Misson: Friends University, a Christian University of Quaker heritage, equips students to honor God and serve others by integrating their intellectual, spiritual and professional lives.
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How to Apply for Graduate Workshops

All applications, enrollments, & payments may now occur online! Please go to www.friends.edu/edworkshops and carefully review the provided information that will assist in your process. We recommend using Firefox or Google Chrome browser for complete webpage functionality.

In order to ensure success, please read the information options below. If you have questions regarding procedures, call Graduate Workshops at 316-295-5516 for assistance. We are happy to help!

Application Procedures:
Step One - Everyone
If you are interested in taking an offering for credit, go to www.friends.edu/edworkshops and complete either an Online Application for Graduate Workshop Attendance (preferred) or an Electronic Paper Application for Graduate Workshop Attendance. The online application will prompt you through the needed steps, and will allow you to enroll quickly following application submission. Make note of the email and password initially entered, as it is required for future online application updates. Keep this information in a secure place. The electronic paper application requires the same information input, and is returned in a pdf format. Two to three business days are needed to process the pdf form, allowing you to enroll. An application is required once a year, activating your account and allowing you to enroll.

Step Two - First Time Students Only (Following Application Submission)
For first time applicants only, in two to three business days, you will receive an email from the Friends University Help Desk providing a user identification number (student ID) and pin number (password). Once you have received login information, go to www.friends.edu/edworkshops. Now that you are on the Teacher Education Workshop webpage, hover over the “Students” tab located at the top left, until you see your personal pull down accounts. For enrollment and payment, click on Self-Service Banner and then select “Enter Secure Area.” You will be prompted to enter your provided User ID and PIN (password) which was received by email. If you need help at this point, contact Help Desk at 316-295-5767. Once entered, you may now follow provided instructions for Registration and Payment for Graduate Workshops through Self-Service Banner (SSB) found in our brochure or provided through Quick Links on the Teacher Education Workshops webpage. If you need assistance, please call Graduate Workshops at 316-295-5516. We will guide you through the steps while in front of your computer!

If you do not receive an email from Help Desk providing login information within two to three business days of your initial application, please call Help Desk during business hours at 316-295-5767 for support. Only first time students who have never enrolled in a Friends class previously will receive this informational email. Keep this information in a safe and secure place for future reference.

Step Two - Returning Students (Following Application Submission)
For returning students, you may enroll within an hour after completing the online application, or you may enroll two to three business days after completing the electronic paper application. You will not be notified by email of your login information, as you are a returning student. If you cannot recall your ID number or password, please call Help Desk at 316-295-5767 (or email at helpdesk@friends.edu) for assistance. All personal accounts are located under your “Students” tab located at the top of the webpage address at www.friends.edu/edworkshops.

Enrollment Details
You may enroll 24/7 at your convenience! Use brochure workshop information to assist with CRN #s, etc. Once enrolled, you may provide payment by manually entering the amount due; the amount due will be viewable on your SSB account. It is recommended to manually enter the amount due at the time of enrollment to complete all necessary steps in one action. Classes fill quickly so don’t wait!

For remaining questions regarding workshops, call Graduate Workshops at 316-295-5516 during regular business hours or email educationworkshop@friends.edu.
Enrollment Procedures for Workshops through Self-Service Banner

1. Go to the Friends Teacher Education Workshops web page, www.friends.edu/edworkshops and click on SELF-SERVICE BANNER in the Quick Links Menu.
2. Click on ENTER SECURE AREA and log in with your credentials (User ID- N00 number and pin password). Forgotten your credentials? Call Help Desk at 316-295-5767 during business hours.
3. Once logged in choose the STUDENT option, from the main menu.
4. Click REGISTRATION.
5. Click ADD or DROP CLASSES.
6. From the drop-down menu, choose the semester and year for which you will be registering and SUBMIT.
7. You will see a Financial Responsibility Agreement that you will want to read and then click the box next to Electronic Signature to electronically agree.
8. Enter the CRN(s) for the class(es) you want to register. You may enter as many CRN numbers as you would like at this screen. SUBMIT CHANGES.
9. Enter only the start date for each workshop for which you are registered- date(s) found in the Workshop Schedule Book. Do not enter end dates! SUBMIT CHANGES.

Payment Procedures for Workshops through Self-Service Banner

1. Click on STUDENT located below the red banner at the top left side of the screen.
2. Click on STUDENT ACCOUNTS, then select VIEW AND PAY STATEMENT.
3. Under “Your Account” select CLICK HERE TO MAKE A PAYMENT; select the bottom option for PAYMENT ON ACCOUNT.
4. Enter the amount you wish to pay (note that the full payment is due prior to opening workshop date. Please see the provided Payment Policy located in the brochure).
5. Enter a description of your payment (i.e. Graduate Workshop Payment).
6. Click on ADD TO SHOPPING CART; click CHECKOUT.
7. Enter your information and CONTINUE CHECKOUT. This will let you review your final order before submitting. This is where you will enter an email address for a receipt to be emailed to you for your records. Click CONTINUE CHECKOUT.
8. Review your payment information; click SUBMIT PAYMENT.
9. Congratulations! You have now paid for your Graduate Workshop(s).

For any questions about registration or your Self-Service Banner (SSB), please contact the Graduate Workshops at 316-295-5516 or email us at educationworkshop@friends.edu. If you have any payment questions please contact Amanda Biering at 316-295-5912 or email amanda_biering@friends.edu. Students can also call the cashier at 316-295-5865 to make a payment. You will need your Student ID #, the CRN(s), and the amount you will be paying.

Friends University Spring Business Hours
Monday-Friday 8:00 am-5:00 pm

Cashier Fall Business Hours
Monday-Friday 9:00 am-5:00 pm

Graduate Workshops information and policies are listed at the back of this brochure.
**Important Information**

All workshops are offered for graduate-level credit and available to educators seeking re-licensure, salary advancement, or professional development opportunities. Graduate students may also select workshops, with advisor consent, for elective options as part of the Master of Education program in two degree tracks: Teaching and Learning or Special Education High Incidence (P-12).

**On-Ground Workshops** meet entirely on-ground at the location provided. Each meeting date is listed, along with times for each day. You must be present in the class all days for the entire meeting time to receive credit.

**Blended Workshops** are a combination of meeting in person and then completing the class online. You must be present during the times for face-to-face meetings, and complete your assignments through your Moodle account for the remaining online portion, by the ending date listed. You must enroll by the “Enrollment Ends” date to allow time to establish Moodle accounts.

**Online Workshops** meet fully online through the use of Moodle. You will be able to interact with the instructor and other students in the workshop. You are required to log in to your workshop on the first day or you will be considered a “no show” and will be dropped from the course following contact from the Graduate Workshops office. Depending on your instructor, you must check in once a day to be considered active in your course. You must enroll by the “Enrollment Ends” date to allow time to establish Moodle accounts.

Understand that when registration is accepted, you have obligated yourself to pay for the courses and other charges related to the registration. Complete workshop payments must be made two weeks in advance of a start date to avoid a HOLD on your account.

Copies of your workshop history, unofficial transcripts, and receipts may be located in your personal Self-Service Banner (SSB) account and may be accessed 24/7 with your log-in credentials. For assistance, contact Help Desk at 316-295-5767 during business hours.

Parking is free in all parking lots on the Friends University Wichita campus.

No refunds will be issued after the first day of the workshop. If you have enrolled, you will need to drop the course before midnight of the first day of the workshop. If you do not drop the workshop, it will remain on your official Friends University transcript and may result in a failing grade. Please go to the add/drop section to view instructions on how to drop a workshop, located in the back of this brochure.

If you have any questions, please call our office at 316-295-5516 or email us at educationworkshop@friends.edu. We love serving our area teachers!

The use of all tobacco products is prohibited on all property that is owned, operated, leased, occupied, or controlled by Friends University.

**THANK YOU FOR KEEPING OUR CAMPUS TOBACCO FREE.**

This policy applies to all employees, faculty, staff, students, University affiliates, contractors, volunteers, customers, and visitors. This policy is applicable twenty-four hours a day, seven days a week.
Class participants will be involved in an in-depth study of one of the following current issues or practices in education listed below during the 2019-20 school year. Class time will include speakers, online study, research, collaboration, preparation for class application, and blended online collaboration via a forum. A culminating project will be submitted at the end of study. Areas of chosen study will include: Writing Strategies for Beginning Writers (PK-2), Phonics and Work Work for Intermediate Grades (3-6), TUSD ESL Building Coordinators Book Study, Intermediate Reading (4-6), Targeting Differentiated Instruction, Schoology Novice (7-12), Reading: The Development Process (K-5), ART of Education Professional Learning (Art Teachers only), I have a special education student, now what? (2-12), Music Literacy, Compensation, and Bridging the Gap Between Elementary and Secondary Music, Exploration Fountas & Pinnell Mini-Lessons (K-5), Culturally Relevant Teaching for Equity and Excellence (K-12), Schoology Elementary, Backwards Planning (PK-12), AVID - This cohort is for teachers to attend AVID Summer Institute, Igniting Reluctant Writers (3-8), IDEA Compliance and Other Special Services Topics (PK-12), Life Skills, PBL: Project Based Learning (PK-12), Schoology Advance (7-12), Modify to Teach Power Standards (6-12), Engaging Math Activities (4-8), Enhancing the Co-Teaching Experience (K-12), Farm to School Connection (PK-12), Maximizing Student Achievement (K-12), The Keys to Multi-tasking (K-12), Executive Functions (K-12), and CTE (Career and Tech Education 9-12).

This course is limited to educators in Turner USD 202 only. Pre-requisite meeting dates of September 23, 2019 at Turner Middle School & November 1, 2019 at Turner High School from 7:30 am-9:00 am. This course is a blended class; participants will meet on site on 03/23/2020, 04/12/2020, and 05/04/2020 from 7:30 am-9:00 am and work the remainder of the time using Moodle. This workshop will meet at Turner High School. Enrollment closes 10 days from listed start date.

For course information, contact Patricia at patricia_jordan@friends.edu.
Art integration has proven to develop a deeper understanding of a child’s world, increase empathy, and also build problem solving and critical thinking skills. This course is designed to prepare prospective K-6 elementary teachers to develop methods, integrate materials and resources appropriate for incorporating the arts in the elementary classroom. We will use a wide variety of two and three dimensional materials and processes to go beyond the page and expand curriculum making lasting connections. Emphasis will be placed on integrating creativity and problem solving into core content through active engagement in sample interdisciplinary lessons.

In this course, we will focus on the A in STEAM. Students will learn fine art content, knowledge of teaching the whole brain child using research-based instructional strategies, learn ways to manage a classroom while working with various fine art materials. Students will design developmentally appropriate practices to allow for creative right brain thinking and create ways to assess beyond a test. This course is an online class. Participants will use Moodle to complete their work. Additional computer requirements may be found at www.friends.edu/technology/.

For course information, contact Heather at heather_seachris@friends.edu.

Using Interactive Notebooks in Your Classroom
Instructor: Raelynn Pfaff
CRN: 20620 2 credits
Course #: EDUC 5362-08
Meeting Dates:
01/11/2020 (9:00 am-4:30 pm)
remainder online until 01/31/2020
Enrollment Ends: 01/08/2020
Grade Levels: ALL
Delivery: Blended
Location:
Maize South Middle School
3403 N. Tyler Rd.
Wichita, KS 67205
Tuition: $300 Instructor Fee: N/A

Learn how to use and create a variety of interactive notebooks in your classroom. Interactive notebooks integrate writing across the content areas and encourage students to become active participants in their learning while communicating their understanding. Teachers are able to use the notebooks to catch misconceptions, track student reasoning, support differentiated learning, and guide instruction. We will examine a variety of interactive notebooks for several content areas and grade levels. You will leave with several activities completed and many ideas to create interactive notebooks to use in your classroom. This course is a blended class; participants will meet on site one time and work the remainder of the time using Moodle. Additional computer requirements may be found at www.friends.edu/technology/. This workshop will meet at Maize South Middle School, 3403 N. Tyler Rd., Wichita, KS 67205.

For course information, contact Raelynn at raelynn_pfaff@friends.edu.

