



Spring 2018 Graduate Workshops

316-295-5516

www.friends.edu/edworkshops

educationworkshop@friends.edu

www.facebook.com/FriendsUniversityEdWorkshops

Friends University

Spring 2018 Highlights include:

- Travel to London for Credit
- KSDE Math
- Fundamental Learning Center
- Jon Maska & David vanThullenar
- Davis Laughlin
- Additional Credits offered through Select School Districts
- **[New workshop titles & subjects!]**

How to Apply and Enroll for Graduate Workshops

All applications, enrollments & payments may now occur online! Please go to www.friends.edu/edworkshops and carefully review the provided information that will assist in your process. We recommend using Firefox or Google Chrome browser for complete webpage functionality. In order to ensure success, please read the information options below. If you have questions regarding procedures, call Graduate Workshops at 316-295-5516 for assistance. We are happy to help!

Application Procedures-Your Choice:

Step One- Everyone

If you are interested in taking an offering for credit, go to www.friends.edu/edworkshops and complete either a Paper Application for Graduate Workshop Attendance OR an Online Application for Graduate Workshop Attendance. Your choice! The Paper Application for Graduate Workshop Attendance form simply requires you to open, complete and submit. The paper application is for those who prefer a direct input approach, and the online application is for those who feel a little more tech savvy. A screenshot guide link is included for those who prefer the Online Application for Graduate Workshop Attendance, providing details on how to complete the online form. Once you have completed an application, please see instructions below. An application must be submitted for each term you plan to enroll in order to activate your account.

Step Two- First Time Students Only

For first time students only, two to three business days after submitting the Application of your choice, you will receive an email from the Friends University Help Desk, providing a user identification number (student ID) and pin number (password). Once you have received your login information, go to www.friends.edu/edworkshops. Now that you are on the Teacher Education Workshops page, hover over the "Students" tab located at the top left, until you see your personal pull down accounts. For enrollment and payment, click on Self Service Banner and then select "Enter Secure Area." You will be prompted to enter your provided User ID and PIN (password) which you received by email. If you need help at this point, contact Help Desk at 316-295-5767. Once entered, you may now follow provided instructions for Registration and Payment for Graduate Workshops through Self Service Banner (SSB) found in our brochure or provided through Quick Links on the Teacher Education Workshops webpage. If you need assistance, please call us at 316-295-5516. We will guide you through the steps! If you do not receive an email from Help Desk within 2-3 business days, please contact them directly for your information at 316-295-5767. Only first time students who have never enrolled in a Friends class previously will receive this informational email.

Step Two- Returning Students

For returning students, please wait 1 business day after submitting the Application of your choice, providing time for your account to be refreshed and activated. After 1 business day, you may enter your Self Service Banner account (located at www.friends.edu/edworkshops) to enroll and make payment. If you cannot recall your ID number or password, please call the Help Desk at 316-295-5767 (or email at helpdesk@friends.edu) for assistance. All personal accounts are located under your "Students" tab located at the top of the webpage address.

Enrollment Details

You may enroll 24/7 at your convenience! Use brochure workshop information to assist with CRN#, etc. Once enrolled, you may provide payment by manually entering the amount due; otherwise, you may wait 24 hours and a total amount due will be viewable on your SSB account. It is recommended to manually enter the amount due at the time of enrollment to complete all necessary steps in one action. Classes fill quickly so don't wait!

For remaining questions regarding workshops, don't hesitate to call Graduate Workshops at 316-295-5516 during regular business hours or email educationworkshop@friends.edu.

Enrollment Procedures for Workshops through Self Service Banner

1. Go to the Friends Teacher Education Workshops web page, www.friends.edu/edworkshops and click on **SELF-SERVICE BANNER** in the Quick Links Menu.
2. Click on **ENTER SECURE AREA** and log in with your credentials (User ID-N00 number and pin password) Forgot? Call Help Desk at 316-295-5767 during business hours.
3. Once logged in choose the **STUDENT** option, from main menu.
4. Click **REGISTRATION**
5. Click **ADD or DROP CLASSES**
6. From the drop-down menu, choose the semester and year for which you will be registering and **SUBMIT**.
7. You will see a Financial Responsibility Agreement that you will want to read and then click on the box next to Electronic Signature to electronically agree to the above.
8. Enter the CRN(s) for the class(es) you want to register. You may enter as many CRN numbers as you would like at this screen. **SUBMIT CHANGES**
9. Enter only the start date for each workshop for which you are registered- date(s) found in Workshop Schedule Book. Do not enter end dates! **SUBMIT CHANGES**
 - Featured workshops allow 10 days enrollment from start date as mentioned in course descriptions. Please enter the current date within this window when registering if the start date has passed.
10. **Congratulations!** You are now registered in the workshop(s). Your view should show "web registered." Now continue for payment.

Payment Procedures for Workshops through Self Service Banner

11. Click on **STUDENT** located below the red banner at the top left side of the screen.
12. Click on **STUDENT ACCOUNTS**, then select **VIEW AND PAY STATEMENT**
 - If you do not see a balance, this is ok! The system takes 24 hours to process the information. You may still proceed with payment if you know the payment amount. Simply manually enter the amount you wish to attach to your account. Otherwise, wait 24 hours and your full amount will display here.
13. Under "Your Account" select **CLICK HERE TO MAKE A PAYMENT**
 - Select the bottom option for **PAYMENT ON ACCOUNT**
14. Enter the amount you wish to pay (note that the full payment is due prior to opening workshop date. Please see the provided Payment Policy located in the brochure)
15. Enter a description of your payment (i.e Graduate Workshop Payment)
16. Click on **ADD TO SHOPPING CART**. Click **CHECKOUT**
17. Enter your information and **CONTINUE CHECKOUT**. This will let you review your final order before submitting. This is where you will enter an email address for a receipt to be emailed to you for your records. Click **CONTINUE CHECKOUT**.
18. Review your payment information; click **SUBMIT PAYMENT**.
19. **Congratulations!** You have now paid for your Graduate Workshop(s).

For any questions about registration or your Self-Service Banner, please contact Graduate Workshops at 316-295-5516 or email us at educationworkshop@friends.edu. If you have any payment questions please contact Susie Bolinger 316-295-5912 or email bolinger@friends.edu. Students can also call the cashier at 316-295-5865 to make a payment. You will need your Student ID#, the CRN(s), and the amount you will be paying.

Friends University Spring & Fall Business Hours
Monday-Friday 8:00 a.m. – 5:00 p.m.

Cashier Spring & Fall Business Hours
Monday-Friday 9:00 a.m. – 5:00 p.m.

Graduate Workshops information & policies are listed at the back of this brochure.

To know for beginning your workshop journey...

All workshops are offered for graduate-level credit and available to educators seeking re-licensure, salary advancement, or professional development opportunities. Graduate students may also select workshops, with advisor consent, for elective options as part of the Master of Education program in two degree tracks: Teaching and Learning or Special Education High Incidence (P-12).

On-Ground Workshops meet entirely on-ground at the location provided. Each meeting date is listed, along with the times for each day. You must be present in the class all days for the entire meeting time to receive credit.

Blended Workshops are a combination of meeting in person and then completing the class online. You must be present during the times for face-to-face meetings, and complete your assignments through your Moodle account for the remaining online portion, by the ending date listed. You must enroll by the "Enrollment Ends" date to allow time to establish Moodle accounts.

