**Instructor Rachel Nally:** Creating classroom newsletters, calendars, brochures and forms are easier than you think! Educators will learn ways to use Microsoft Publisher™ features in the classroom for both teachers and students. **Please bring a flash drive to save classroom projects.** This workshop is appropriate for all grade levels.

## **9. Artist Journals for Teachers**

**Date and Time:** March 2nd (5:00 pm-9:00 pm) and 3rd (8:00 am-5:30 pm)

**Credits:** 1

**Course #:** ART 2231-07

**Location:** DAV 111

**Instructor Ruth Lawlor:** Develop your creativity, find your own personal style, advance your drawing and lettering skills and boost your confidence as a creative individual. Participants will explore mixed media and collage techniques. Visual journaling is a powerful way to move beyond words in your daily reflections. **There is a \$10 materials fee. Participants will need to bring a sketchbook and markers, black fine point and ultra-fine Sharpie markers, scissors, glue stick and one or two old magazines.** This workshop is appropriate for all grade levels.

## **10. Working With Special Needs Children in the Inclusive Classroom**

**Date and Time:** March 2nd (5:00 pm-9:00 pm) and 3rd(8:00 am-5:30 pm)

**Credits:** 1

**Course #:** EDUC 1588-13

**Location:** Davis 107

**Instructor Stephanie Brown:** This workshop will include an overview of the exceptionalities of special needs children and how to provide the necessary supports, accommodations, and modifications to promote success in the regular classroom. Easy and quick adaptations and classroom structure ideas will be incorporated. Different styles and programs of inclusion will also be discussed. In addition, workshop participants will learn the components of an Individualized Education Plan (IEP), and the importance of documentation and data collection regarding the implementation of the IEP. **There is a \$2 material fee.** This workshop is appropriate for all grade levels.

## **11. Tips, Tricks & Techniques for Using Microsoft Word™**

**Date and Time:** March 30th (5:00 pm-9:00 pm) and 31st (8:00 am-5:30 pm)

**Credits:** 1

**Course #:** ITEC 2864-02

**Location:** BTB Lab 2

**Instructor Rachel Nally:** Wondering how to use Microsoft Word™ more efficiently? Wanting to learn shortcuts using Microsoft Word™? If so, this workshop is for you. Learn basics and features you never knew how to use including format painter, textboxes, find and replace, re-coloring pictures, etc. This workshop is appropriate for all grade levels.



**\*Homework is due two weeks after the last day of each offering unless otherwise specified by the instructor at the time of the workshop.**

## MASTER OF ARTS IN TEACHING (MAT)

**On-Line Classes/Hybrid Classes. Complete your MAT degree anywhere you can access the Internet, meeting virtually.**

**With the hybrid format, you combine four Saturday classes per semester with on-line learning.**

The **MASTER OF ARTS IN TEACHING (MAT) program** offers an interdisciplinary field-based study of teaching and the learning process, based on the National Board for Professional Teaching Standards. This 18-month, 30-credit hour program is offered sequentially in a modular format. Most students qualify for enough financial aid to cover the entire cost of the program. For more information contact: Patty Gingrich @ 316.295.5693 or 1.800.794.6945 ext. 5693 or inquire by email @ [pattyg@friends.edu](mailto:pattyg@friends.edu).

## Online Opportunities

### Virtual Education Software (VESi)

Using Online Resources to Bring Primary Sources to the Classroom™ Online

Advanced Classroom Management Attention Deficit Disorder

Autism and Asperger's

Behavior is Language

Child Abuse

Harassment, Bullying & Cyber-Intimidation

Reading Fundamentals #1-3

Teaching Diversity

Teaching Elementary Math Conceptually

Understanding Aggression

*...and many more!!*

Friends University has partnered with Virtual Education Software (VESi) to offer graduate level credit options for K-12 educators on CD-ROM. These computer-based instruction courses are self-supporting programs that provide instruction, structured practice, and evaluation on your home or school computer. For more information on any of the workshops listed above, to view a syllabus, or to register, please visit [www.virtual.educ.com/friends](http://www.virtual.educ.com/friends) or call 1-800-313-6744.

### MASTER TEACHER

*Interested in obtaining credits via computer-based instruction completed at your own pace?*

Go to: [www.masterteacher.com](http://www.masterteacher.com)

or phone 1.800.669.9633

### Performance Learning Systems (PLS)

For 40 years, **PLS** has designed quality graduate teacher-education courses that enrich educators' teaching and promote multi-sensory and learning-rich environments. These practical courses for skills and strategies that can be immediately applied to your classroom situation. PLS links all courses with the INTASC (Interstate New Teacher Assessment and Support Consortium) standards for teachers, on which the KSDE Professional Education Standards are based. These connections are documented in each PLS syllabus.



**PERFORMANCE**  
LEARNING SYSTEMS.

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Check the PLS Website at [www.plsweb.com](http://www.plsweb.com)  
or phone 1.800.343.4484 for more information.

## WORKSHOP REGISTRATION INFORMATION

**FRIENDS UNIVERSITY** All workshops are offered for graduate level credit and available **only to licensed school personnel**. The workshops are recommended for renewal purposes or postgraduate enrichment. To register:

**Complete** and **detach** the pre-registration form below. To pre-register **by phone** using a credit card, call (316) 295-5516 or 1-800-794-6945 ext. 5516.