Learning Forward Standards: 1, 3, 5, 6, 7
KEPPS Standards: 2, 3, 4, 5, 6, 7, 8
Book: N/A
Materials Fee: N/A
Supplies: N/A
Pre-requisites: N/A
Students, Poverty, and Trauma
Instructor: Mary Duncan
CRN: 20593  2 credits
Course #: EDUC 5552-03
Meeting Dates:
01/13/2020-01/26/2020
Enrollment Ends: 01/10/2020
Grade Levels: Pre K-3
Delivery/Location: Online
Tuition: $360  Instructor Fee: N/A

Do children in poverty need alternative options and teaching strategies to become successful? Come learn new researched-based, best-practices to reach your hard to reach children! Don’t let them fall through the cracks and become another negative statistic in society. In this workshop, you will learn how classroom dynamics are changing in our US schools. We will discuss the effects of poverty for both the children and how toxic stress affects the class, the brain, and the behavior as explained through adverse childhood experiences (ACEs). We will learn about creating trauma sensitive learning environments to better meet the needs of students as well as teachers (who experience secondary trauma from these students) and how to increase academic outcomes through building resilience. Lastly we will focus on building positive classroom management and teaching strategies to reach our hard to reach children struggling from the effects of poverty and the unique trauma it imposes. There are discussion posts where you can ask questions, share ideas, and learn from other teachers who are experiencing similar situations. This online course allows time for reflective learning as attendees work through online training modules. Projects made, and lessons created will be usable in your own classroom. Come and learn fresh researched based ideas to add to your teacher toolkit to reach children from poverty and provide opportunities for all to succeed. This course is an online class. Participants will use Moodle to complete their work. Additional computer requirements may be found at www.friends.edu/technology/.

For course information, contact Mary at mary_duncan@friends.edu.

Learning Forward Standards: 3, 7  KEPPS Standards: 1, 5
Book: N/A  Materials Fee: N/A  Supplies: N/A
Pre-requisites: Students are required to access Friends University email account for all correspondence. For assistance, contact Help Desk at 316-295-5767 during business hours.

Hands-On Math for Grades 6-12
Instructor: Connie Schaef
CRN: 20639  2 credits
Course #: MATH 2612-03
Meeting Dates:
01/13/2020-01/31/2020
Enrollment Ends: 01/10/2020
Grade Levels: 6-12
Delivery/Location: Online
Tuition: $360  Instructor Fee: N/A

Don’t let hands-on learning activities for mathematics dwindle simply because you are delivering to middle and high school students. Research supports the concept that students should be “doing” mathematics, not just watching, listening, or having others demonstrate. Math should be real and connected! This is not a subject to be taught in isolation. Join other professionals as we expand our knowledge base and toolbox of strategies for teaching mathematics by incorporating labs and hands-on activities. In addition, we will discover interdisciplinary connections (STEM) that will produce engaging and motivating activities for students. Technology integration will be included with opportunities to review Desmos, TI-84 and Vernier Software. Connecting, sharing, and using math resources that promote higher level thinking and student challenge. Let math exploration begin with hands-on activities! This course is an online class. Participants will use Moodle to complete their work. Additional computer requirements may be found at www.friends.edu/technology/.

For course information, contact Connie at connie_schaef@friends.edu.

Learning Forward Standards: 1, 3, 5, 7  KEPPS Standards: 1, 3, 4, 5, 6, 7, 8
Book: N/A  Materials Fee: N/A  Supplies: N/A
Pre-requisites: Students are required to access Friends University email account for all correspondence. For assistance, contact Help Desk at 316-295-5767 during business hours.
Increasing Your Influence
Instructors: Crystal May &
Raelynn Pfaff
CRN: 20683 2 credits
Course #: EDUC 5648-01
Meeting Dates: 01/13/2020-02/21/2020
Enrollment Ends: 01/10/2020
Grade Levels: ALL
Delivery/Location: Online
Tuition: $360 Instructor Fee: N/A

Every teacher has experienced the disappointment of delivering an amazing lesson only to find that the students did not retain any of the information. Why does this happen and how can it be avoided? This workshop is designed to answer those exact questions while utilizing the book Stop Talking Start Influencing by Jared Cooney Horvath. Teachers will understand the science behind learning and how to make their message stick using the 12 core concepts of how people think, learn, and remember. This book offers simple, immediately applicable strategies to use in the classroom and increase student learning. This course is an online class. Participants will use Moodle to complete their work. Additional computer requirements may be found at www.friends.edu/technology/.

For course information, contact Crystal at crystal_may@friends.edu or Raelynn at raelynn_pfaff@friends.edu.

Learning Forward Standards: 3, 5, 6, 7 KEPPS Standards: 1, 3, 5, 7, 8, 9
Materials Fee: N/A Supplies: N/A
Pre-requisites: Students are required to access Friends University email account for all correspondence. For assistance, contact Help Desk at 316-295-5767 during business hours.

Cultivating Resiliency in Educators: Reignite the Spark!
Instructor: Rebecca Richmeier
CRN: 20651 1 credit
Course #: EDUC 5641-01
Meeting Dates: 01/15/2020, 02/05/2020, 02/19/2020, & 03/04/2020 (3:45 pm-6:45 pm)
Enrollment Ends: 01/25/2020
Grade Levels: ALL
Delivery: On-Ground
Location: USD 281 District Office
117 N. 3rd Ave.
Hill City, KS 67642
Tuition: $85 Instructor Fee: N/A

This book focused workshop is designed to build resiliency in teachers by providing framework geared towards energy and passion for teaching. Teachers will reflect on their teaching practices and consider how their actions and practices affect others (learners, families, other professionals, and the community). Onward: Cultivating Emotional Resilience in Educators by Elena Aguilar serves as a guide for teachers to adapt their practices through 12 key habits that will help teachers develop understanding of emotions, learn to put energy where it counts, improve communication and community building, and create an engaging learning environment. These habits and outcomes can be applied to any content or grade level. Teachers will participate in meaningful discussions with colleagues regarding passion and energy for teaching and steps to cultivate resiliency that reignite their spark for teaching. This workshop will be offered in four sessions on the following dates: January 15, February 5, February 19, and March 4, 2020. We will meet 3:45-6:45 pm. Classes will be held at Hill City Grade School, 216 N. 4th, Hill City Kansas. Participants are required to purchase the book Onward: Cultivating Emotional Resilience in Educators by Elena Aguilar (ISBN-13: 978-1119364894/ISBN-10: 1119364892). Enrollment closes 10 days after listed start date.

For course information, contact Rebecca at rebecca_richmeier@friends.edu.

Learning Forward Standards: 1 KEPPS Standards: 9
Supplies: N/A Materials Fee: N/A
Pre-requisites: This offering is designed for USD 281 staff but surrounding districts are welcome to attend.
Multisensory Reading, Writing, and Spelling Level I  
Instructor: Yvonne Michaud  
CRN: 20727  
Course #: LART 2393-16  
Meeting Dates:  
01/16/2020, 01/23/2020, 01/30/2020, 02/06/2020, 02/13/2020, & 02/20/2020 (8:00 am-4:00 pm)  
Enrollment Ends: 01/26/2020  
Grade Levels: ALL  
Delivery: On-Ground  
Location: Renwick District Office  
600 W. Rush  
Andale, KS 67001  
Tuition: $255  Instructor Fee: N/A  

This workshop is designed for educators who want to understand how the learner develops a “reading brain” and why some have more difficulty than others. These learning differences are addressed through teachers’ understanding of how content can be presented, what specific instructional strategies are necessary, and how assessment can provide the data needed for correct implementation of a learning design to teach students to read, write, and spell on a level commensurate with their ability. Participants will be introduced to synthetic, multisensory phonics and language remediation techniques, including the logic and patterns of basic and upper level English structures. Resources will be shared through collaboration and actual demonstration and practice with students. This workshop will meet at Renwick District Office, Andale, KS on the following dates: January 16, 23, 30, February 6, 13, and 20. Required materials will on be on location the first day of class. All teachers will pay $250 for materials fee to the instructor either prior to the beginning date or in class the first day. Enrollment closes 10 days after listed start date.

For course information, contact Yvonne at yvonne_michaud@friends.edu.

Apps for the Connected Educator  
Instructor: Patricia Jordan  
CRN: 20619  
Course #: EDUC 5255-09  
Meeting Dates:  
01/17/2020-02/05/2020  
Enrollment Ends: 01/14/2020  
Grade Levels: ALL  
Delivery/Location: Online  
Tuition: $180  Instructor Fee: N/A  

Explore apps for your mobile device that contribute to your productivity and strategic learning for your students. We will explore over 30 of the best iOS and android apps for educators that will save you time, allow you to more effectively differentiate learning, prepare more interesting lessons, formatively assess in a variety of ways, flip your classroom, and make learning fun for both you and your students. This course is an online class. Participants will use Moodle to complete their work. Additional computer requirements may be found at www.friends.edu/technology/.

For course information, contact Patricia at patricia_jordan@friends.edu.
Emotional Poverty
Instructor: Cindy Schroeder
CRN: 20700 1 credit
Course #: EDUC 5652-01
Meeting Dates:
01/20/2020 (8:00 am-4:00 pm)
Enrollment Ends: 01/30/2020
Grade Levels: ALL
Delivery: On-Ground
Location: NKESC
703 West 2nd
Oakley, KS 67748
Tuition: $85    Instructor Fee: N/A

At an increasing rate, schools are dealing with more students who are angry, anxious, and tend to display violent behavior (particularly at PreK and K). These behaviors and the management required significantly reduce instructional and classroom learning time. Typical discipline strategies address about half of student behaviors, as many of the behavior issues have very deep emotional roots. This workshop will provide strategies, greater understanding of the causes and sources, and vocabulary behind emotional behavior and needs. In addition, information provided will help educators identify the most probable sources of violence so that interventions can begin much earlier. The “emotional dance” in the classroom will also be named and discussed. This workshop is primarily for districts served by the Northwest Kansas Educational Service Center (NKESC) in Oakley. However, other teachers may take this workshop. People outside the NKESC must register through Heather Stephens at hstephens@nkesc.org or 785-672-3125. Material Fees include Member Districts: $50, Non Member Districts $125. Payment is due to NKESC through Heather Stephens, hstephens@nkesc.org. Emotional Poverty books and lunch are included with registration. This workshop will meet at NKESC, 703 West 2nd, Oakley, KS 67748. Enrollment closes 10 days after listed start date.

For course information, contact Cindy at cinthia_schroeder@friends.edu.

Learning Forward Standards: 1, 3, 5
KEPPS Standards: 1, 3
Book: Emotional Poverty books and lunch are included with registrations.
Supplies: N/A    Pre-requisites: N/A
Materials Fee: Member Districts: $50, Non-Member Districts $125

Google: Basic Training
Instructor: James Zimmer
CRN: 20622 2 credits
Course #: EDUC 5479-07
Meeting Dates:
01/20/2020-03/15/2020
Enrollment Ends: 01/17/2020
Grade Levels: 2-12
Delivery/Location: Online
Tuition: $360    Instructor Fee: N/A

Join us as we equip educators with the necessary tools to become confident using Google in the classroom. This basic training session will provide a full workout and overview of all things Google, such as Docs, Sheets, Presentations, and Forms. Now is your opportunity to gain strategies that will catapult your students toward the 21st Century learning engagement. Experience some proverbial tech push-ups, pull ups, and a mountain hiking routine of integration and editing techniques that will transform you into a well-prepared educator. Discover collaboration techniques that encourage sharing among students, while increasing teacher efficiency and monitoring. Imagine a learning process that is transparent, paperless, and immediate! Become the new-improved educator using Google tools, allowing student to join in on the power of engagement, self-management, and creativity. Participants will need to have an active Gmail account for this offering. This course is an online class. Participants will use Moodle to complete their work. Additional computer requirements may be found at www.friends.edu/technology/.

For course information, contact James at james_zimmer@friends.edu.