Online Workshops meet fully online through the use of Moodle. You will be able to interact with the instructor and other students in the workshop. You are required to log in to your workshop on the first day or you will be considered a "no show" and will be dropped from the course following contact from the Graduate Workshops office. Depending on your instructor, you must check in once a day to be considered active in your course. You must enroll by the "Enrollment Ends" date to allow time to establish Moodle accounts.

Payment of tuition must be received in correlation with enrollment through Self-Service Banner (SSB) in order to hold a workshop seat! Complete workshop payments must be made two weeks in advance of a start date to avoid a HOLD on your account.

Copies of your **workshop history, unofficial transcripts, and receipts** may be located in your personal Self-Service Banner account and may be accessed 24/7 with your log-in credentials. For assistance, contact Help Desk at 316-295-5767 during business hours (found on page 3).

Parking is free in all parking lots on the Friends University Wichita campus.

No refunds will be issued after the first day of the workshop. If you have enrolled, you will need to drop the course before midnight of the first day of the workshop. If you do not drop the workshop, it will remain on your official Friends University transcript and may result in a failing grade. Please go to the add/drop section to view instructions on how to drop a workshop, located in the back of this brochure.

If you have any questions, please give our office a call at 316-295-5516 or email us at educationworkshop@friends.edu. We love serving our area teachers!

The use of all tobacco products is prohibited on all property that is owned, operated, leased, occupied or controlled by Friends University.

**THANK YOU FOR
KEEPING OUR CAMPUS
TOBACCO FREE.**

This policy applies to all employees, faculty, staff, students, University affiliates, contractors, volunteers, customers and visitors. This policy is applicable twenty-four hours a day, seven days a week.



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TRAVEL OPPORTUNITY!

*“I would like to see all educators enrolled in this course.”
-Wanda Drake, 2015 workshop participant*

Title: International Perspectives 2018 Travel

CRN: 20045

Course #: EDUC 5491-01

Instructor: Dr. Dona Gibson

Credits: 1

Grade Levels: ALL

Delivery: On-Ground

Tuition: \$150

Location: Friends University Wichita Campus, DAV 111, 2100 W. University Ave. Wichita, KS 67213

This travel workshop offers both professional and personal development as we study the UK and plan and implement international travel which encourages professional learning. Planning meetings will happen on the following Sundays from 3:00 pm-4:00 pm: February 11, April 8, and June 3. Travel to London will be June 14-24, with optional Edinburgh stay June 24-27.

For more information, including travel costs, please contact Dr. Gibson (**ASAP**) at dgibson@friends.edu.

Learning Forward Standards: 1

KEPPS Standards: 3

*“Travel sparks our imagination, feeds our curiosity, and reminds us
how much we all have in common.” -Deborah Lloyd*

Title: Making Core Words Work in the Classroom**Enrollment Ends: 01/15/2018****CRN: 20740 Course #: EDUC 5520-01****Instructor: Cinthia Schroeder****Credits: 1**

Start Date: 01/05/2018 (9:00 am-4:00 pm)

Delivery: On-Ground

Grade Levels: ALL

Location: NKESC

Tuition: \$85

703 W. 2nd, Oakley, KS 67748

Instructor Fee: N/A

Making Core Words Work in the Classroom is a workshop that will engage learners in using alternative augmentative communication strategies in their classrooms. The group will hold discussions on how to use some of the LAMP strategies along with Core Vocabulary to maximize the abilities of a wide range of learners. Participants will learn practical ways to help assist students with complex communication needs in the classroom. This workshop is primarily for districts served by the Northwest Kansas Educational Service Center (NKESC) in Oakley. However, other teachers may take this workshop. People outside the NKESC must register through Heather Stephens at hstephens@nkesc.org or 785-672-3125. NKESC will collect \$75 from Member District Employees and \$100 from each non-NKESC participant to cover the cost of the working lunch and materials provided at the workshop. Checks are payable to NKESC through Heather Stephens on the day of the workshop. This workshop will meet at the Northwest Kansas Educational Service Center, 703 West 2nd Street, Oakley, KS 67748. Enrollment closes 10 days from the listed start date.

For course information, contact Cindy at cinthia_schroeder@friends.edu.

Learning Forward Standards: 1, 3, 5

KEPPS Standards: 1, 3

Book: N/A

Materials Fee: See description

Supplies: N/A

Pre-Requisite(s): N/A

Title: Using Interactive Notebooks in Your Classroom**Enrollment Ends: 01/03/2018****CRN: 20035 Course #: EDUC 5362-04****Instructor: Raelynn Pfaff****Credits: 2**

Meeting Date: 01/06/2018 (9:00 am-4:30 pm)

Grade Levels: ALL

Completed Online By: 01/21/2018

Delivery: Blended

Location: Maize South Middle School

Tuition: \$300

3403 N. Tyler Rd. Wichita, KS 67205

Instructor Fee: N/A

Discover how to use and create a variety of interactive notebooks in your classroom. Interactive notebooks integrate writing across the content areas and encourage students to become active participants in their learning while communicating their understanding. Teachers are able to use the notebooks to catch misconceptions, track student reasoning, support differentiated learning, and guide instruction. Participants will examine a variety of interactive notebooks for various content areas and grade levels. Educators will leave with several completed activities and many ideas to create interactive notebooks to classroom use. This course is a blended class; participants will meet on site one time and work the remainder of the time using Moodle. Computer requirements may be found at: www.friends.edu/technology/. This workshop will meet at Maize South Middle School, 3403 N. Tyler Rd., Wichita, KS 67205. Enrollment closes prior to start date to allow time to establish Moodle accounts.

For course information, contact Raelynn at raelynn_pfaff@friends.edu.

Learning Forward Standards: 1, 3, 5, 6, 7

KEPPS Standards: 2, 3, 4, 5, 6, 7, 8

Book: N/A

Materials Fee: N/A

Supplies: N/A

Pre-Requisite(s): Students are required to access Friends University email account for all correspondence. For assistance, contact Help Desk at 316-295-5767 during business hours.

Enrollments occurring after the start date must be entered as current date with a blank end date.*Payment should be made simultaneously to prevent possible holds on your account.*

Title: Bringing Learning Alive: Strategies to Motivate Students and Keep Them Engaged

Enrollment Ends: 01/05/2018

CRN: 20036

Course #: EDUC 5413-02

Instructor: Dr. Mary Duncan

Credits: 2

Start Date: 01/08/2018

Grade Levels: PreK-3

Delivery: Online

End Date: 01/20/2018

Tuition: \$360

Location: Online

Instructor Fee: N/A

Bring "Learning Alive" with fresh new ideas for your teaching and classroom environment. Yes, you too can have a classroom that is fun and engaging for both yourself and your students, and learning retention can thrive as a result. This professional development offers new strategies you can use to motivate and engage students in the classroom through fun hands-on activities. Participants will learn new approaches to begin and end a lesson, learn creative ways to chunk concepts with fun activities, and differentiate your teaching to reinforce students' learning and maximize retention. Whether you are a beginner or a seasoned teacher, this workshop will increase your effectiveness and enhance the learning environment for your students. This course is an online class where participants will use Moodle to complete training modules and a printable learners guide. Computer requirements may be found at: www.friends.edu/technology/. Enrollment closes prior to start date to allow time to establish Moodle accounts.

For course information, contact Dr. Duncan at mary_duncan@friends.edu.

Learning Forward Standards: 3, 7

KEPPS Standards: 1, 5

Book: N/A

Materials Fee: N/A

Supplies: Student will need access to computer and internet.

Pre-Requisite(s): Students are required to access Friends University email account for all correspondence. For assistance, contact Help Desk at 316-295-5767 during business hours.

