

Please legibly print all information

NAME: <i>(exactly as it is to appear on diploma)</i>		Student ID #
First, Middle (or initial), and Last name		
Mailing Address: (street, city, state, zip code) <input type="checkbox"/> Check if new		Phone #
Email Address:		
Name of Degree	<input type="checkbox"/> Bachelor of Business Administration <input type="checkbox"/> Bachelor of Art <input type="checkbox"/> Bachelor of Science	
MAJOR:		
Concentration:		
Cohort number _____ Cohort Completion Date: _____ Entry Catalog Year: _____ (Note: A separate Intent to Graduate form must be submitted for a second degree)		
MINOR, if applicable	<input type="checkbox"/> Accounting <input type="checkbox"/> Economics <input type="checkbox"/> Leadership <input type="checkbox"/> Health Care Management <input type="checkbox"/> HR Management	

PLEASE NOTE:

- This form should be submitted by February 1 for May graduation and November 1 for December graduation.
- Students must complete degree requirements within two catalog years of the end of their cohort. Any student returning after a two-catalog year absence becomes subject to the Catalog and program requirements in effect at the time of their re-entry.

Courses to be completed:	Est. compl date	Friends Course	Other Institution
		<input type="checkbox"/>	
		<input type="checkbox"/>	
		<input type="checkbox"/>	
		<input type="checkbox"/>	
		<input type="checkbox"/>	
		<input type="checkbox"/>	

I understand that my degree will not be posted to my academic record until all coursework has been reviewed and validated by the Office of the University Registrar.

Student's Signature: _____

Date: _____

A new Intent to Graduate will need to be signed if the "current courses to be completed" are not accomplished within 90 days of the estimated completion date.

OFFICE USE ONLY

Date received: _____
 Letter Sent: _____
 OK Problem