Learning Forward Standards: 3, 5, 6
KEPPS Standards: 5, 8, 9
Book: N/A    Supplies: N/A
Materials Fee: N/A    Pre-requisites: Participants will need to have an active Gmail account for this offering. Students are required to access Friends University email account for all correspondence. For assistance, contact Help Desk at 316-295-5767 during business hours.
Effective Habits to Improve School Climate
Instructor: Rebecca Richmeier
CRN: 20650       1 credit
Course #: EDUC 5642-01

Meeting Dates:
01/22/2020, 02/12/2020, 03/11/2020, & 04/01/2020
(3:45 pm-6:45 pm)
Enrollment Ends: 01/31/2020

Grade Levels: ALL
Delivery: On-Ground
Location: USD 281 District Office
117 N. 3rd Ave.
Hill City, KS 67642
Tuition: $85       Instructor Fee: N/A

This book focused workshop is designed to help teachers and administrators implement positive school wide change by focusing on habits that will result in student growth and improvement in school climate. *The 7 Habits of Highly Effective People* by Steven R. Covey addresses habits that can be embedded in any content at any grade level. Integration of the 7 Habits in your classroom or school will lead to learning environments that encourage positive social interactions, lead to active engagement in learning, and promote self-motivation and proactive thinking. Teachers will participate in meaningful discussions with colleagues regarding implementation of the 7 Habits and classroom and school goals. This is particularly important at this time in Kansas as many schools are addressing SECD and redesign. This workshop will be offered in four sessions on the following dates: January 22, February 12, March 11, and April 1, 2020. We will meet 3:45-6:45 pm. Classes will be held at Hill City Grade School, 216 N. 4th, Hill City Kansas. Participants are required to purchase the book *The 7 Habits of Highly Effective People* by Steven R. Covey (ISBN-13: 978-1451639612/ISBN-10: 9781451639612). For course information, contact Rebecca at rebecca_richmeier@friends.edu.

Learning Forward Standards: 1, 3, 6
KEPPS Standards: 5, 8, 9
Supplies: N/A                           Materials Fee: N/A
Pre-requisites: This offering is designed for USD 281 staff but surrounding districts are welcome to attend.

Increasing Student Engagement for More Effective Classroom Management
Instructors: Rebecca Racunas & Jan Worley
CRN: 20625       1 credit
Course #: EDUC 5234-23

Meeting Dates:
01/24/2020 (5:30 pm-9:00 pm) - 01/25/2020 (8:30 am-5:30 pm)
Enrollment Ends: 01/24/2020

Grade Levels: ALL
Delivery: On-Ground
Location: Friends University Wichita Campus, DAV 111
2100 W. University Ave.
Wichita, KS 67213
Tuition: $150       Instructor Fee: N/A

How can we have students engaged and learning without losing classroom management? This class will present ideas to keep students on task, actively and cognitively engaged, and sharing ideas in a positive manner. Participants will learn research based Group Management Skills and how to apply them effectively in the classroom. After completion of this workshop, teachers will become more aware of the complexities of their teaching, reflect on their own practice and move their use of effective engagement strategies to practical application. This workshop is appropriate for Pre K-12 teachers and their curriculum content. A $5 workshop fee is due to the instructors on the first day of the workshop to cover materials provided. For course information, contact jan at jan_worley@friends.edu.

Learning Forward Standards: 1, 3, 6
KEPPS Standards: 5, 8, 9
Book: N/A
Materials Fee: $5
Pre-requisites: N/A
Supplies: N/A
**Interactive Google Lesson Planning**

**Instructor:** Diette Ragain  
**CRN:** 20680  
**Course #:** EDUC 5645-01

**Meeting Dates:**  
**WORKSHOP CLOSED**  
01/25/2020 (9:00 am-4:30 pm) - remainder online until 02/14/2020

**Enrollment Ends:** 01/22/2020

**Grade Levels:** K-6  
**Delivery:** Blended

**Location:** Friends University Wichita Campus, BTB Lab 2  
2100 W. University Ave.  
Wichita, KS 67213

**Tuition:** $300  
**Instructor Fee:** N/A

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**Cross Curricular Connections & Science**

**Instructor:** Connie Schaef  
**CRN:** 20638  
**Course #:** SCIE 2426-03

**Meeting Dates:**  
02/03/2020-02/21/2020

**Enrollment Ends:** 01/31/2020

**Grade Levels:** 6-12  
**Delivery/Location:** Online

**Tuition:** $360  
**Instructor Fee:** N/A

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**WORKSHOP CLOSED** Better organization through management of topics taught, planned lessons, curriculum standards met, and more can be streamlined through the use of lesson planning with Google. Explore how to attach documents from Google Drive, and insert links and PowerPoints in Google Calendar. As we navigate our way through various Google applications, you will discover the ease of shared information with colleagues, administrators, and your students. Imagine providing access to assignments for your students that allow support of growth and development through immediate monitoring and input! Save time for additional instructional practice while promoting student growth with instant feedback. Join us as we focus on effective, organized lesson planning and scheduling strategies to support an effective learning environment for all.

This course is a blended class; participants will meet on site one time and work the remainder of the time using Moodle. Additional computer requirements may be found at www.friends.edu/technology/.

*For course information, contact Diette at diette_ragain@friends.edu.*

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Learning Forward Standards: 5  
KEPPS Standards: 2, 5

**Book:** N/A  
**Materials Fee:** N/A

**Supplies:** Books are not required, but teachers are urged to bring class schedules, district guides for Language Arts or Math, or other items for lesson planning.

**Pre-requisites:** Students will need to have an active Google account for this class. Students are required to access Friends University email account for all correspondence. For assistance, contact Help Desk at 316-295-5767 during business hours.

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Cross curricular connections in your science classroom is a must for educators! Provide multiple perspectives of learning for your students with integration of additional disciplines, creating a rich, meaningful learning environment. As educators acquire and strengthen strategies to interrelate disciplines as part of their teaching practice, students benefit with improved understanding and increased collaboration. Join us in discovering STEAM (Science, Technology, English, Art, and Math) integration planning. Move beyond segmented lesson plan and discover the power and excitement generated by intentional connected learning. Teachers will gain skills and strategies in the areas of planning, assessment, and cross-curricular instructions that support student achievement in areas, such as motivation, interest, critical thinking, and world connections. This course is an online class. Participants will use Moodle to complete their work. Additional computer requirements may be found at www.friends.edu/technology/.

*For course information, contact Connie at connie_schaef@friends.edu.*

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Learning Forward Standards: 1, 3, 5, 7  
KEPPS Standards: 1, 3, 4, 5, 6, 7, 8

**Book:** N/A  
**Materials Fee:** N/A

**Supplies:** N/A

**Pre-requisites:** Students are required to access Friends University email account for all correspondence. For assistance, contact Help Desk at 316-295-5767 during business hours.
**Student-Centered Printables Using PowerPoint**

**Instructor: Rachel Nally**  
CRN: 20589  
Course #: ITEC 2934-06

Meeting Dates:  
02/03/2020-03/02/2020  
Enrollment Ends: 01/31/2020

Grade Levels: ALL  
Delivery/Location: Online

Tuition: $360  
Instructor Fee: N/A

Envious of those fancy pay-for-use worksheet designs found online? Looking for additional strategies in your own worksheet designs that will focus student attention on important details? Worksheets are only effective if the design and purpose is clear and engaging. The benefits of providing well-designed and professional worksheets are evident when it comes to student success and achievement. This workshop will allow participants to build skills on worksheet designs, including how to download backgrounds, borders, fonts, clipart, etc., that can be utilized in classroom practices. Teachers will gain strategies on highlighting points of interest that are well-illustrated, thus maintaining a student’s course of study. Development of a well-designed worksheet supports student learning, so let’s get busy! We will not create actual PowerPoint in this course, but focus on worksheet designs that support student success. This course is an online class. Participants will use Moodle to complete their work. Additional computer requirements may be found at www.friends.edu/technology/.

For course information, contact Rachel at rachel_nally@friends.edu.

Learning Forward Standards: 1, 3  
KEPPS Standards: 3, 9, 10  
Book: N/A  
Materials Fee: N/A  
Supplies: N/A  
Pre-requisites: Students are required to access Friends University email account for all correspondence. For assistance, contact Help Desk at 316-295-5767 during business hours.
Communicate with Comedy
Using Your Computer
Instructor: Melissa Trujillo
CRN: 20682  2 credits
Course #: EDUC 5647-01
Meeting Dates:
  02/03/2020-03/05/2020
Enrollment Ends: 01/31/2020
Grade Levels: ALL
Delivery/Location: Online
Tuition: $360  Instructor Fee: N/A

You are probably already using technology to teach some of the high-level, more complex concepts in your classroom, but what about adding humor to the mix? Turns out our funny bone is connected to our sense of wonder. So not only will you be increasing the joy and enhancing your classroom environment, you will be improving your learner outcomes. Humor activates the brain’s dopamine reward system and studies show that dopamine is important for both goal-oriented motivation and long-term memory. This is why we can use computers to communicate through comedy as an effective intervention to improve retention in students from kindergarten through college. In this workshop you will learn how to create several projects using technology that incorporate this strategy. This course is an online class. Participants will use Moodle to complete their work. Additional computer requirements may be found at www.friends.edu/technology/.

For course information, contact Melissa at melissa_trujillo@friends.edu.

Learning Forward Standards: 5, 7  KEPPS Standards: 3, 5, 7
Book: N/A  Materials Fee: N/A  Supplies: N/A
Pre-requisites: Students are required to access Friends University email account for all correspondence. For assistance, contact Help Desk at 316-295-5767 during business hours.

Respectful Expression
Instructor: Patricia Jordan
CRN: 20685  2 credits
Course #: EDUC 5650-01
Meeting Dates:
  02/05/2020-02/26/2020
Enrollment Ends: 02/02/2020
Grade Levels: ALL
Delivery/Location: Online
Tuition: $360  Instructor Fee: N/A

In today’s society it is commonplace for people to express themselves and their opinions by speaking publicly, in discussions, in written word, and through social media, but that expression sometimes comes at the expense of others. As educators it is our job to teach students how to speak and write well. We should also teach students how to ensure their opinions were created based on reliable information and those opinions are expressed in a way that respect is shown to their audience. In this workshop we will explore how teachers can do this through classroom climate and a research-founded approach. This course is an online class. Participants will use Moodle to complete their work. Additional computer requirements may be found at www.friends.edu/technology/.

For course information, contact Patricia at patricia_jordan@friends.edu.

Learning Forward Standards: 5, 6  KEPPS Standards: 1, 2, 5
Book: N/A  Materials Fee: N/A  Supplies: N/A
Pre-requisites: Students are required to access Friends University email account for all correspondence. For assistance, contact Help Desk at 316-295-5767 during business hours.
Escape the Norm
Instructor: Raelynn Pfaff
CRN: 20681  2 credits
Course #: EDUC 5646-01

Meeting Dates:
02/08/2020 (9:00 am-4:30 pm) - remainder online until
03/06/2020
Enrollment Ends: 02/05/2020

Grade Levels: ALL
Delivery: Blended

Location: Friends University Wichita Campus, BTB Lab 2
2100 W. University Ave.
Wichita, KS 67213

Tuition: $300  Instructor Fee: N/A

Escape from the norm of your weekly classroom schedule and plan an exciting Escape Room for your students. Escape Rooms engage students while requiring them to use critical thinking, teamwork, and effective communication skills to solve a set of challenges designed around a specific content area or objective. Escape Rooms allow educators of all levels and subject areas to expand curriculum, while meeting the needs of all learners. In this workshop, educators will gain the skills and strategies to move beyond a segmented lesson plan to discover the power and excitement generated by intentional connected learning in Escape Rooms. Focus will be on planning and creating a hands-on Escape Room as well as a digital Escape Room that can be used cross-curricular and encourages student engagement, collaboration, communication, and critical thinking as well as real connections. Educators will create an Escape Room that can be used immediately in the classroom. This course is a blended class; participants will meet on site one time and work the remainder of the time using Moodle. Additional computer requirements may be found at www.friends.edu/technology/.

For course information, contact Raelynn at raelynn_pfaff@friends.edu.

Learning Forward Standards: 1, 3, 5, 6, 7    KEPPS Standards: 1, 3, 4, 5, 6, 7, 8
Book: N/A     Materials Fee: N/A    Supplies: N/A
Pre-requisites: Students are required to access Friends University email account for all correspondence. For assistance, contact Help Desk at 316-295-5767 during business hours.