**Enrollments occurring after the start date must be entered as current date with a blank end date.*

**Payment should be made simultaneously to prevent possible holds on your account.*

Title: Part I: Research Based Strategies for Effective Instruction Across the Curriculum with Kurt Brown

Enrollment Ends: 01/18/2018

CRN: 20644 Course #: EDUC 5515-01

Instructor: Cinthia Schroeder

Credits: 1

Start Date: 01/08/2018 (8:00 am-4:00 pm)

Delivery: On-Ground

Grade Levels: ALL

Location: NKESC

Tuition: \$85

703 W. 2nd, Oakley, KS 67748

Instructor Fee: N/A

This is a three-part workshop. Teachers may enroll in one, two, or all three credit hours. Part one will consist of an overview of instructional strategies that research has proven to be effective throughout the curriculum and across all grade levels. Each strategy will be explored in depth and will include video examples of classroom implementation. At the end of part one, attendees will have been provided with the knowledge and resources necessary to begin utilizing these strategies in their classrooms. This workshop is primarily for districts served by the Northwest Kansas Educational Service Center (NKESC) in Oakley. However, other teachers may take this workshop. People outside the NKESC must register through Heather Stephens at hstephens@nkesc.org or 785-672-3125. NKESC will collect \$20 from each NKESC participant and \$50 from each non-NKESC participant to cover the cost of the working lunch and materials provided at the workshop. Checks are payable to NKESC on the day of the workshop. This workshop will meet at the Northwest Kansas Educational Service Center, 703 West 2nd Street, Oakley, KS 67748. Enrollment closes 10 days from the listed start date.

For course information, contact Cindy at cinthia_schroeder@friends.edu.

Learning Forward Standards: 5, 6, 7

KEPPS Standards: 1, 2, 3

Book: N/A

Materials Fee: See description

Supplies: N/A

Pre-Requisite(s): There are no pre-requisites for Part I.

However, enrollees in Part II and Part III must take Part I in order to enroll in the other parts.

Title: Special Education Services in Elementary Classrooms

Enrollment Ends: 01/05/2018

CRN: 20053 Course #: SPED 5005-01

Instructor: Dr. Vince Evans

Credits: 1

Start Date: 01/08/2018

Grade Levels: K-6

Delivery: Online

End Date: 01/29/2018

Tuition: \$180

Location: Online

Instructor Fee: N/A

An understanding and awareness of Special Education topics is essential for aspiring or current practicing educators. Join us as we review a wide variety of special education topics, including laws policies, procedures, and knowledge on how to best serve students with disabilities. Teachers will gain information, and research-driven practices that support and improve the education of children with disabilities. Knowledge is power; especially when you are serving the exceptional! This course is an online class; participants will use Moodle to create all classroom work. Computer requirements may be found at: www.friends.edu/technology/. Enrollment closes prior to start date to allow time to establish Moodle accounts.

For course information, contact Dr. Evans at vince_evans@friends.edu.

Learning Forward Standards: 5

KEPPS Standards: 1, 2, 7

Book: N/A

Materials Fee: N/A

Supplies: N/A

Pre-Requisite(s): Students are required to access Friends University email account for all correspondence. For assistance, contact Help Desk at 316-295-5767 during business hours.

**Enrollments occurring after the start date must be entered as current date with a blank end date.*

**Payment should be made simultaneously to prevent possible holds on your account.*

Title: Growth Mindset: The Path to Propel Lifelong Learning and Personal Success

Enrollment Ends: 01/09/2018

CRN: 20060

Course #: EDUC 5469-02

Instructor: Jennifer Brown

Credits: 1

Start Date: 01/12/2018

Grade Levels: ALL

Delivery: Online

End Date: 02/05/2018

Tuition: \$180

Location: Online

Instructor Fee: N/A

In order to enhance student learning, participants in this workshop will collect and reflect upon data (Standard 4; Learning Forward Standards for Professional Learning), in order to design relevant and rigorous learning experiences (Standard 1; KEPPS), for all students, in an educational environment that promotes self-motivation and positive social interactions (Standard 3; KEPPS). Participants will engage in research for the benefit of positive long-term change in the academic setting (Standard 6; Learning Forward Standards for Professional Learning). The focus of the workshop will be on understanding the two mindsets (i.e., the growth mindset and the fixed mindset), and how each type helps or hinders the learning process for students. The goal of the workshop is to not only understand your personal mindset, on a deeper level, but to determine the mindset of each of the learners in your care, so that you can begin designing learning experiences to transition those with a fixed mindset to that of a growth mindset so that continuous improvement evolves, through a collective learning environment effort, where both personal and shared goals align for the sake of the whole (Standard 1; Learning Forward Standards for Professional Learning). This course is an online class. Participants will use Moodle to complete their work. Computer requirements may be found at: www.friends.edu/technology/. Enrollment closes prior to start date to allow time to establish Moodle accounts.

For course information, contact Jennifer at jennifer_brown1@friends.edu.

Learning Forward Standards: 1, 4, 6

KEPPS Standards: 1, 3

Book: Dweck, C. (2016). *Mindset: The New Psychology of Success*. New York, NY: Ballantine Books.

ISBN 978-0-345-47232-8 (approximately \$20)

Materials Fee: N/A

Supplies: N/A

Pre-Requisite(s): Students are required to access Friends University email account for all correspondence. For assistance, contact Help Desk at 316-295-5767 during business hours.

**Enrollments occurring after the start date must be entered as current date with a blank end date.*

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Title: "Gamification in Education"

Enrollment Ends: 01/11/2018

CRN: 20115 Course #: EDUC 5503-01

Instructor: Patricia Jordan

Credits: 2

Start Date: 01/16/2018

Grade Levels: ALL

Delivery: Online

End Date: 02/20/2018

Tuition: \$360

Location: Online

Instructor Fee: N/A

Gamification is taking the elements of game-playing and using it in a non-game situation. Gamification has moved from a business strategy for employees into an educational strategy for students and educators. Learn how you can apply this concept in your classroom to increase student achievement, motivation, and engagement. Using gamification is an excellent way to monitor your curriculum and obtain more data to aid in making instructional decisions. It is much more than just rewards and playing games. It is now being applied to the professional development process for teachers. This workshop is appropriate for teachers and administrators interested in using this model for their classroom or district. Join us for an in-depth study of how this strategy made its way from business into education, the essentials of gamification, examples for students and professionals, how to use it for an instructional advantage, and what the future holds for this innovative approach. This course is an online class; participants will use Moodle to create all classroom work. Computer requirements may be found at: www.friends.edu/technology/. Enrollment closes prior to start date to allow time to establish Moodle accounts.

For course information, contact Patricia at patricia_jordan@friends.edu.

Learning Forward Standards: 1, 3, 5

KEPPS Standards: 3, 4, 6, 7, 8

Book: N/A

Materials Fee: N/A

Supplies: N/A

Pre-Requisite(s): Students are required to access Friends University email account for all correspondence. For assistance, contact Help Desk at 316-295-5767 during business hours.