**Payment must be included** with the pre-registration form. Make checks payable to Friends University or charges can be made to your Visa, MasterCard or Discover Card account. Be sure to provide the necessary information, including your signature.

**Tuition** is \$145 per credit hour.

**No pre-registrations** will be taken the first day of the workshop. All pre-registration must be completed **prior** to the start of the workshop.

**An e-mail reminder** will be sent the week of the start of the workshop.

**No refunds** will be issued beginning one week prior to the workshop start date. A **\$25 cancellation fee** per credit will be assessed on all refunds requested. If the minimum number of participants do not enroll, the workshop will be cancelled, you will be notified and a full refund will be given.

All workshops will be **letter-graded**. As a result, projects/assignments will be assessed. Unofficial grade sheets will be mailed out by registrar after the grades are posted.

**Transcripts:** To request transcripts of coursework from Friends University, please call (316) 295-5400 or 800-794-6945 ext. 5400. Grades can be expected to be posted 3-5 weeks from when the registration forms are received. The status of grades may be checked at [www.friends.edu/get-transcripts](http://www.friends.edu/get-transcripts).

**Mail the completed form** to Workshop Department Box E-5, Friends University, 2100 W. University Ave., Wichita, KS 67213.

**Questions? Just give us a call at (316) 295-5516 or 800-794-6945 ext. 5516**

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*Friends University is a comprehensive, private university offering liberal arts and professional education at the undergraduate and graduate levels. Founded in 1898, today Friends has a combined undergraduate and graduate population of more than 3,000 students. In addition to the main campus in Wichita, Friends maintains educational centers in Topeka and Lenexa and offers selected programs at other locations throughout the state of Kansas.*

*Friends University is accredited by The Higher Learning Commission and is a member of the North Central Association, telephone (312) 263-0456, [www.ncahigherlearningcommission.org](http://www.ncahigherlearningcommission.org). The Teacher Education Unit at Friends University is accredited by the Kansas State Department of Education and the National Council for Accreditation of Teacher Education (NCATE), 2010 Massachusetts Avenue NW, Suite 500, Washington, D.C. 20036, phone: (202) 466-7496. This accreditation includes the undergraduate and graduate levels of professional education programs offered at the institution. In addition, the education programs at Friends University are also approved by the Kansas State Department of Education.*

*Friends University does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities. The following person has been designated to handle inquiries regarding this policy: EEOC/Title IX Coordinator, Friends University, 2100 W. University Ave, Wichita, KS 67213, (316) 295-5000.*

# Campus map



- |   |   |  |                 |   |
|---|---|--|-----------------|---|
| 1 Davis Administration Building (DAV)                             | 9 Friends Village   | 17 Sumpter Hall  | A Parking Lot A | E Parking Lot E   |
| 2 Edmund Stanley Library (LIB)                                    | 10 Marriage & Family Therapy facility/<br>Center on Family Living (MFT)         | 18 Energy Center/Security Office                       | B Parking Lot B | F Parking Lot F (behind Davis<br>Administration Building) |
| 3 William Penn Science Building<br>and Sebitts Science Hall (SCI) | 11 Casado Campus Center (CCC)   | 19 Adair-Austin Stadium                                | C Parking Lot C | G Parking Lot G   |
| 4 Riney Fine Arts Center and Sebitts<br>Fine Arts Addition (RFA)  | 12 Green Residence Hall   | 20 Hoyt Athletic Field<br>and Dr. Biff Green Track     | D Parking Lot D |   |
| 5 Olive White Garvey Business<br>and Technology Building (BTB)    | 13 Falcon Flats   | 21 Rose Window Plaza                                   |                 |   |
| 6 Falcon Glenn  | 14 Garvey Physical<br>Education Center (GPE)                                    | 22 Dr. Katherine Pennington<br>Circle of Friends Plaza |                 |   |
| 7 President's Home  | 15 Garvey Art Center (ART)  | 23 Forrest C. Lattner Tennis Courts                    |                 |   |
| 8 Smith Apartments  | 16 College of Adult and Professional<br>Studies/Information Technology facility |  |                 |   |

**FRIENDS  
UNIVERSITY**

2100 W. University Ave. • Wichita, KS 67213 • 316-295-5000

## SPRING 2012 WORKSHOPS FOR TEACHERS PRE-REGISTRATION FORM

**NAME** \_\_\_\_\_

LAST

FIRST

MI

**ADDRESS** \_\_\_\_\_

STREET

CITY

STATE

ZIP CODE

**PLACE OF EMPLOYMENT** \_\_\_\_\_

<b>BROCHURE#</b>	<b>TITLE</b>	<b>EMAIL</b>	<b>BEST POSSIBLE PHONE #</b>
_____	_____	_____	_____
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**DATE(S)**

**TUITION**

IF MORE SPACE IS NEEDED, USE ADDITIONAL PAPER.

THIS FORM MAY BE REPRODUCED AS NEEDED.

TUITION TOTAL: \$ \_\_\_\_\_

Check # \_\_\_\_\_ enclosed in the amount of \$ \_\_\_\_\_

Please charge the total cost to my  Visa  MasterCard  Discover Card

Account # \_\_\_\_\_

Expiration Date \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_