Travel Opportunity -->

Classroom Management and Discipline Strategies that Work!
Instructor: Mary Duncan
CRN: 20592  2 credits
Course #: EDUC 5415-08

Meeting Dates:
02/17/2020-03/01/2020
Enrollment Ends: 02/14/2020

Grade Levels: Pre K-3
Delivery/Location: Online

Tuition: $360  Instructor Fee: N/A

Do you need some new techniques to enhance classroom management and discipline in your classroom? Join us for practical research-based strategies you too can incorporate to make a positive difference. Attendees will learn practical hands-on approaches for starting the school year effectively, organizing classroom and materials, rules and procedures, analyzing teacher/student roles and relationships, reinforcing appropriate behavior, and dealing with difficult students. This online course allows reflective learning as attendees work their way through training modules and a learner’s guide. Projects made will be usable in your own classroom. Gain new techniques to extend your toolkit as a teacher to maximize the learning for your students and efficiency in your classroom. This course is an online class. Participants will use Moodle to complete their work. Additional computer requirements may be found at www.friends.edu/technology/.

For course information, contact Mary at mary_duncan@friends.edu.

Learning Forward Standards: 3, 7    KEPPS Standards: 1, 5
Book: N/A     Materials Fee: N/A    Supplies: N/A
Pre-requisites: Enrollees in this course are current of future teachers in preschool or elementary classrooms. Students are required to access Friends University email account for all correspondence. For assistance, contact Help Desk at 316-295-5767 during business hours.

Would you like to visit London and Edinburgh in June of 2020? Details about the summer semester travel workshop will be shared at information sessions on Sunday, February 16 and Sunday, April 5 on the Friends University Wichita Campus in DAV 111 from 3:00 pm-4:30 pm. For more information before said meetings, email Kim Howard at kimberly_howard@friends.edu.
I've Got My (Google) Sites Set On You
Instructor: Rachel Nally
CRN: 20590 2 credits
Course #: ITEC 2935-02

Meeting Dates:
02/17/2020-03/13/2020
Enrollment Ends: 02/14/2020

Grade Levels: ALL
Delivery/Location: Online
Tuition: $360 Instructor Fee: N/A

Need an exciting and professional looking website to connect to your students, parents, and community while bringing your classroom into the 21st century? If so, take a ride into the world of Google! During our online journey, we will look at ways to create, enhance, and improve classroom websites through collaboration, creativity, and communication. This workshop will start with the basics of creating a Google Site. As the workshop progresses, you will learn how to add images, links, and embed documents such as Google Docs, Sheets, Forms, and Slides. You can upload all of your classroom assignments and handouts quickly and easily. Learn how to create buttons, dividers, and other visuals to organize your curriculum. Workshop attendees will create an actual classroom Google Site. A great classroom website allows the creator to publish videos, lessons, handouts, lesson plans, etc. for your students to access. Students will be able to stay connected with the click of a button. The possibilities are endless! We will use various programs such as Bitmojis and websites outside of the Google world to add enhancements to your site. This course is an online class. Participants will use Moodle to complete their work. Additional computer requirements may be found at www.friends.edu/technology/.

For course information, contact Rachel at rachel_nally@friends.edu.

Learning Forward Standards: 1, 3 KEPPS Standards: 7, 9, 10
Book: N/A Materials Fee: N/A Supplies: N/A
Pre-requisites: A working knowledge of the computer and basic Google skills. Students are required to access Friends University email account for all correspondence. For assistance, contact Help Desk at 316-295-5767 during business hours.

Conquering Classroom Management
Instructor: Heather Seachris
CRN: 20676 1 credit
Course #: EDUC 5594-03

Meeting Dates:
02/21/2020 (5:30 pm-9:00 pm) - 02/22/2020 (8:30 am-4:30 pm)
Enrollment Ends: 02/21/2020

Grade Levels: ALL
Delivery: On-Ground
Location: Friends University Wichita Campus, DAV 111
2100 W. University Ave.
Wichita, KS 67213
Tuition: $150 Instructor Fee: N/A

Empowering a student to self-manage can be a skill that will serve them indefinitely. Imagine a classroom where students have been invited to be part of the solution, rather than becoming part of the problem. Classroom tasks must be shared by all, including management in order to create a positive learning environment. Educators will gain tools to assist students in self-management in order to create a positive learning environment. Educators will gain tools to assist students in self-management, such as creating class norms, being responsible for time management, seating arrangements, supplies, and more! Students will gain real world experience and skills while making our jobs as teachers a lot easier. Using techniques and resources from those who have inspired me: Harry Wong from First Days of School, Dave Burgess from Teach Like a Pirate, and Capturing Kids Hearts, we will tackle classroom management and create an efficiently ran, student led, high achieving classroom. A $2 material fee is due the first day to the instructor.

For course information, contact Heather at heather_seachris@friends.edu.

Learning Forward Standards: 1, 6 KEPPS Standards: 3, 9
Book: N/A Materials Fee: $2 Supplies: N/A
Pre-requisites: N/A
Special Education Services in Elementary Classrooms
Instructor: Nicole Seeley
CRN: 20663 1 credit
Course #: SPED 5005-05

Meeting Dates:
02/24/2020-03/23/2020
Enrollment Ends: 02/21/2020

Grade Levels: K-8
Delivery/Location: Online

Tuition: $180 Instructor Fee: N/A

An understanding and awareness of Special Education topics is essential for aspiring or current practicing educators. Join us as we review a wide variety of special education topics, including laws policies, procedures, and knowledge on how to best serve students with disabilities. Teachers will gain information, and research-driven practices that support and improve the education of children with disabilities. Knowledge is power; especially when you are serving the exceptional! This course is an online class. Participants will use Moodle to complete their work. Additional computer requirements may be found at www.friends.edu/technology/.

For course information, contact Nicole at nicole_seeley@friends.edu.

Learning Forward Standards: 5
KEPPS Standards: 1, 2, 7
Book: N/A Materials Fee: N/A Supplies: N/A

Pre-requisites: Students are required to access Friends University email account for all correspondence. For assistance, contact Help Desk at 316-295-5767 during business hours.

Kansas Music Educators Association (KMEA) In-Service Workshop 2020
Instructor: Shawn Knopp
CRN: 20787 1 credit
Course #: MUS 5000-01

Meeting Dates:
02/27/2020-02/29/2020 (3:45 pm)
Enrollment Ends: 03/07/2020

Grade Levels: ALL
Delivery: On-Ground

Location: Wichita Century II Convention Center
225 W. Douglas
Wichita, KS 67202

Tuition: $85 Instructor Fee: N/A

The KMEA 2020 In-Service Workshop is the chief professional development convention of the Kansas Music Educators Association. All clinics and concerts are aligned with the NAfME National Music Standards and the KSDE State Music Standards. Participants attending this event will gain teaching strategies and practices in areas such as music understandings, musical skills, content pedagogy, and performance practices which will support student success in the classroom. Students must be members of NAfME/KMEA and must register for the KMEA In-Service Workshop. Interested students must contact Shawn Knopp, Assistant Professor, by email at shawn_knopp@friends.edu or by phone at 316-295-5535. Additional information regarding the workshop, including the homework assignment, can be found at www.ksmea.org. This workshop will meet at the Century II Convention Center, 225 W. Douglas, Wichita, KS. Enrollment closes 10 days from listed start date.

For course information, contact Shawn at shawn_knopp@friends.edu.

Learning Forward Standards: 1, 2, 3, 4, 5, 6, 7
KEPPS Standards: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10
Book: N/A Supplies: N/A Materials Fee: N/A

Pre-requisites: Completed registration for the Kansas Music Educators Association In-Service Workshop. http://ksmea.org/isw
“What teachers know and can do makes the crucial difference in what children learn. Teaching is the most important element of successful learning,” as stated by the National Commission on Teaching and America’s Future. How can we assure effective teaching? This workshop will present a synthesis of research on the fundamental aspects of teaching and learning. Research will be shared which identifies the many specific, core teacher behaviors, often performed unconsciously, that support good teaching. Participants will engage in class discussions, interactive reflections and hands on activities. Topics include: The quantity and quality of learning time, key elements of designing and delivering instruction (rigor, pacing, and questioning techniques), interactive direct instruction, the use of scaffolded instruction, and the use of of praise and feedback to support student learning.

As a result of this workshop, teachers will gain skills to be aware of the intricacies of student learning, reflect on their own practice, and expand their use of best practices to the “conscious” level in order to make a difference in student achievement. Student learning will be enhanced with acquired skills in effective use of time, note-taking, questioning and constructive use of teacher feedback.

Join us to enhance and refine your teaching skills. A $5 workshop fee is due to the instructors on the first day of the workshop to cover materials provided.

For course information, contact Jan at jan_worley@friends.edu.

Learning Forward Standards: 1, 3, 6  KEPPS Standards: 5, 8, 9
Book: N/A  Materials Fee: $5
Supplies: N/A  Pre-requisites: N/A
Google: Intermediate Training
Instructor: James Zimmer
CRN: 20623  2 credits
Course #: EDUC 5559-05
Meeting Dates:
  03/01/2020-04/26/2020
Enrollment Ends: 02/27/2020
Grade Levels: 2-12
Delivery/Location: Online
Tuition: $360  Instructor Fee: N/A

Join us as we equip educators with the second level of necessary tools to become confident in using Google and Web tools in the classroom. This training session will provide a full workout with some special add-ons and strategies in Google Classroom, Google+ Communities, Google Drive, Google Docs, Sheets, Presentations, Forms, Youtube, Screencast-O-Matic, and a few others that will catapult your students toward 21st century learning engagement. Experience so me proverbial tech cross fit with this mix of high level application, integration, and editing techniques that will transform you into a well-prepared educator. Take action and become the new-improved educator using Google tools, allowing all students to join in on the power of engagement, self-management, and creativity. This course is an online class. Participants will use Moodle to complete their work. Additional computer requirements may be found at www.friends.edu/technology/.

For course information, contact James at james_zimmer@friends.edu.

Thrive in Education
Instructor: Amber Carithers
CRN: 20635  1 credit
Course #: EDUC 5338-06
Meeting Dates:
  03/02/2020-03/16/2020
Enrollment Ends: 02/28/2020
Grade Levels: ALL
Delivery/Location: Online
Tuition: $180  Instructor Fee: N/A

Are you in your first few years of teaching and are struggling to find your footing? Maybe you are lacking the support you need to be a stellar teacher. If you’ve been in the education field, maybe you have lost your luster, and need to rekindle your passion. If any of these profiles fit you – this is just the workshop for you! Let’s dig in our heels and find out what makes us function as teachers, how we can prevent burnout, and learn more about our teaching styles. This course is an online class. Participants will use Moodle to complete their work. Additional computer requirements may be found at www.friends.edu/technology/.

For course information, contact Amber at amber_carithers@friends.edu.
Publisher Projects in the Classroom
Instructor: Rachel Nally
CRN: 20591 2 credits
Course #: ITEC 2919-13
Meeting Dates: 03/02/2020-03/30/2020
Enrollment Ends: 02/28/2020
Grade Levels: ALL
Delivery/Location: Online
Tuition: $360  Instructor Fee: N/A

Publisher Projects in the Classroom provides educators with technology-supported resources to design learning experiences that support diverse needs of learners. Participants will gain tools necessary to apply Publisher projects within the classroom curriculum, promoting student engagement and cultivating curiosity. It is time to think outside the template box, incorporating continual growth in technology concepts that support classroom projects! Through exploration, practice, and application of Microsoft Publisher templates, you will discover how to maximize student learning through activities such as business cards, postcards, certificates (awards & gift), flyers, calendars, newsletters, brochures, posters, and others. Let the Publisher projects begin! This course is an online class. Participants will use Moodle to complete their work. Additional computer requirements may be found at www.friends.edu/technology/.
For course information, contact Rachel at rachel_nally@friends.edu.

Learning Forward Standards: 4  KEPPS Standards: 3, 8
Book: N/A  Materials Fee: N/A  Supplies: N/A
Pre-requisites: Students are required to access Friends University email account for all correspondence. For assistance, contact Help Desk at 316-295-5767 during business hours.

