

# Dual Credit Application

For office use only

High School Name: \_\_\_\_\_  
School Code: \_\_\_\_\_  
CRN Number: \_\_\_\_\_  
Number of Credit Hours: \_\_\_\_\_

Please fill out and return to your teacher by **Feb. 1.**

First Name: \_\_\_\_\_ Middle Initial: \_\_\_\_\_ Last Name: \_\_\_\_\_

Date of Birth: \_\_\_/\_\_\_/\_\_\_ Gender:  Male  Female SSN: \_\_\_\_\_-\_\_\_\_\_-\_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ May we text you?  Yes  No

Email (used for dual credit communication): \_\_\_\_\_

Are you a U.S. Citizen?:  Yes  No Have you retained a U.S. Visa?  Yes  No

If no, are you a lawful permanent resident?  Yes  No

Have you taken dual credit classes through Friends University before?  Yes  No

Are you interested in attending Friends University after high school?  Yes  No

High School Graduation Year: \_\_\_\_\_

Fill in the course(s) you are enrolling for dual credit:

| High School Course | Teacher |
|--------------------|---------|
| _____              | _____   |
| _____              | _____   |
| _____              | _____   |
| _____              | _____   |

Are you eligible for free/reduced lunches?  Yes  No If yes, initial here: \_\_\_\_\_

Parent/Guardian:

I give my permission for (student's name) \_\_\_\_\_ to enroll in the Dual Credit Program in conjunction with Friends University. I understand this to mean that my son's/daughter's approved high school course(s) shall be recorded as college credit at Friends University upon meeting the requirements as stated in the agreement. I also understand that the non-refundable tuition of \$80 (\$50) per credit hour is required. Payment in full is required by the given deadline. If payment is not received by the given deadline, the student will be withdrawn from all courses. By signing this consent, I am authorizing the release of this information to Friends University.

Parent/Guardian: \_\_\_\_\_

(Signature Required)

(Print Clearly)

Parent email address: \_\_\_\_\_

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# Looking to get ahead in your studies?

**Friends University** has partnered with your high school to offer college credit with our **Dual Credit Program**.

## What is Dual Credit?

- Friends University's Dual Credit Program allows high school students the opportunity to earn college credit for courses they are already completing.

## Program Information

- Dual credit tuition is \$80 per credit hour (\$50 per credit hour if you are eligible for free or reduced lunches).
- The student is responsible to determine how the college credit earned at Friends will transfer to another college or university.
- These credits will transfer to Kansas regent schools.

## Student Requirements

- The student must have a cumulative grade point average of 3.0 or above.
- A minimum grade of "C" must be earned in the 1st half (or semester) of a year-long course in order for credit to be awarded.
- Letter grades submitted by the high school instructor of A, B, C, D or F will be posted to the student's Friends University academic record.

## Enrollment Process

- Complete the application form located on the second page.
- Only list the course(s) that you are taking for dual credit.
- Return this form to the teacher of the course you are taking for dual credit.
- Your application will be processed and you will be enrolled in the courses you select.
- Payment instructions will be sent to the email address you provide on your application.
- All applications must be completed and returned to your teacher by **Feb. 1**.
- All course(s) must be paid in full by **March 1**.

*Please contact Friends University Admission Counselor Michelle Vann at 316-295-5749 or at [juanita\\_vann@friends.edu](mailto:juanita_vann@friends.edu) with any questions or visit [friends.edu/dualcredit](http://friends.edu/dualcredit).*

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