**Enrollments occurring after the start date must be entered as current date with a blank end date.*

**Payment should be made simultaneously to prevent possible holds on your account.*

Title: Engage Your Students with Teach Like a Pirate

Enrollment Ends: 01/27/2018

CRN: 20659 Course #: EDUC 5519-01 Instructor: Valerie Brown-Kuchera

Credits: 1

Meeting Dates: 01/17/2018 (3:45 pm-7:15 pm), 01/31/2018 (3:45 pm-7:15 pm), 02/07/2018 (3:45 pm-7:15 pm)

Delivery: On-Ground

Grade Levels: ALL

Location: Hill City Grade School

Tuition: \$85

216 N. 4th Ave. Hill City, KS 67642

Instructor Fee: N/A

Engage Your Students with Teach Like a Pirate by Dave Burgess is a book study designed workshop offered in three sessions. Based upon the readings presented by Dave Burgess, participants will gain strategies to tap into and increase their passion as teachers, develop engaging lessons that draw students in, establish rapport and a sense of camaraderie in the classroom, and transform classes into an enriching and supportive environment for students. Sessions will involve dynamic and engaged dialogue over key concepts and practices, with development of resources to support further understanding required. It's time for authentic voyages that only a pirate can deliver! Join us as we begin the journey. This course will meet on January 17 and 31, and February 7, 2018. Participants must bring Teach Like a Pirate: Increase Student Engagement, Boost Your Creativity, and Transform Your Life as an Educator by Dave Burgess. ISBN-10: 0988217600. This workshop will meet at the Hill City Grade School, 216 N. 4th Ave. Hill City, KS 67642. Enrollment closes 10 days from the listed start date. This course is designed for teachers in the Hill City district and others in the NKESC are, but others may take this offering with prior approval. Interested educators should contact Valerie at vbrown@nkesc.org or call 785-754-8125. Once approval to attend is received, you may enroll for credit.

For course information, contact Valerie at valerie_brown_kucher@friends.edu.

Learning Forward Standards: 1, 2, 3, 5

KEPPS Standards: 1, 3

Book: *Teach Like a Pirate: Increase Student Engagement, Boost Your Creativity, and Transform Your Life as an Educator* by Dave Burgess. ISBN-10: 0988217600

Materials Fee: N/A

Supplies: N/A

Pre-Requisite(s): N/A

**Enrollments occurring after the start date must be entered as current date with a blank end date.*

**Payment should be made simultaneously to prevent possible holds on your account.*

Title: Google: Basic Training **Enrollment Ends: 01/19/2018**
CRN: 20037 **Course #: EDUC 5479-02** **Instructor: James Zimmer** **Credits: 2**
Start Date: 01/22/2018 Grade Levels: 2-12 Delivery: Online
End Date: 03/25/2018 Tuition: \$360
Location: Online Instructor Fee: N/A

Join us as we equip educators with the necessary tools to become confident using Google in the classroom. This basic training session will provide a full workout and overview of all things Google, such as Docs, Sheets, Presentations, and Forms. Now is your opportunity to gain strategies that will catapult your students toward 21st Century learning engagement. Experience some proverbial tech push-ups, pull ups, and a mountain hiking routine of integration and editing techniques that will transform you in to a well-prepared educator. Discover collaboration techniques that encourage sharing among students, while increasing teacher efficiency and monitoring. Imagine a learning process that is transparent, paperless, and immediate! Become the new-improved educator using Google tools, allowing students to join in on the power of engagement, self-management, and creativity. Participants will need to have an active Gmail account for this offering. This course is an online class; participants will complete the work using Moodle. Computer requirements may be found at: www.friends.edu/technology/. Enrollment closes prior to start date to allow time to establish Moodle accounts.

For course information, contact James at james_zimmer@friends.edu.

Learning Forward Standards: 3, 5, 6

KEPPS Standards: 5, 8, 9

Book: N/A

Materials Fee: N/A

Supplies: N/A

Pre-Requisite(s): Participants will need to have an active Gmail account for this offering. Students are required to access Friends University email account for all correspondence. For assistance, contact Help Desk at 316-295-5767 during business hours.

Title: Social and Emotional Learning Skills to Impact Student Success **Enrollment Ends: 01/24/2018**
CRN: 20038 **Course #: EDUC 5403-02** **Instructor: Amy Snodgrass** **Credits: 2**
Meeting Date: 01/27/2018 (8:30 am-2:30 pm) Grade Levels: Pre K-5
Completed Online By: 02/17/2018 Delivery: Blended
Location: Friends University Wichita Campus, BTB Lab 2 Tuition: \$300
2100 W. University Ave. Wichita, KS 67213 Instructor Fee: N/A

As educators, we must collectively foster the whole student, developing academic goals while also focusing on nonacademic outcomes such as social and emotional development. Compelling evidence links the success experienced by students and schools who incorporate the integration of Social and Emotional Learning (SEL) as part of their everyday curricula. Participants will discover ways to improve student behavior, recognize and regulate emotional behavior, improve safety and compassion all of which becomes part of lifelong learning. Tools such as character lessons will be provided to participants which can be immediately applied into classroom settings. Join us as we gain information and better practices to prepare students to succeed not only in the classroom, but in life! This course is a blended class; participants will meet on site one time and work the remainder of the time using Moodle. Computer requirements may be found at: www.friends.edu/technology/. Enrollment closes prior to start date to allow time to establish Moodle accounts.

For course information, contact Amy at amy_snodgrass@friends.edu.

Learning Forward Standards: 1

KEPPS Standards: 1, 2, 3, 10

Book: N/A

Materials Fee: N/A

Supplies: N/A

Pre-Requisite(s): Students are required to access Friends University email account for all correspondence. For assistance, contact Help Desk at 316-295-5767 during business hours.

Title: Apps for the Connected Educator

CRN: 20041 Course #: EDUC 5255-07

Start Date: 01/29/2018

End Date: 02/18/2018

Location: Online

Enrollment Ends: 01/26/2018

Instructor: Patricia Jordan

Grade Levels: ALL

Credits: 1

Delivery: Online

Tuition: \$180

Instructor Fee: N/A

Explore apps for your mobile device that contribute to your productivity and strategic learning for your students. We will explore over 30 of the best iOS and android apps for educators that will save you time, allow you to more effectively differentiate learning, prepare more interesting lessons, formatively assess in a variety of ways, flip your classroom, and make learning fun for both you and your students. This course is an online class; participants will use Moodle to create all classroom work. Computer requirements may be found at: www.friends.edu/technology/. Enrollment closes prior to start date to allow time to establish Moodle accounts.

For course information, contact Patricia at patricia_jordan@friends.edu.

Learning Forward Standards: 3, 6

KEPPS Standards: 3, 4, 9

Book: N/A

Materials Fee: N/A

Supplies: N/A

Pre-Requisite(s): Students are required to access Friends University email account for all correspondence. For assistance, contact Help Desk at 316-295-5767 during business hours.

Title: Literacy Strategies in Today's Classroom

CRN: 20054 Course #: EDUC 5433-03

Start Date: 02/01/2018

End Date: 02/22/2018

Location: Online

Enrollment Ends: 01/29/2018

Instructor: Amber Carithers

Grade Levels: ALL

Credits: 2

Delivery: Online

Tuition: \$360

Instructor Fee: N/A

Commitment by educators to implement reading and writing strategies across all content areas is a must! Join us as we discover literacy strategies that can be immediately incorporated into teaching practices; providing focus on student achievement. Discover the link between student learning and teaching practices as we carefully review research-supported strategies for effective instruction, reading comprehension, writing skills and more. Watch student motivation and achievement go up, as you increase your toolbox of literacy strategies for the classroom. This course is an online class; participants will use Moodle to create all classroom work. Computer requirements may be found at: www.friends.edu/technology/. Enrollment closes prior to start date to allow time to establish Moodle accounts.

For course information, contact Amber at amber_carithers@friends.edu.