Growth Mindset in the Classroom
Instructors: Crystal May & Raelynn Pfaff
CRN: 20621 2 credits
Course #: EDUC 5412-08
Meeting Dates: 03/02/2020-04/06/2020
Enrollment Ends: 02/28/2020
Grade Levels: ALL
Delivery/Location: Online
Tuition: $360  Instructor Fee: N/A

Do you notice students struggling with confidence and perseverance? Do you find that you believe in your students’ abilities more than they believe in themselves? In this workshop we will utilize the book *The Growth Mindset Coach: A Teacher’s Month-by-Month Handbook for Empowering Students to Achieve* by Annie Brock and Heather Hundley to uncover meaningful, research based, easily implemented strategies to increase your students’ Growth Mindset. Change the way your students view their abilities and learning, and you will change the climate and culture of your classroom. After participating in this workshop, you will believe the impossible to be possible. This course is an online class. Participants will use Moodle to complete their work. Additional computer requirements may be found at www.friends.edu/technology/.
For course information, contact Crystal at crystal_may@friends.edu or Raelynn at raelynn_pfaff@friends.edu.

Learning Forward Standards: 3, 5  KEPPS Standards: 3, 4, 8
Book: *The Growth Mindset Coach: A Teacher’s Month-by-Month Handbook for Empowering Students to Achieve* by Annie Brock and Heather Hundley,
ISBN-13#: 978-1612436012
Materials Fee: N/A  Supplies: N/A
Pre-requisites: Students are required to access Friends University email account for all correspondence. For assistance, contact Help Desk at 316-295-5767 during business hours.
As teachers, we strive to move our students’ learning beyond what is on the page. Art integration has proven to develop a deeper understanding of a child’s world, increase empathy, and also build problem solving and critical thinking skills. You do not have to be a creative teacher to unleash the creativity of a child! Strategies will be presented to allow educators of all levels and subject areas to expand curriculum, meeting the needs of all learners. Strategies and practices support STEAM focus. Art is smART! A $2 materials fee will be collected by the instructor on the first day of the workshop. For course information, contact Heather at heather_seachris@friends.edu.

Learning Forward Standards: 5
KEPPS Standards: 2, 5
Book: N/A
Materials Fee: $2
Pre-requisites: N/A
Supplies: N/A

WORKSHOP CLOSED Technology for Everyone is a workshop designed to enhance your current teaching practices and strategies through hands-on discovery using available technology. Bring whatever technology device is provided or available through your school and in your classroom (Chromebook, iPad, tablet, cell phone, laptop). Lift learning (and lesson planning) to a new level by integrating apps, creating websites, using QR codes, incorporating video and online quizzes, and discovering search engine techniques. Workshop participants will develop lesson plans and projects that effectively communicate their teaching message using technology. Your PreK-12 students will gain needed technology skills, mastering a variety of formats including tech-based presentations. Bring learning to the forefront incorporating technology skills as part of your everyday teaching practice. Participants need to bring a device that allows them to access the internet. For course information, contact Tim at timothy_bumgarner@friends.edu.

Learning Forward Standards: 2, 3, 4, 5, 6, 7
KEPPS Standards: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10
Book: N/A
Materials Fee: N/A
Pre-requisites: N/A
Supplies: Participants need to bring a device that allows them access to the internet.
Google Sites Expanded
Instructor: Rachel Nally
CRN: 20679 2 credits
Course #: ITEC 5000-01
Meeting Dates: 03/23/2020-04/20/2020
Enrollment Ends: 03/20/2020
Grade Levels: ALL
Delivery/Location: Online
Tuition: $360  Instructor Fee: N/A

Take your Google Site to the next level in this follow-up workshop to I’ve Got My (Google) Sites Set on You. We will focus on customizing your site headers and creating buttons. This workshop will use the image carousel to personalize your website. We will connect basic Google Forms to collect information, use a digital breakout, or quiz students. A great classroom website allows the creator to publish videos, lessons, handouts, lesson plans, etc. for your students to access. We will use various programs such as Bitmojis, Canva, and websites outside of the Google world o add enhancements to your site. You will leave this workshop with a visually appealing website to connect to the community, staff, parents, and students. This course is an online class. Participants will use Moodle to complete their work. Additional computer requirements may be found at www.friends.edu/technology/.
For course information, contact Rachel at rachel_nally@friends.edu.

Navigating Trauma Informed Care
Instructor: Joey Buresh
CRN: 20611 2 credits
Course #: EDUC 5619-02
Meeting Dates: 03/28/2020 (9:00 am-4:30 pm) remainder online until 04/19/2020
Enrollment Ends: 03/25/2020
Grade Levels: ALL
Delivery: Blended ONLINE
Location: Online
Tuition: $300  Instructor Fee: N/A

Trauma-informed teaching practices benefit all students. Navigating Trauma Informed Care will focus on successfully supporting students who have experienced trauma, allowing the educator to become more responsive to student needs. This workshop is designed for educators who are passionate about empowering students to be resilient with ongoing support versus focusing on an ACE (Adverse Childhood Experience) score. Participants will learn truths about the impact trauma has on brain development and behavior while also examining how to implement effective research-based interventions and behavioral strategies to create compassionate classrooms. Discussion of the ripple effects of poverty and the two highest predictors of student success will occur, while also developing an understanding of state initiatives such as MTSS, KS SECD Standards, Positive Behavior Support and the Kansas Can Vision and how they align with trauma sensitive practices. Join us as we challenge personal and professional beliefs regarding student behavior, highlighting specific methods that will positively impact the most challenging students in your classroom. Please note that this class is no longer offered as blended, but will be delivered fully online. Friends University is taking precautionary steps to limit person to person exposure to help prevent the spread of Coronavirus. If you need assistance with Moodle prior to class start date, please call Help Desk at 316-295-5767. There will be no face-to-face meeting for this offering. University updates may be found at www.friends.edu/coronavirus. Enrollment closes prior to start date to allow time to establish Moodle accounts.
For course information, contact Joey at joey_buresh@friends.edu.

Learning Forward Standards: 1, 3  KEPPS Standards: 7, 9, 10
Book: N/A  Materials Fee: N/A  Supplies: N/A  Pre-requisites: N/A

Learning Forward Standards: 1, 2, 3, 5  KEPPS Standards: 4, 7, 8, 9, 10
Materials Fee: N/A  Supplies: N/A  Pre-requisites: N/A
Innovative Ideas in Education
Instructor: Patricia Jordan
CRN: 20618          1 credit
Course #: EDUC 5340-04

Meeting Dates:  
03/30/2020-04/19/2020
Enrollment Ends: 03/27/2020

Grade Levels: ALL
Delivery/Location: Online

Tuition: $180   Instructor Fee: N/A

Join us to explore two new innovative approaches to learning: MakerSpace and the Genius Hour. We’ll take a virtual field trip to see how these approaches are being utilized in classrooms around the world. Are they educational fads or here to stay? This course is an online class. Participants will use Moodle to complete their work. Additional computer requirements may be found at www.friends.edu/technology/.

For course information, contact Patricia at patricia_jordan@friends.edu.

Learning Forward Standards: 3, 5          KEPPS Standards: 3, 4, 8
Book: N/A                              Materials Fee: N/A
Pre-requisites: Students are required to access Friends University email account for all correspondence. For assistance, contact Help Desk at 316-295-5767 during business hours.

Building Executive Functioning Skills
Instructor: Joey Buresh
CRN: 20617          2 credits
Course #: EDUC 5620-02

Meeting Dates:  
04/04/2020 (9:00 am-4:30 pm) 
remainder online until 
04/26/2020
Enrollment Ends: 04/01/2020

Grade Levels: ALL  
Delivery: Blended ONLINE
Location: Online

Tuition: $300   Instructor Fee: N/A

What is executive functioning and how can mastery of these specific skills help a student? Executive functions can be interrelated and include abilities such as task initiation, planning, focus, organization, impulse control, self-regulation, and time management. While some individuals may easily and quickly master these functions, students with deficits in these areas experience great difficulty in starting or completing academic tasks. This workshop will explore components of executive functioning and explain how they impact students in the classroom. Participants will gain practical brain-based strategies to increase executive functioning for all students. Attendees will analyze how cognitive assets, metacognition, working memory and selective attention play a key role in learning. Transform your classroom into a high achieving environment where students are responsible for their learning and actions. This course will result in less frustration for you and boost student learning power at the same time. Please note that this class is no longer offered as blended, but will be delivered fully online. Friends University is taking precautionary steps to limit person to person exposure to help prevent the spread of Coronavirus. If you need assistance with Moodle prior to class start date, please call Help Desk at 316-295-5767. There will be no face-to-face meeting for this offering. University updates may be found at www.friends.edu/coronavirus.

Enrollment closes prior to start date to allow time to establish Moodle accounts. For course information, contact Joey at joey_buresh@friends.edu.

Learning Forward Standards: 1, 3, 4, 5, 6          KEPPS Standards: 1, 2, 3, 5, 6, 7, 8
Book: N/A                              Materials Fee: N/A
Supplies: N/A                          Pre-requisites: N/A
Many students do not have the ability to explore their own interests outside of the classroom and have so many questions about the world around them. Genius Hour not only provides students with time to explore and investigate these questions, but makes the learning more authentic because it is student driven. In addition to deepening their understanding about the world around them, it also fosters a sense of wonder, creativity, and innovation. Genius Hour enhances their critical thinking and communication skills while helping them to develop a life-long love of learning. This workshop will focus on how to develop an inquiry-based learning project time in your classroom in which students work on their own individual projects based on their interests and passion. Teachers will explore strategies and develop classroom management guidelines that work in their classroom. Genius Hour—a learning activity that allows students to pursue a personal passion. Imagine the wonder, creativity, and innovation that can occur from providing students a choice! Genius hour originated in the corporate world, but education leaders are now using the same concepts to inspire authentic learning in the classroom. Through inquiry-based learning projects, your students will gain critical thinking, communication skills, and a life-long appreciation for learning. Strategies such as collaboration, reflection, and sharing are a few of the practices of focus, alongside management techniques to keep all that creativity and learning moving forward for every student. Join us, and let the genius begin! This course is an online class. Participants will use Moodle to complete their work. Additional computer requirements may be found at www.friends.edu/technology/.

For course information, contact Raelynn at raelynn_pfaff@friends.edu.

Learning Forward Standards: 1, 2, 3, 4, 5, 6, 7 KEPPS Standards: 1, 2, 3, 4, 5, 6, 7, 8
Book: N/A Materials Fee: N/A Supplies: N/A
Pre-requisites: Students are required to access Friends University email account for all correspondence. For assistance, contact Help Desk at 316-295-5767 during business hours.

Have you ever dreamt of having the perfect co-teach partnership? Perhaps you’re trying to find effective ways to incorporate a para-professional or qualified adult into the classroom? Join our workshop for some inspiration on how to develop an effective team, and overcome dual-teaching challenges! In this workshop, we will explore strategies of implementing co-teaching in the classroom for teachers, paras, student teachers, etc. Following discussion and research of co-teach models, participants will create a co-teach management plan. Gain insight and practices on how to provide a positive co-teach environment that supports student needs through a strong partnership. This course is an online class. Participants will use Moodle to complete their work. Additional computer requirements may be found at www.friends.edu/technology/.

For course information, contact Amber at amber_carithers@friends.edu.

Learning Forward Standards: 1, 2, 3, 5, 6, 7 KEPPS Standards: 1, 2, 3, 5, 7, 8, 10
Book: N/A Materials Fee: N/A Supplies: N/A
Pre-requisites: Students are required to access Friends University email account for all correspondence. For assistance, contact Help Desk at 316-295-5767 during business hours.
2020 KS Storytelling Festival
Instructor: Glennys Doane
CRN: 20649  1 credit
Course #: EDUC 5643-01

Meeting Dates:
CLOSED FOR CREDIT
04/24/2020 (1:30 pm-10:00 pm) -
04/25/2020 (10:00 am-10:00 pm)
Enrollment Ends: 05/05/2020

Grade Levels: ALL
Delivery: On-Ground

Location:
Memorial Hall
500 Morgan Ave .
Downs, KS 67437

Tuition: $85  Instructor Fee: N/A

WORKSHOP CLOSED FOR CREDIT  Stories are a bridge into others’ imaginations and ways of processing information. This workshop will explore the role of stories in the classroom and across diverse learning styles to enable educators to identify methods of delivering information in innovative and successful ways. The Festival offers small group workshops led by professional storytellers from across the nation, opportunities for discussion with story professionals, and a ‘swappin’ ground venue for practical application. Personal application for storytelling and identification of new resources are outcomes most educators will take away from the experience. Problem solving, critical thinking skills, social behavior and character development will all be demonstrated as components of lessons learned in stories. The workshop participant will learn the value of engaging the classroom in a story for each learner to receive individual lessons. This workshop will meet at Memorial Hall, 500 Morgan Ave., Downs, KS 67437. A $20 registration fee will need to be paid for admission to the Festival.

