### PATHWAY TO PROFESSION

#### Professional Development Plan for Adult Undergraduates

<table>
<thead>
<tr>
<th>Planning</th>
<th>Resilience</th>
<th>Engagement</th>
<th>Professionalism</th>
</tr>
</thead>
</table>
| **Early** | • Determine career goals  
• Write career plan  
• Identify knowledge and skills for career path  
• Establish career mentor(s) for shadowing | • Build network  
• Form positive working relationships  
• Engage in financial planning | • Establish career goals  
• Update resume and maintain it on LinkedIn  
• Read about career choices | • Attend career development seminars  
• Develop, build and present a project  
• Articulate professional, moral and ethical principles |
| **Middle** | • Review program of study for career path  
• Seek interview opportunities  
• Determine academic projects that link to career path  
• Channel learning to career | • Note career changes and accomplishments  
• Learn requirements for future positions  
• Use learned knowledge and skills to gain promotions | • Work with mentor  
• Chart career growth within marketplace opportunities  
• Work with diverse groups toward a common goal  
• Build and maintain networks in and beyond your area(s) of expertise | • Manage projects to completion, prioritize range of tasks, partner effectively and collaborate  
• Learn to manage up and across  
• Abide by professional, moral and ethical principles |
| **Late** | • Obtain interviews  
• Attend graduate talent fair  
• Update LinkedIn profile, skills and endorsements | • Participate in online activities to enhance career options  
• Focus on collaboration and building capacity in being likable, flexible and offering goodwill | • Seek job interviews  
• Maintain LinkedIn profile and resume  
• Practice job interview skills  
• Practice career story for interviews  
• Work on concise language and clear communication  
• Craft application letters | • Implement career plan  
• Lead projects  
• Highlight accomplishments  
• Practice career pitch, story for advancement  
• Assess the effectiveness of your communication |

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