Learning Forward Standards: 1, 3, 4, 5, 6, 7

KEPPS Standards: 1, 2, 4, 5, 7, 8, 9

Book: N/A

Materials Fee: N/A

Supplies: N/A

Pre-Requisite(s): Students are required to access Friends University email account for all correspondence. For assistance, contact Help Desk at 316-295-5767 during business hours.

**Enrollments occurring after the start date must be entered as current date with a blank end date.*

**Payment should be made simultaneously to prevent possible holds on your account.*

Title: Deeper Dive into Our Kansas Science Standards

Enrollment Ends: 02/10/2018

CRN: 20741 Course #: EDUC 5521-01

Instructor: Cinthia Schroeder

Credits: 1

Start Date: 01/31/2018 (9:00 am-4:00 pm)

Delivery: On-Ground

Grade Levels: K-12

Location: NKESC

Tuition: \$85

703 W. 2nd, Oakley, KS 67748

Instructor Fee: N/A

This workshop will focus on developing a better understanding of the newer dimensions of the science vision for education. The scientific method and term "inquiry" are better defined now with the science and engineering practices. The cross cutting concepts are new to science education and link the different disciplines in science and connect to other content areas. These two dimensions are essential for the new vision of the 3-dimensional learning in science. This workshop also supports teachers in the deepening their knowledge of the two newer dimensions of the 2013 Kansas Curricular Standards for science and more importantly how to use the three dimensions in designing quality lessons for students. Participants will examine and use resources from the NGSS web site and will engage in hands on activities around modeling, the SEPs (science and engineering practices), and the CCC (cross cutting concepts). Participants will have the opportunity to leave with a three-dimensional lesson plan of a standard of their choice that will include phenomena. The participants will be working toward the KSDE board vision results that their district is working towards in the areas of, post-secondary success, civic engagement, kindergarten readiness and high school graduation. This workshop is primarily for districts served by the Northwest Kansas Educational Service Center (NKESC) in Oakley. However, other teachers may take this workshop. People outside the NKESC must register through Heather Stephens at hstephens@nkesc.org or 785-672-3125. NKESC will collect \$75 from Member District Employees and \$100 from each non-NKESC participant to cover the cost of the working lunch and materials provided at the workshop. Checks are payable to NKESC through Heather Stephens on the day of the workshop. This workshop will meet at the Northwest Kansas Educational Service Center, 703 West 2nd Street, Oakley, KS 67748. Enrollment closes 10 days from the listed start date.

For course information, contact Cindy at cinthia_schroeder@friends.edu.

Learning Forward Standards: 1, 3, 5

KEPPS Standards: 1, 3

Book: N/A

Materials Fee: See description

Supplies: N/A

Pre-Requisite(s): N/A

**Enrollments occurring after the start date must be entered as current date with a blank end date.*

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Title: The Learning Environment**CRN: 20055 Course #: EDUC 5496-01**

Start Date: 02/03/2018

End Date: 02/11/2018

Location: Online

Enrollment Ends: 01/31/2018**Instructor: Dr. Rick Gibson**

Grade Levels: ALL

Credits: 1

Delivery: Online

Tuition: \$180

Instructor Fee: N/A

Teachers are responsible for a variety of tasks and decisions that focus on facilitating learning. Designing and implementing an environment conducive to learning is a primary task. Through both suggestion and collegial interaction, this workshop will provide ideas for transforming any classroom into an improved learning environment that supports individual and collaborative learning. This course is an online class; participants will use Moodle to create all classroom work. Computer requirements may be found at: www.friends.edu/technology/. Enrollment closes prior to start date to allow time to establish Moodle accounts. Daily online workshop engagement is expected.

For course information, contact Dr. Gibson at rgibson@friends.edu.

Learning Forward Standards: 5

KEPPS Standards: 3, 7

Book: N/A

Materials Fee: N/A

Supplies: N/A

Pre-Requisite(s): Students are required to access Friends University email account for all correspondence. For assistance, contact Help Desk at 316-295-5767 during business hours.

Title: Classroom Management and Discipline Strategies that Work!**CRN: 20043 Course #: EDUC 5415-03**

Start Date: 02/05/2018

End Date: 02/17/2018

Location: Online

Enrollment Ends: 02/01/2018**Instructor: Dr. Mary Duncan**

Grade Levels: PreK-3

Credits: 2

Delivery: Online

Tuition: \$360

Instructor Fee: N/A

Do you need some new techniques to enhance classroom management and discipline in your classroom? Join us for practical research-based strategies you can incorporate to make a positive difference. Attendees will learn practical hands-on approaches for starting the school year effectively, organizing classroom and materials, rules and procedures, analyzing teacher/student roles and relationships, reinforcing appropriate behavior, and dealing with difficult students. This online course allows reflective learning as attendees work their way through training modules and a learner's guide. Projects made will be usable in your own classroom. Gain new techniques to extend your toolkit as a teacher to maximize the learning for your students and efficiency in your classroom. This course is an online class; participants will use Moodle to create all classroom work. Computer requirements may be found at: www.friends.edu/technology/. Enrollment closes prior to start date to allow time to establish Moodle accounts.

For course information, contact Dr. Duncan at mary_duncan@friends.edu.

Learning Forward Standards: 3, 7

KEPPS Standards: 1, 5

Book: N/A

Materials Fee: N/A

Supplies: N/A

Pre-Requisite(s): Enrollees in this course are current or future teachers in the preschool or elementary classroom. Students are required to access Friends University email account for all correspondence. For assistance, contact Help Desk at 316-295-5767 during business hours.

**Enrollments occurring after the start date must be entered as current date with a blank end date.*

**Payment should be made simultaneously to prevent possible holds on your account.*

Title: Education Flipped!

Enrollment Ends: 01/31/2018

CRN: 20071 Course #: EDUC 5499-01

Instructors: Jackie Pickett & Brian McDavitt Credits: 2

Start Date: 02/05/2018

Grade Levels: 2-12

Delivery: Online

End Date: 02/19/2018

Tuition: \$360

Location: Online

Instructor Fee: N/A

It's time to turn your classroom upside down; or rather your classroom instruction practices! Traditional classroom settings offer heavily led teacher instruction and projects with content practice occurring out of the classroom. Unfortunately, this homework approach may not support all students, as they do not have access to the resources they most need. Imperfect practice only leads to a situation for re-teach in the classroom. A flipped classroom allows teachers to introduce new content through videos for students to view prior to class. Students are armed with background knowledge of the topics and enter the classroom better equipped. Flipped classroom strategies provide educators with the benefits of emphasizing important points, while allowing students the benefit of learning at a pace suitable for their needs. Students can pause, rewind, and review as many times as needed, prior to class. Teachers may now devote more attention to assignments, projects, and individuals during class time. Join us as we equip teachers with the tools and resources needed to design an engaging "flipped classroom" that encourages student success and teacher interaction. This is truly an "Education Flipped" experience. This course is an online class; participants will complete the work using Moodle. Computer requirements may be found at: www.friends.edu/technology/. Enrollment closes prior to start date to allow time to establish Moodle accounts.

For course information, contact Jackie at jacquelyn_pickett@friends.edu.

Learning Forward Standards: 3, 5

KEPPS Standards: 1, 2, 3, 5, 7, 8

Book: N/A

Materials Fee: N/A

Supplies: N/A

Pre-Requisite(s): Students are required to access Friends University email account for all correspondence. For assistance, contact Help Desk at 316-295-5767 during business hours.