For course information, contact Glennys at glennys_doane@friends.edu.

Learning Forward Standards: 3, 5, 6  KEPPS Standards: 1, 2, 3, 4, 5, 7, 8
Materials Fee: $20 Admission to KS Storytelling Festival
Book: N/A  Supplies: N/A  Pre-requisites: N/A
Had enough? Not sure you can teach another year? Frustrated with the current trends in education? This workshop will revive your teaching by focusing on research-based keys to powerful teaching, along with strategies that need to be in every teacher's toolbox. Through original songs, workshop discussions, practical assignments, helpful tips and lots of fun, teachers will rediscover their passion and purpose as an educator, all with the focus on improving student achievement. Your time in this workshop may just be the turning point in your career. Expect to laugh, vent, think, and be challenged. An additional fee of $110, payable by check to Davis Laughlin, is due the first day of class. Please note that this class is no longer offered as blended, but will be delivered fully online. Friends University is taking precautionary steps to limit person to person exposure to help prevent the spread of Coronavirus. If you need assistance with Moodle prior to class start date, please call Help Desk at 316-295-5767. There will be no face-to-face meeting for this offering. University updates may be found at www.friends.edu/coronavirus. Enrollment closes 10 days after listed start date. For course information, contact Davis at davis_laughlin@friends.edu.

Would you like to be the one who starts a transformation of your school's culture? Join us for an interesting look at school culture and how it affects student engagement and achievement along with educator effectiveness. Through the development of growth mindset skills and leadership best practices including goal clarification, time management, decision-making, and motivational techniques, participants will impact their classrooms and schools for the better. Teacher immediacy skills will be emphasized and modeled. Teachers should make a difference in the lives of their students, colleagues, and community and this is the place to start. School culture is a shadow of the school's leaders. Be the leader your school needs. An additional fee of $110, payable by check to Davis Laughlin, is due the first day of class. Please note that this class is no longer offered as blended, but will be delivered fully online. Friends University is taking precautionary steps to limit person to person exposure to help prevent the spread of Coronavirus. If you need assistance with Moodle prior to class start date, please call Help Desk at 316-295-5767. There will be no face-to-face meeting for this offering. University updates may be found at www.friends.edu/coronavirus. Enrollment closes 10 days after listed start date. For course information, contact Davis at davis_laughlin@friends.edu.

Although educators tire of hearing about rigor in the classroom and student engagement, these two important topics do not have to be an enemy. Through a variety
Rigor & Engagement: They Matter
Instructor: Davis Laughlin
CRN: 20642  1 credit
Course #: EDUC 5502-07

Meeting Dates:
04/25/2020 (9:00 am-4:00 pm)
remainder online until
05/09/2020
Enrollment Ends: 05/04/2020

Grade Levels: ALL
Delivery: Blended  ONLINE
Location: Online

Tuition: $85  Instructor Fee: $110

of activities, research and discussion, this course will focus on the actual definitions of rigor and engagement and will present methods to increase both. From the art of questioning to the importance of real listening, this workshop will leave teachers with practical and exciting strategies designed to change the culture of a classroom and maybe even a school. An additional fee of $110, payable by check to Davis Laughlin, is due the first day of class. Please note that this class is no longer offered as blended, but will be delivered fully online. Friends University is taking precautionary steps to limit person to person exposure to help prevent the spread of Coronavirus. If you need assistance with Moodle prior to class start date, please call Help Desk at 316-295-5767. There will be no face-to-face meeting for this offering. University updates may be found at www.friends.edu/coronavirus. Enrollment closes 10 days after listed start date.

For course information, contact Davis at davis_laughlin@friends.edu.

Learning Forward Standards: 1, 2, 5, 6
KEPPS Standards: 1, 2, 3, 4, 5, 7, 8
Book: N/A
Materials Fee: N/A
Supplies: N/A
Pre-requisites: N/A
Top Teaching Characteristics
Instructors: Jon Maska & David vanThullenar
CRN: 20643 2 credits
Course #: EDUC 5635-01
Meeting Dates:
02/01/2020 (9:00 am-4:00 pm)
remainder online until 02/29/2020
Enrollment Ends: 02/11/2020
Grade Levels: ALL
Delivery: Blended
Location: Hilton Garden Inn
12080 S. Strang Line Rd.
Olathe, KS 66062
Tuition: $170  Instructor Fee: $80

In Top Teaching Characteristics, classroom teachers will discover how to reach out to students through a multitude of strategies that will increase student engagement as well as academic achievement. Teachers will discover how to combine a model of effective instruction with goal setting, focused practice, focused feedback, and observations to improve instructional practices. Drawing on researched based practices, teachers will be able to help students learn effective ways to develop good habits of mind and apply them in learning academic content. Please join us as we explore more effective ways to increase student learning through the research of Arthur L. Costa and Bena Kallick. This course is a blended class; participants will meet on site one time and work the remainder of the time using Moodle. Additional computer requirements may be found at www.friends.edu/technology/. This workshop will meet at Hilton Garden Inn, 12080 S. Strang Line Rd. Olathe, KS 66062. Enrollment closes 10 days after listed start date.
For course information, contact Jon at jon_maska@friends.edu.
Learning Forward Standards: 5, 6  KEPPS Standards: 3, 8, 9
Book: N/A  Materials Fee: N/A  Pre-requisites: N/A
Supplies: Bring a Laptop/Smart Phone/iPad if available

Top Teaching Characteristics Applications
Instructors: Jon Maska & David vanThullenar
CRN: 20644 2 credits
Course #: EDUC 5636-01
Meeting Dates:
02/02/2020 (1:00 pm-5:00 pm)
remainder online until 03/30/2020
Enrollment Ends: 02/12/2020
Grade Levels: ALL
Delivery: Blended
Location: Hilton Garden Inn
12080 S. Strang Line Rd.
Olathe, KS 66062
Tuition: $170  Instructor Fee: $80

Top Teaching Characteristics Applications is a learning extension of the previously offered course, Top Teaching Characteristics, allowing educators to apply gained knowledge in the form of professional practice! Adding strategies to the educator’s tool bag that target increasing student engagement and academic achievement is necessary for those who want to be classified as “Effective Teachers.” The research-based strategies and techniques taught in this class will allow opportunity for greater student academic improvement. In Top Teaching Characteristics Applications, teachers will develop plans of action and instruction that support the academic learning environment. This course is a blended class; participants will meet on site one time and work the remainder of the time using Moodle. Additional computer requirements may be found at www.friends.edu/technology/. This workshop will meet at Hilton Garden Inn, 12080 S. Strang Line Rd. Olathe, KS 66062. Enrollment closes 10 days after listed start date.
For course information, contact Jon at jon_maska@friends.edu.
Learning Forward Standards: 5, 6  KEPPS Standards: 3, 8, 9
Book: N/A  Materials Fee: N/A  Pre-requisites: N/A
Supplies: Bring a Laptop/Smart Phone/iPad if available
Student engagement is a top priority in today's educational environment. What better way to increase your authentic engagement than technology. In Engaging Resources, classroom teachers will discover easy and simplistic ways to reach out to students while increasing effectiveness through technology. We will explore the positive impact technology has on student understanding and learning. Teachers will also embrace the impact it has on higher-level discussions and the simplicity of data collecting. This class is a must for teachers striving to increase student achievement, motivation, collaborative learning and the many ways to develop critical thinking and problem solving skills. Please join us to better empower student learning. This course is a blended class; participants will meet on site one time and work the remainder of the time using Moodle. Additional computer requirements may be found at www.friends.edu/technology/. This workshop will meet at Hilton Garden Inn, 12080 S. Strang Line Rd. Olathe, KS 66062. Enrollment closes 10 days after listed start date.

For course information, contact Jon at jon_maska@friends.edu.

Learning Forward Standards: 5, 6
KEPPS Standards: 3, 6, 7, 8
Book: N/A
Materials Fee: N/A
Pre-requisites: N/A
Supplies: Bring a Laptop/Smart Phone/iPad if available

Applied Engaging Resources is an extended opportunity for educators to continue development of learned skills from the previously required course. Educators will intentionally strive to enhance their classroom learning environments by incorporating technology that will promote positive growth mindset, and encourage students to engage in a deeper level of understanding. Through connected lesson designs, teacher will implement technology that strives to strengthen, analyze, and reflect on improvement of practices that reaches out and influences all students. Come join us and discover the simple tools that create lifelong learners. This course is a blended class; participants will meet on site one time and work the remainder of the time using Moodle. Additional computer requirements may be found at www.friends.edu/technology/. This workshop will meet at Hilton Garden Inn, 12080 S. Strang Line Rd. Olathe, KS 66062. Enrollment closes 10 days after listed start date.

For course information, contact Jon at jon_maska@friends.edu.

Learning Forward Standards: 5, 6
KEPPS Standards: 3, 6, 7, 8
Book: N/A
Materials Fee: N/A
Pre-requisites: N/A
Supplies: Bring a Laptop/Smart Phone/iPad if available
Fostering Success Skills
Instructors: Jon Maska & David vanThullenar
CRN: 20647 2 credits
Course #: EDUC 5639-01

Meeting Dates:
03/28/2020 (9:00 am-4:00 pm)
remainder online until 04/26/2020

Enrollment Ends: 04/06/2020

Grade Levels: ALL
Delivery: Blended ONLINE

Location: Online

Tuition: $170 Instructor Fee: $80

For success in school and life, students need more than proficiency in academic subjects and good test scores. To truly thrive, students need to develop attributes that are not typically measured on standardized tests. In Fostering Success Skills, effective and powerful teaching techniques will be the focus of the course. As educators we must accept the responsibility to develop a balanced framework that supports and measures effective teaching. When educators engage students in strategies that develop the child as a whole, they change mindsets and raise expectations for student learning. Using the book The Formative Five by Thomas Hoerr, teachers will explore research-based strategies that promote intentional teaching geared toward success for all students. Please note that this class is no longer offered as blended, but will be delivered fully online. Friends University is taking precautionary steps to limit person to person exposure to help prevent the spread of Coronavirus. If you need assistance with Moodle prior to class start date, please call Help Desk at 316-295-5767. There will be no face-to-face meeting for this offering. University updates may be found at www.friends.edu/coronavirus. Enrollment closes 10 days after listed start date.

For course information, contact Jon at jon_maska@friends.edu.

Learning Forward Standards: 5, 6
KEPPS Standards: 2, 3, 6, 7, 8
Book: N/A Materials Fee: N/A Pre-requisites: N/A
Supplies: Bring a Laptop/Smart Phone/iPad if available

Fostering Success in Action
Instructors: Jon Maska & David vanThullenar
CRN: 20648 2 credits
Course #: EDUC 5640-01

Meeting Dates:
03/29/2020 (1:00 pm-5:00 pm)
remainder online until 05/09/2020

Enrollment Ends: 04/06/2020

Grade Levels: ALL
Delivery: Blended ONLINE

Location: Online

Tuition: $170 Instructor Fee: $80

Having opportunities to incorporate newly gained skills into deliberate practice is one of the most highly effective methods for developing positive growth mindset among educators. Fostering Success Action is an extended opportunity for educators to better develop previously learned strategies and academic lesson designs that promote and enhance academic growth for all students. This engaging and valuable course is a must for educators that desire to enhance the academic and cultural environments of their classroom. Please explore with us this opportunity to develop a stronger teaching foundation of skills which will deepen the level of learning within all students. Please note that this class is no longer offered as blended, but will be delivered fully online. Friends University is taking precautionary steps to limit person to person exposure to help prevent the spread of Coronavirus. If you need assistance with Moodle prior to class start date, please call Help Desk at 316-295-5767. There will be no face-to-face meeting for this offering. University updates may be found at www.friends.edu/coronavirus. Enrollment closes 10 days after listed start date.

For course information, contact Jon at jon_maska@friends.edu.

Learning Forward Standards: 5, 6
KEPPS Standards: 2, 3, 6, 7, 8
Book: N/A Materials Fee: N/A Pre-requisites: N/A
Supplies: Bring a Laptop/Smart Phone/iPad if available
Kansas National Education Association
KNEA Bargaining 2020 Tour

Instructor: Lisa Schmidt  
Grade Levels: K-12  
Delivery: On-Ground

This one day workshop is packed with strategies and resources to empower educators in continued growth as professionals and leaders within a learning community. Join experienced presenters as they share timely knowledge, best practices, policies, resources, and skills that will deepen understanding and widen advocacy for K-12 educators while increasing effectiveness and support of student achievement under their leadership. Breakout sessions include topics such as Building Relationships, Table Tactics, Verbal Skills, Salary Schedules and more. An empowered educator possesses the skills needed to promote success in his/her profession and for classroom students.

This workshop, including lunch, is provided free of charge to pre-registered participants, compliments of the Kansas National Education Association. Pre-register through KNEA online at https://www.surveymonkey.com/r/KNEA2020. Certificates will be awarded for Professional Development Points (KNEA), and optional Graduate Credit Hours will be available through Friends University for a tuition fee. Full attendance and submission of completed assignments are required for graduate credit. Enrollment for credit closes ten days from listed start date.

For course information, contact Lisa at lisa_schmidt@friends.edu.

Learning Forward Standards: 1, 2  
KEPPS Standards: 10  
Book: N/A  
Materials Fee: N/A

Pre-requisites: Must be a member of KNEA to attend.

KNEA Bargaining 2020 Tour - Larned
CRN: 20724  
Meeting Date: 02/22/2020 (9:00 am-3:00 pm)  
Location: Larned Elementary School  
2104 Broadway  
Larned, KS 67550

Enroll/apply in one step on the application on the Graduate Workshops webpage www.friends.edu/edworkshops

KNEA Bargaining 2020 Tour - Chanute
CRN: 20725  
Meeting Date: 02/29/2020 (9:00 am-3:00 pm)  
Location: Chanute High School  
1501 W. 36th St.  
Chanute, KS 66720

Enroll/apply in one step on the application on the Graduate Workshops webpage www.friends.edu/edworkshops

KNEA Bargaining 2020 Tour - Wichita
CRN: 20726  
Meeting Date: 03/07/2020 (9:00 am-3:00 pm)  
Location: Friends University Wichita Campus  
William Penn Science Building  
2100 W. University Dr.  
Wichita, KS 67213

Enroll/apply in one step on the application on the Graduate Workshops webpage www.friends.edu/edworkshops

Course #: EDUC 5654-01  
Enrollment Ends: 03/02/2020

Course #: EDUC 5654-02  
Enrollment Ends: 03/09/2020

Course #: EDUC 5654-03  
Registration begins at 8:00 am on-site
Fundamental Learning Center is a privately funded 501(c)3, educational not-for-profit serving children with significant reading, spelling and writing difficulties, including children with dyslexia. Our mission specifically addresses the importance of teaching children to read utilizing research validated literacy instruction and educating parents and the educational community with the same intention and resolve.

For FLC course and materials pricing guides, please visit www.funlearn.org; under the “Parent & Teacher Education” tab at the “Courses & Workshops” link. You may contact FLC at 316-684-7323 for further information. You must register for the class through FLC, set up your payments, and pay the non-refundable deposit. All workshops will be held at the Fundamental Learning Center, 2220 E. 21st St. N., Wichita, KS 67214, unless otherwise noted. For enrollment for graduate credit, please visit www.friends.edu/edworkshops. Enrollment to receive credit through Friends University closes 10 days after the listed start date*.

Fundamental Learning Center requires a separate fee for their workshops, which includes materials. The fees have been listed with the descriptions, however, please check their website at www.funlearn.org on the “Courses & Workshops” page found under the “Parent & Teacher Education” tab as prices are subject to change without notice. You may contact Fundamental Learning Center at 316-684-7323 for further information, to set up your payments, and pay the non-refundable deposit required for the specific workshops. You must register with Fundamental Learning Center, in conjunction to registering for credit through Friends University. Credit for FLC courses through Friends University is available for $85 per credit hour.
Fundamental Learning Center, Continued

(Formerly titled Phonological Awareness)

This one-day instructional workshop teaches research related to dyslexia and the importance of phonological awareness. Phonological awareness is a necessary foundational skill for reading, writing, and spelling. Research shows that phonological awareness skills can be taught through direct instruction and practice. Discover the principles of planning strategic lessons to address these critical skills. Learn how to incorporate manipulatives and reinforcement activities to make this crucial learning fun!

One-half graduate credit will be available through Friends University. For FLC Course deposit and course pricing guide, please visit www.funlearn.org/enroll-call/pay-online/.

Please note: to attend workshops through FLC, you must also contact them at 316-684-7323 to register for the class, set up your payments, and pay the non-refundable deposit. This workshop will meet at Fundamental Learning Center, 2220 East 21st Street North, Wichita, KS, 67214.

For course information, contact Tammy at tkofford@funlearn.org.

Learning Forward Standards: 5, 6
KEPPS Standards: 2, 8, 9

Book: N/A
Supplies: N/A

Materials Fee: For FLC course deposit and course pricing guide, please visit www.funlearn.org/enroll-call/pay-online/.

Pre-requisites: To attend workshops through FLC, you must also contact them at 316-684-7323 to register for the class and set up your payments and pay the non-refundable deposit.
The Sound Case for the Emerging Reader
Instructor: Fundamental Learning Center
CRN: 20598 1 credit
Course #: EDUC 5461-20
Meeting Dates:
02/11/2020-02/12/2020
(9:00 am-4:00 pm)
Enrollment Ends: 02/21/2020
Grade Levels: K-3
Delivery: On-Ground
Location:
Fundamental Learning Center
2220 E. 21st St. N.
Wichita, KS 67214
Tuition: $85 Instructor Fee: $700

Fundamental Learning Center, Continued

(Formerly titled: Level #2 - The Emerging Reader) This multisensory literacy program focuses on teaching emerging readers. The workshop will teach participants through lecture, modeling and hands-on practice. This is a great opportunity for parents, preschool teachers, elementary teachers of K-2 and other educational professionals to learn the research-based elements of language development that allows a teacher to prevent young children from future reading difficulties. This two-day instructional workshop equips participants with activities to teach and reinforce phonological awareness, letter recognition, sound/symbol correspondence, reading of phonetically regular words, spelling development, handwriting, oral language development and listening comprehension. This program allows the participant to have the confidence to begin working with young children immediately. One graduate credit available through Friends University for $85. Price includes a new curriculum written by the staff at Fundamental Learning Center. Materials consist of simple to use lesson cards, a reading deck, a daily instructional schedule, letters, a mirror, and hands-on manipulatives. For FLC Course deposit and course pricing guide, please visit www.funlearn.org/enroll-call/pay-online/. Please note: to attend workshops through FLC, you must also contact them at 316-684-7323 to register for the class, set up your payments, and pay the non-refundable deposit. This workshop will meet at Fundamental Learning Center, 2220 East 21st Street North, Wichita, KS, 67214.

For course information, contact Tammy at tkofford@funlearn.org.

Learning Forward Standards: 5, 6
KEPPS Standards: 2, 8, 9
Books: N/A
Supplies: N/A
Materials Fee: For FLC course deposit and course pricing guide, please visit www.funlearn.org/enroll-call/pay-online/.
Pre-requisites: To attend workshops through FLC, you must also contact them at 316-684-7323 to register for the class and set up your payments and pay the non-refundable deposit.
Introduction to Literacy Intervention Specialists
Instructor: Fundamental Learning Center
CRN: 20602 3 credits
Course #: EDUC 5226-22

Meeting Dates:
02/17/2020-02/28/2020
(8:30 am-4:30 pm)
Enrollment Ends: 02/28/2020

Grade Levels: K-12
Delivery: On-Ground

Location:
Fundamental Learning Center
2220 E. 21st St. N.
Wichita, KS 67214

Tuition: $255 Instructor Fee: $2,925

Fundamental Learning Center, Continued

This two-year graduate training program begins with the two-week introductory course and is recognized by the Academic Language Therapy Association to certify Academic Language Therapists. It will introduce the participant to the theories, instructional practices and development of second language, structure, history, curriculum and terminology of the Alphabetic Phonics language curriculum. This course is a balanced approach for teaching literacy skills to children who need a structural, sequential, systematic, multisensory approach, allowing children to be successful readers, spellers and writers. The content includes the integration of phonological awareness, letter recognition, decoding, comprehension, spelling, vocabulary, fluency practice, grammar, and written composition skills. Three graduate credits available through Friends University for $255. For FLC Course deposit and course pricing guide, please visit www.funlearn.org/enroll-call/pay-online/. Please note: to attend workshops through FLC, you must also contact them at 316-684-7323 to register for the class, set up your payments, and pay the non-refundable deposit. This workshop will meet at Fundamental Learning Center, 2220 East 21st Street North, Wichita, KS, 67214.

For course information, contact Tammy at tkofford@funlearn.org.

Learning Forward Standards: 1, 4, 5, 6, 7 KEPPS Standards: 1, 2, 4, 5, 6, 7, 8, 9
Book: N/A Supplies: N/A
Materials Fee: For FLC course deposit and course pricing guide, please visit www.funlearn.org/enroll-call/pay-online/.
Pre-requisites: Bachelor’s Degree and interview through FLC. To attend workshops through FLC, you must also contact them at 316-684-7323 to register for the class and set up your payments and pay the non-refundable deposit.
Fundamental Learning Center, Continued

The Grammar Case
Instructor: Fundamental Learning Center
CRN: 20599  .5 credit
Course #: EDUC 5460-11
Meeting Dates: 03/06/2020 (9:00 am-4:00 pm)
Enrollment Ends: 03/16/2020
Grade Levels: K-12
Delivery: On-Ground
Location: Fundamental Learning Center
2220 E. 21st St. N.
Wichita, KS 67214
Tuition: $42.50 Instructor Fee: $300

The Fundamental Case for Phonemic Development
Instructor: Fundamental Learning Center
CRN: 20601  .5 credit
Course #: EDUC 5231-29
Meeting Dates: 04/14/2020 (9:00 am-4:00 pm)
Enrollment Ends: 04/24/2020
Grade Levels: K-5
Delivery: On-Ground
Location: Fundamental Learning Center
2220 E. 21st St. N.
Wichita, KS 67214
Tuition: $42.50 Instructor Fee: $300

(Formerly titled Grammar By Colors)
This workshop introduces parents, teachers or other professionals to a multisensory approach to teaching the basic elements of English grammar to children in grades 2-12. This one-day instructional workshop (6 hours of classroom contact time) introduces and reinforces the eight basic parts of speech utilizing a color coding system and strategies that promote multisensory teaching techniques and activities. This workshop includes an introduction to basic sentence and paragraph structure, transitioning into expanded sentence and paragraph structure. One-half graduate credit will be available through Friends University. For FLC Course deposit and course pricing guide, please visit www.funlearn.org/enroll-call/pay-online/. Please note: to attend workshops through FLC, you must also contact them at 316-684-7323 to register for the class, set up your payments, and pay the non-refundable deposit. This workshop will meet at Fundamental Learning Center, 2220 East 21st Street North, Wichita, KS, 67214. For course information, contact Tammy at tkofford@funlearn.org.

Learning Forward Standards: 1, 4, 5, 6, 7
KEPPS Standards: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10
Book: N/A
Supplies: N/A
Materials Fee: For FLC course deposit and course pricing guide, please visit www.funlearn.org/enroll-call/pay-online/.
Pre-requisites: To attend workshops through FLC, you must also contact them at 316-684-7323 to register for the class and set up your payments and pay the non-refundable deposit.