**Enrollments occurring after the start date must be entered as current date with a blank end date.*

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Title: Educator Effectiveness Using Technology Support

Enrollment Ends: 02/02/2018

CRN: 20042 Course #: EDUC 5443-03

Instructor: Raelynn Pfaff

Credits: 1

Start Date: 02/05/2018

Grade Levels: ALL

Delivery: Online

End Date: 02/21/2018

Tuition: \$180

Location: Online

Instructor Fee: N/A

Students are growing up in a world of emerging technology that is ever-present in their lives. Research shows that integrating technology in the classroom improves understanding and increases collaboration among students. But do we, as educators, understand how to effectively incorporate this now termed "new discipline" into our current teaching practice? Effective incorporation of the use of technology provides connectivity, motivation, opportunities, greater developed teaching content, and excitement! As educators, it is a responsibility that we impart an education which includes technology as a means to prepare our students for success. Join us as we explore and evaluate technology and apps that can be used to individualize instruction, allow for student collaboration, and better manage classroom behavior. Participants will analyze introduced programs; gaining skills on technology management and incorporation into teaching practices for student achievement. This course is an online class; participants will complete the work using Moodle. Computer requirements may be found at: www.friends.edu/technology/. Enrollment closes prior to start date to allow time to establish Moodle accounts.

For course information, contact Raelynn at raelynn_pfaff@friends.edu.

Learning Forward Standards: 1, 3, 4, 5, 6, 7

KEPPS Standards: 1, 2, 3, 4, 5, 6, 7, 8

Book: N/A

Materials Fee: N/A

Supplies: N/A

Pre-Requisite(s): Students are required to access Friends University email account for all correspondence. For assistance, contact Help Desk at 316-295-5767 during business hours.

**Enrollments occurring after the start date must be entered as current date with a blank end date.*

**Payment should be made simultaneously to prevent possible holds on your account.*

Title: Student Growth & Meaningful Grades**Enrollment Ends: 02/06/2018****CRN: 20056 Course #: EDUC 5497-01 Instructor: Kelly Bielefeld****Credits: 2**

Meeting Dates: 02/09/2018 (5:30 pm-9:00 pm) and 02/10/2018 (8:30 am-5:30 pm) Grade Levels: ALL

Completed Online By: 02/24/2018 Delivery: Blended

Location: Friends University Wichita Campus, BTB Lab 2 Tuition: \$300

2100 W. University Ave. Wichita, KS 67213 Instructor Fee: N/A

Assessments, research, scores, feedback! These terms can cause a teacher to wince, yet are so critical when considering the overall design of providing information to students. This course will break down the steps of Formative Assessments, beginning with definitions and progressing to best practices and strategies required to support all students in the classroom. Participants will appreciate the ease and clarity of Formative Assessments addressed by Marzano through discussion, reflection, and application. The course will incorporate data management tools for saving time and increasing efficiency when analyzing student growth. Join us for two days of insight followed by online activities to further increase our understanding of formative assessment tools and data analysis. This course is a blended class; participants will meet on site two times and work the remainder of the time using Moodle. Computer requirements may be found at: www.friends.edu/technology/. Enrollment closes prior to start date to allow time to establish Moodle accounts.

For course information, contact Kelly at kelly_bielefeld@friends.edu.

Learning Forward Standards: 3, 4 KEPPS Standards: 6, 7, 8, 10

Book: A supplemental text will need to be secured by all participants prior to start, which may be purchased through online sources such as amazon.com: *Formative Assessment & Standards-Based Grading* by Robert Marzano, Marzano Research, (2009) ISBN: 9780982259221

Supplies: N/A Materials Fee: N/A

Pre-Requisite(s): Students are required to access Friends University email account for all correspondence. For assistance, contact Help Desk at 316-295-5767 during business hours.

Title: Using Excel for EXCEL-lent Results in the Classroom**Enrollment Ends: 02/07/2018****CRN: 20044 Course #: ITEC 2920-06 Instructor: Rachel Nally****Credits: 2**

Start Date: 02/10/2018 Grade Levels: ALL Delivery: Online

End Date: 03/10/2018 Tuition: \$360

Location: Online Instructor Fee: N/A

Learn the basic elements of Excel spreadsheets, how to manipulate data, and ideas for using spreadsheets in content areas to make your classroom life easier! Participants will learn the necessary skills to create Excel worksheets that include titles, columns, rows, simple formulas, and other basics. Excel can be used in hundreds of ways in the classroom, from data analysis to interactive student projects! This course is an online class; participants use Moodle for all classroom work. Computer requirements may be found at: www.friends.edu/technology/. Enrollment closes prior to start date to allow time to establish Moodle accounts.

For course information, contact Rachel at rachel_nally@friends.edu.

Learning Forward Standards: 1, 3 KEPPS Standards: 3, 9, 10

Book: N/A Materials Fee: N/A

Supplies: N/A

Pre-Requisite(s): Students are required to access Friends University email account for all correspondence. For assistance, contact Help Desk at 316-295-5767 during business hours.

**Enrollments occurring after the start date must be entered as current date with a blank end date.*

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Title: Publisher Projects in the Classroom

CRN: 20046 Course #: ITEC 2919-10

Start Date: 02/17/2018

End Date: 03/27/2018

Location: Online

Publisher Projects in the Classroom provides educators with technology-supported resources to design learning experiences that support diverse needs of learners. Participants will gain tools necessary to apply Publisher projects within the classroom curriculum, promoting student engagement and cultivating curiosity. It is time to think outside the template box, incorporating continual growth in technology concepts that support classroom projects! Through exploration, practice, and application of Microsoft Publisher templates, you will discover how to maximize student learning through activities such as business cards, postcards, certificates (awards & gift), flyers, calendars, newsletters, brochures, posters, and others. Let the Publisher projects begin! This course is an online class; participants will use Moodle to create all classroom work. Computer requirements may be found at: www.friends.edu/technology/. Enrollment closes prior to start date to allow time to establish Moodle accounts.

For course information, contact Rachel at rachel_nally@friends.edu.

Learning Forward Standards: 4

KEPPS Standards: 3, 8

Book: N/A

Materials Fee: N/A

Supplies: N/A

Pre-Requisite(s): Students are required to access Friends University email account for all correspondence. For assistance, contact Help Desk at 316-295-5767 during business hours.

Enrollment Ends: 02/14/2018

Credits: 2

Delivery: Online

Tuition: \$360

Instructor Fee: N/A

Title: Trauma Informed Care

CRN: 20742 Course #: EDUC 5522-01

Start Date: 02/19/2018 (9:00 am-4:00 pm)

Location: NKESC

703 W. 2nd, Oakley, KS 67748

This workshop provides a framework for understanding what can be considered as trauma, as it relates to neurological development. We will also discuss how trauma can alter brain development, and how this manifests in the classroom. The training will provide an overview of one model that explains trauma, the Neurosequential Model of Education and how the manifestation of undesired behaviors can be understood within the context of this model, as well as discuss the role of the autonomic nervous system, particularly as it relates to our work in the social realm. And, as time allows, we can discuss practical activities and environmental considerations in schools to better aid individuals to overcome the affects of trauma in their own lives. This workshop is primarily for districts served by the Northwest Kansas Educational Service Center (NKESC) in Oakley. However, other teachers may take this workshop. People outside the NKESC must register through Heather Stephens at hstephens@nkesc.org or 785-672-3125. NKESC will collect \$20 from each NKESC participant and \$50 from each non-NKESC participant to cover the cost of the working lunch and materials provided at the workshop. Checks are payable to NKESC on the day of the workshop. This workshop will meet at the Northwest Kansas Educational Service Center, 703 West 2nd Street, Oakley, KS 67748. Enrollment closes 10 days from the listed start date.