(Formerly titled Phonological Awareness)
This one-day instructional workshop teaches research related to dyslexia and the importance of phonological awareness. Phonological awareness is a necessary foundational skill for reading, writing, and spelling. Research shows that phonological awareness skills can be taught through direct instruction and practice. Discover the principles of planning strategic lessons to address these critical skills. Learn how to incorporate manipulatives and reinforcement activities to make this crucial learning fun! One-half graduate credit will be available through Friends University. For FLC Course deposit and course pricing guide, please visit www.funlearn.org/enroll-call/pay-online/.
Please note: to attend workshops through FLC, you must also contact them at 316-684-7323 to register for the class, set up your payments, and pay the non-refundable deposit. This workshop will meet at Fundamental Learning Center, 2220 East 21st Street North, Wichita, KS, 67214. For course information, contact Tammy at tkofford@funlearn.org.

Learning Forward Standards: 5, 6
KEPPS Standards: 2, 8, 9
Book: N/A
Supplies: N/A
Materials Fee: For FLC course deposit and course pricing guide, please visit www.funlearn.org/enroll-call/pay-online/.
Pre-requisites: To attend workshops through FLC, you must also contact them at 316-684-7323 to register for the class and set up your payments and pay the non-refundable deposit.
### Learning Forward Standards for Professional Learning

Standards for Professional Learning outline the characteristics of professional learning that leads to effective teaching practices, supportive leadership, and improved student results. Learning Forward is the only association focused solely on the most critical level in improving schools – building the knowledge and skills of educators. Through the Standards for Professional Learning, Learning Forward leads the field in understanding what links professional learning to improved student achievement. We assist classroom, school, and system leaders in solving their toughest problems of practice. Learning Forward members experience practical learning opportunities, receive timely publications, and connect to like-minded educators from around the world.

#### Standard 1: Learning Communities
Professional learning that increases educator effectiveness and results for all students occurs within learning communities committed to continuous improvement, collective responsibility, and goal alignment.

#### Standard 2: Leadership
Professional learning that increases educator effectiveness and results for all students requires skillful leaders who develop capacity, advocate, and create support systems for professional learning.

#### Standard 3: Resources
Professional learning that increases educator effectiveness and results for all students requires prioritizing, monitoring, and coordinating resources for educator learning.

#### Standard 4: Data
Professional learning that increases educator effectiveness and results for all students uses a variety of sources and types of student, educator, and system data to plan, assess, and evaluate professional learning.

#### Standard 5: Learning Designs
Professional learning that increases educator effectiveness and results for all students integrates theories, research, and models of human learning to achieve its intended outcomes.

#### Standard 6: Implementation
Professional learning that increases educator effectiveness and results for all students applies research on change and sustains support for implementation of professional learning for long term change.

#### Standard 7: Outcomes
Professional learning that increases educator effectiveness and results for all students aligns its outcomes with educator performance and student curriculum standards.
Standard 1: Learner Development
The teacher understands how learners grow and develop, recognizing that patterns of learning and development vary individually within and across cognitive, linguistic, social, emotional, and physical areas, and designs and implements developmentally appropriate, relevant, and rigorous learning experiences.

Standard 2: Learning Differences
The teacher uses understanding of differences in individuals, languages, cultures, and communities to ensure inclusive learning environments that enable each learner to meet rigorous standards.

Standard 3: Learning Environment
The teacher works with others to create learning environments that support individual and collaborative learning, includes teacher and student use of technology, and encourages positive social interaction, active engagement in learning, and self-motivation.

Standard 4: Content Knowledge
The teacher understands the central concepts, tools of inquiry, and structures of the discipline(s) he or she teaches and creates content-specific learning and literacy experiences that make the discipline accessible and relevant to assure mastery of the content.

Standard 5: Application of Content
The teacher understands how to engage learners through interdisciplinary lessons that utilize concept based teaching and authentic learning experiences to engage students in effective communication and collaboration, and in critical and creative thinking.

Standard 6: Assessment
The teacher understands how to use multiple measures to monitor and assess individual student learning, engage learners in self-assessment, and use data to make decisions.

Standard 7: Planning for Instruction
The teacher plans instruction that supports every student in meeting rigorous learning goals by drawing upon knowledge of content areas, technology, curriculum, cross-disciplinary skills, and pedagogy, as well as knowledge of learners and the community context.

Standard 8: Instructional Strategies
The teacher understands and uses a variety of appropriate instructional strategies and resources to encourage learners to develop deep understanding of content areas and their connections, and to build skills to apply knowledge in relevant ways.

Standard 9: Professional Learning and Ethical Practice
The teacher engages in ongoing professional learning and uses evidence to continually evaluate his/her practice, particularly the effects of his/her choices and actions on others (learners, families, other professionals, and the community), and adapts practice to meet the needs of each learner.

Standard 10: Leadership and Collaboration
The teacher seeks appropriate leadership roles and opportunities to take responsibility for student learning, to collaborate with learners, families, colleagues, other school professionals, support staff, and community members to ensure learner growth, and to advance the profession.
Graduate Workshops Registration
Information and Policies

All workshops are offered for graduate-level credit and available to educators seeking re-licensure, salary advancement, or professional development opportunities. Graduate students may also select workshops, with advisor consent, for elective options as part of the Master of Education in Teaching and Learning program or Special Education High Incidence (P-12).

Understand when registration is accepted, you have obligated yourself to pay for the courses and other charges related to your registration. A hold will be placed on your account and you will be unable to order transcripts until payment is completed.

Tuition for workshops is listed individually with the description. Additional fees and/or reading material may be required. There are no application fees required to receive graduate credit. Please see the current workshops brochure for details located at www.friends.edu/edworkshops.

Online classes include an additional $30 per credit hour technology fee which is included in the tuition cost listed within the Graduate Workshops brochure. For a description of the minimum computer system requirements needed to take a blended or online workshop, please go to www.friends.edu/technology/.

No Refunds will be issued after the first day of the workshop. If you have enrolled, you will need to drop the course before midnight of the first day of the workshop. Please go to the add/drop section to view instructions on how to drop a workshop. If you do not drop the workshop, it will remain on your official Friends University transcript.

As a courtesy, Graduate Workshops provides a reminder email to enrollees one week prior to a workshop opening. Copies of workshop history, unofficial transcripts, and receipts may be located in your personal Self-Service Banner account. All correspondence occurs within your Friends University email account, and should be viewed regularly. For assistance, contact Help Desk at 316-295-5767 during business hours.

Transcripts:
To receive an official transcript of academic work at Friends University you must turn in a transcript request form. Please visit www.friends.edu/get-transcripts to see our two options. Official transcripts have a fee and must be requested. Upon receipt of your request and payment, an official transcript will be issued. Please make sure that if you have not received a grade for a workshop, to mark the ‘hold for teacher education workshop grades’ under the special instructions and write in the workshop that you are holding if you are doing the written request. If you choose the online request, please select the ‘Hold for semester grades’ and we will hold for any workshops that you are currently enrolled. Please note that if this is not marked, your transcript will be sent out with the class ‘in progress’. It is recommended to view your unofficial transcript through Self-Service Banner prior to requesting an official transcript. For any transcript questions, please contact the University Registrar at 316-295-5400 or email us at transcripts@friends.edu.

Transcripts are not released if you have any indebtedness to the University or if there are any other holds placed upon your student record or account. Please check Self-Service Banner for any holds before completing a transcript request.

Transcript Fees:
Online Transcript Request $15 per copy
**Please Note: Additional charges may apply to your transcript order and are dependent upon the document destination(s) and the selected delivery method(s)
Paper Transcript Request $25 per copy
For transcript information details, please go to www.friends.edu/transcripts.
Cancelled Classes:
On rare occasions or due to special circumstances, Graduate Workshops may be cancelled. Cancellations may occur as a result of low enrollment or inclement weather. You will be notified by the University Registrar and Graduate Workshops of a cancellation by email, phone call and Facebook posting on the Teacher Education Workshops Facebook page located at www.facebook.com/FriendsUniversityEdworkshops or Falcon Alert. A full refund will be administered in such circumstances. If you choose to transfer your enrollment and funds to a new workshop, please do so immediately (please refer to the Dropping/Adding Classes section for details on how to proceed). If you decide not to enroll in a new workshop, in two business days, the automatic drop and refund process will begin. Please contact Amanda in Student Accounts at 316-295-5912 for details on the refund process.

Workshop Selections:
A course previously taken for credit may not be repeated. Please check with your school’s district administrator or Professional Development Committee (PDC) to ensure workshop selections meet re-licensure requirements. If you have questions, feel free to call Graduate Workshops at 316-295-5516.

Name/Address Change:
Students are expected to maintain correct information with the University regarding local residence, permanent mailing address, and email addresses. To report any changes, please contact the Office of the Registrar at 316-295-5400. To report a name change, please send a copy of a government issued document (i.e. Social Security Card, Driver’s License, Marriage Certificate, etc.) to the University Registrar’s Office by either fax – 316-295-5072 – or by email – registrar@friends.edu.

Dropping/Adding Classes:
Students may add/drop workshops at any time during open enrollment periods (prior to start date). A full refund will be issued for any workshop(s) that are dropped, with the understanding that the drop must occur before midnight of the first day of the workshop. If you are transferring to a new workshop, please add your new workshop selection prior to dropping. Your payment will transfer to the new workshop once the original workshop is dropped (as long as the two classes are equivalent in price).

To add/drop a workshop, please follow instructions below:
1. Log in to SSB
2. Click Student
3. Click Registration
4. Click Add or Drop Classes
5. Add your new class
6. Click on the drop down of the class you are wanting to drop and select Drop with 100% Refund
7. Click Submit Changes
8. Confirm your new schedule in SSB

Remember there will be no refunds after midnight on the first day of class. If you feel you have extenuating circumstances which warrant consideration of a refund after the refund date, please notify the Office of the Registrar to complete an Exceptions Request. If the Exception Request is approved, a refund will be issued. If the exception is denied, the student will have ten (10) days to appeal the decision to the Dean of the Graduate School.
Administrative Withdrawal:
Friends University may elect to initiate an administrative withdrawal in order to withdraw a student from all classes for any of the following reasons:

1. The student has failed to provide the documentation required by the University in order for the student to achieve full admission status.
2. The student has failed to meet the University's basic standards for academic performance and/or progress.
3. The student is no longer attending any classes.
4. The student has failed to provide documentation requested by the University in order to complete the student's financial aid file.
5. The student has failed to make payment of tuition and/or fees to the University in the manner, amount and at the time agreed upon between the student and the University's Student Account Services Office.
6. The student has failed to meet the University's code of conduct or community life standards.
7. The student has failed to demonstrate adequate academic achievement, progress and/or expected minimal performance competency(ies) as determined by the student's program or major.

Should Friends University elect to initiate an administrative withdrawal, written notification will be sent to the student. The student will have ten (10) business days to appeal any administrative withdrawal. The completion of an administrative withdrawal does not relieve the student from his or her financial obligations to the University. All charges, which are unpaid by the student at the time of administrative withdrawal, will become immediately due and payable. Refunds will be issued and credits applied in accordance with the University's published refund policy.

NO REFUNDS will be administered to non-degree seeking Workshop students in the case of an administrative withdrawal. Graduate students in a Master’s program follow the appropriate refund schedule as outlined in the Graduate School schedule book. Official transcripts will not be issued until any indebtedness to the University has been paid.

Student Withdrawal:
If you chose to withdrawal completely from the University (you wish to take zero (0) workshops for that term/semester), students must notify the Office of the University Registrar in order to completely withdrawal from all workshops. Students will not be able to completely drop all of their workshops through their Self-Service Banner. Master students in graduate programs must contact their Program Director. The student will fill out a student withdrawal form and the University Registrar will complete the withdrawal process and notify the appropriate departments. Discontinued class attendance does not constitute an official withdrawal. The official withdrawal date will be the date this procedure is initiated. If a student does not attend a workshop, the University may elect to administratively withdraw the student from all coursework/workshops (see Administrative Withdrawal).
Friends University does not discriminate against academically qualified students on the basis of race, color, national or ethnic origin, sex, disability or age in its programs and activities. Accredited by the Higher Learning Commission and a member of the North Central Association, 230 S. LaSalle Street, Suite 7-500, Chicago, IL 60604; www.ncahlc.org; 1-800-621-7440.