For course information, contact Cindy at cinthia_schroeder@friends.edu.

Learning Forward Standards: 1, 3, 5

KEPPS Standards: 1, 3

Book: N/A

Materials Fee: See description

Supplies: N/A

Pre-Requisite(s): N/A

Enrollment Ends: 03/01/2018

Credits: 1

Grade Levels: ALL

Tuition: \$85

Instructor Fee: N/A

Title: KMEA In-Service Workshop 2018**Enrollment Ends: 03/03/2018****CRN: 20739 Course #: MUS 2271-01****Instructor: Dr. John Taylor****Credits: 1**

Start Date: 02/22/2018 (8:00 am-5:00 pm)

Grade Levels: ALL

End Date: 02/24/2018 (8:00 am-5:00 pm)

Delivery: On-Ground

Location: Century II Convention Center

Tuition: \$85

225 W. Douglas, Wichita, KS 67202

Instructor Fee: N/A

The 2018 KMEA In-Service Workshop is the chief professional development convention of the Kansas Music Educators Association. Over 6,000 people attend hundreds of clinics and concerts presented by over 100 renowned clinicians, conductors, and performers. Over 150 exhibitors are present in over 300 exhibit booth spaces. All clinics and concerts are aligned with the NAFME National Music Standards and the KSDE State Music Standards. Participants attending this event will gain teaching strategies and practices in areas such as music understandings, musical skills, content pedagogy, and performance practices which will support student success in the classroom. Students must be members of NAFME/KMEA and must register for the KMEA In-Service Workshop. Interested students must contact Dr. Taylor by email at taylorj@friends.edu or by phone at 316-295-5535. Additional information regarding the workshop, including the homework assignment, can be found at www.ksmea.org. This workshop will meet at the Century II Convention Center, 225 W. Douglas, Wichita, KS. Enrollment closes 10 days from listed start date.

For course information, contact Dr. Taylor at taylorj@friends.edu.

Learning Forward Standards: 1, 2, 3, 4, 5, 6, 7

KEPPS Standards: 1, 2, 3, 4, 5, 6, 7, 8

Book: N/A

Materials Fee: N/A

Supplies: N/A

Pre-Requisite(s): Students must be members of

NAFME/KMEA and must register for the KMEA In-Service Workshop.

Title: Increasing Student Engagement for More Effective Classroom Management**Enrollment Ends: 02/23/2018****CRN: 20047 Course #: EDUC 5234-14****Instructors: Rebecca Racunas & Jan Worley Credits: 1**

Start Date: 02/23/2018 (5:30 pm-9:00 pm)

Grade Levels: ALL

End Date: 02/24/2018 (8:30 am-5:30 pm)

Delivery: On-Ground

Location: Friends University Wichita Campus, BTB 209

Tuition: \$150

2100 W. University Ave. Wichita, KS 67213

Instructor Fee: N/A

How can we have students engaged and learning without losing classroom management? This class will present ideas to keep students on task, actively and cognitively engaged, and sharing ideas in a positive manner. Participants will learn research based Group Management Skills and how to apply them effectively in the classroom. After completion of this workshop, teachers will become more aware of the complexities of their teaching, reflect on their own practice and move their use of effective engagement strategies to practical application. This workshop is appropriate for Pre K-12 teachers and their curriculum content. A \$5 workshop fee is due to the instructors on the first day of the workshop to cover materials provided.

For course information, contact Rebecca at rebecca_racunas@friends.edu.

Learning Forward Standards: 1, 3, 6

KEPPS Standards: 5, 8, 9

Book: N/A

Materials Fee: \$5

Supplies: N/A

Pre-Requisite(s): N/A

Enrollments occurring after the start date must be entered as current date with a blank end date.*Payment should be made simultaneously to prevent possible holds on your account.*

Title: Paper Tigers: Becoming Trauma Informed/Sensitive (USD 465) **Enrollment Ends: 03/05/2018**
CRN: 20040 **Course #: EDUC 5492-01** **Instructor: Kaitlyn Pressnall** **Credits: 1**

Meeting Date: 02/24/2018 (8:00 am-4:00 pm) Grade Levels: ALL

Prerequisite Online Portion: 02/19/2018-02/23/2018 Delivery: Blended

Location: Winfield Middle School Tuition: \$85

130 Viking Blvd. Winfield, KS 67156 Instructor Fee: N/A

This one-day workshop (plus prerequisite activities) is designed for staff members employed by Winfield Public Schools. Workshop attendees will be expected to participate in activities prior to the workshop via Google Classroom. Workshop attendees will begin the day by learning the background and need for trauma informed/sensitive schools, including the viewing of "Paper Tigers." In the afternoon, participants will gain additional information about toxic stress and secondary trauma, along with creating a self-care plan. The workshop is designed to empower educators to teach 21st century skills and content to all students, especially students coming from a traumatic background. Students encounter many obstacles during their K-12 journey; therefore, the goal of this workshop is to prepare and support teachers in incorporating trauma informed strategies into everyday practice. Teachers will reflect on their current practice, along with new learnings they acquire from the workshop. Participants will apply new learnings that include resources and practices during the spring of the 17-18 school year. Only USD 465 staff may enroll for credit through Friends University, and must also pre-register with Kaitlyn Pressnall at kaitlyn_pressnall@usd465.com or 316-259-6362. This course is a blended class; participants will meet on site one time and work the remainder of the time using Google Classroom. This workshop will meet at Winfield Middle School, 130 Viking Blvd. Winfield, KS 67156. Enrollment closes 10 days from listed start date.

For course information, contact Kaitlyn at kaitlyn_pressnall@friends.edu.

Learning Forward Standards: 1, 3 KEPPS Standards: 1, 3, 9

Book: An OPTIONAL supplemental text will need to be secured by all participants prior to start, which may be purchased through online sources such as amazon.com: *Fostering Resilient Learners: Strategies for Creating a Trauma Sensitive Classroom* by Kristin Sauers and Pete Hall
ISBN: 978-1-4166-2107-2

Supplies: Book & Laptop Materials Fee: N/A

Pre-Requisite(s): Must be a staff member employed by USD 465 as of January 1, 2018. Students are required to access Friends University email account for all correspondence. For assistance, contact Help Desk at 316-295-5767 during business hours.

**Enrollments occurring after the start date must be entered as current date with a blank end date.*

**Payment should be made simultaneously to prevent possible holds on your account.*

Title: Growth Mindset in the Classroom **Enrollment Ends: 02/23/2018**
CRN: 20048 **Course #: EDUC 5412-03** **Instructors: Raelynn Pfaff & Crystal May** **Credits: 2**
Start Date: 02/26/2018 Grade Levels: 2-8 Delivery: Online
End Date: 03/30/2018 Tuition: \$360
Location: Online Instructor Fee: N/A

Do you notice students struggling with confidence and perseverance? Do you find that you believe in your students' abilities more than they believe in themselves? In this workshop we will utilize the book *The Growth Mindset Coach: A Teacher's Month-by-Month Handbook for Empowering Students to Achieve* by Annie Brock and Heather Hundley to uncover meaningful, research based, easily implemented strategies to increase your students' Growth Mindset. Change the way your students view their abilities and learning, and you will change the climate and culture of your classroom. After participating in this workshop, you will believe the impossible to be possible. This course is an online class; participants will complete the work using Moodle. Computer requirements may be found at: www.friends.edu/technology/. Enrollment closes prior to start date to allow time to establish Moodle accounts. For course information, contact Crystal at crystal_may@friends.edu.

Learning Forward Standards: 5, 6 KEPPS Standards: 3, 5, 8, 9

Book: A supplemental text will need to be secured by all participants prior to start, which may be purchased through online sources such as amazon.com: *The Growth Mindset Coach: A Teacher's Month-by-Month Handbook for Empowering Students to Achieve* by Annie Brock and Heather Hundley, ISBN-13#: 978-1612436012

Supplies: N/A

Materials Fee: N/A

Pre-Requisite(s): Students are required to access Friends University email account for all correspondence. For assistance, contact Help Desk at 316-295-5767 during business hours.

Title: Differentiated Instruction Extended **Enrollment Ends: 03/09/2018**
CRN: 20745 **Course #: EDUC 5524-01** **Instructor: Cinthia Schroeder** **Credits: 1**
Meeting Dates: 02/27/2018 (5:00 pm-7:00 pm), 03/13/2018 (5:00 pm-7:00 pm), 03/27/2018 (5:00 pm-7:00 pm), 04/10/2018 (5:00 pm-7:00 pm), 04/24/2018 (5:00 pm-7:00 pm), 05/15/2018 (5:00 pm-7:00 pm) Delivery: On-Ground
Grade Levels: ALL
Location: NKESC Tuition: \$85
703 W. 2nd, Oakley, KS 67748 Instructor Fee: N/A

CANCELLED The extended topic study group will focus on the topic "Fair is not Equal". In the six online sessions, participants will discover why Differentiated Instruction is so beneficial to all students in the classroom. Differentiated Instruction maximizes the abilities of a wide range of learners with dozens of hands on and highly effective strategies, activities, and teaching tools that each educator can implement when incorporating differentiated instruction. Participants will gain useful and practical strategies to support differentiated instruction in critical areas of content, purpose, product, and the learning environment. Meeting dates for this workshop are February 27, March 13 and 27, April 10 and 24, and May 15. This workshop will meet at the Northwest Kansas Educational Service Center, 703 West 2nd Street, Oakley, KS 67748. Enrollment closes 10 days from the listed start date.

For course information, contact Cindy at cinthia_schroeder@friends.edu.

Learning Forward Standards: 1, 3, 5, 6

KEPPS Standards: 1, 3, 7, 8

Book: Multiple books and resources which support the intended activity will be provided to the individual per their activity topic.

Materials Fee: N/A

Supplies: N/A

Pre-Requisite(s): N/A

Title: Engage Your Students with Teach Like a Pirate **Enrollment Ends:** 03/10/2018
CRN: 20744 **Course #:** EDUC 5519-02 **Instructor:** Valerie Brown-Kuchera **Credits:** 1
Meeting Dates: 02/28/2018 (3:45 pm-7:15 pm), 03/07/2018 (3:45 pm-7:15 pm), 03/14/2018 (3:45 pm-7:15 pm) **Delivery:** On-Ground
Location: Oakley Middle School **Grade Levels:** ALL
621 Center St., Oakley, KS 67748 **Tuition:** \$85
Instructor Fee: N/A

Engage Your Students with Teach Like a Pirate by Dave Burgess is a book study designed workshop offered in three sessions. Based upon the readings presented by Dave Burgess, participants will gain strategies to tap into and increase their passion as teachers, develop engaging lessons that draw students in, establish rapport and a sense of camaraderie in the classroom, and transform classes into an enriching and supportive environment for students. Sessions will involve dynamic and engaged dialogue over key concepts and practices, with development of resources to support further understanding required. It's time for authentic voyages that only a pirate can deliver! Join us as we begin the journey. This course will meet on February 28, March 7, and March 14, 2018. Participants must bring *Teach Like a Pirate: Increase Student Engagement, Boost Your Creativity, and Transform Your Life as an Educator* by Dave Burgess. ISBN-10: 0988217600. This workshop will meet at the Oakley Middle School, 621 Center St., Oakley, KS 67748. Enrollment closes 10 days from the listed start date.

For course information, contact Valerie at valerie_brown_kucher@friends.edu.

Learning Forward Standards: 1, 2, 3, 5

KEPPS Standards: 1, 3

Book: *Teach Like a Pirate: Increase Student Engagement, Boost Your Creativity, and Transform Your Life as an Educator* by Dave Burgess. ISBN-10: 0988217600

Materials Fee: N/A

Supplies: N/A

Pre-Requisite(s): N/A

**Enrollments occurring after the start date must be entered as current date with a blank end date.*

**Payment should be made simultaneously to prevent possible holds on your account.*

Title: Part II: Research Based Strategies for Effective Instruction Across the Curriculum with Kurt Brown

Enrollment Ends: 03/12/2018

CRN: 20645 Course #: EDUC 5516-01

Instructor: Cinthia Schroeder

Credits: 1

Start Date: 03/02/2018 (8:00 am-4:00 pm)

Delivery: On-Ground

Grade Levels: ALL

Location: NKESC

Tuition: \$85

703 W. 2nd, Oakley, KS 67748

Instructor Fee: N/A

This is a three-part workshop. Teachers may enroll in one, two, or all three credit hours. Part two of the workshop will focus on "The Daily Grind," as it is heavily focused on the day-to-day tasks and activities involved in being a teacher and working with students. Participants will be provided comprehensive details for instructional planning in the context of both academic and social behavior. You will discuss effective content instruction and the interaction between teacher to facilitate success. You will be provided with clear details and examples of implementation. This workshop is primarily for districts served by the Northwest Kansas Educational Service Center (NKESC) in Oakley. However, other teachers may take this workshop. People outside the NKESC must register through Heather Stephens at hstephens@nkesc.org or 785-672-3125. NKESC will collect \$20 from each NKESC participant and \$50 from each non-NKESC participant to cover the cost of the working lunch and materials provided at the workshop. Checks are payable to NKESC on the day of the workshop. This workshop will meet at the Northwest Kansas Educational Service Center, 703 West 2nd Street, Oakley, KS 67748. Enrollment closes 10 days from the listed start date.

For course information, contact Cindy at cinthia_schroeder@friends.edu.

Learning Forward Standards: 5, 6, 7

KEPPS Standards: 1, 2, 3

Book: N/A

Materials Fee: See description

Supplies: N/A

Pre-Requisite(s): Enrollees in Part II and Part III must take Part I in order to enroll in the other parts.

Title: 21st Century Learners

Enrollment Ends: 03/02/2018

CRN: 20069 Course #: EDUC 5498-01

Instructors: Jackie Pickett & Brian McDavitt Credits: 1

Start Date: 03/02/2018 (5:30 pm-9:00 pm)

Grade Levels: ALL

End Date: 03/03/2018 (8:30 am-5:30 pm)

Delivery: On-Ground

Location: Friends University Kansas City Area Campus

Tuition: \$150

6300 Glenwood St. Suite 100, Overland Park, KS 66202

Instructor Fee: N/A

CANCELLED "Sit and Get" traditional classroom approaches are out! We invite educators to join us as we take a leap into exploring new teaching styles and strategies that are active, engaging and inspiring for students. Discover the benefits of STEAM Education and Project/Problem Based Learning (PBL) and how these approaches increase student achievement across all subject areas. PBL is a dynamic approach to teaching in which students explore real-world problems. STEAM Education incorporates the four C's (collaboration, critical thinking, creativity, and communication) of 21st Century thinking into an educational setting. Today's learners demand engagement and complexity. Join us as we gain information on how to effectively respond to the needs of our students through best practices! Attendees are encouraged to bring a computer and/or mobile device. Materials needed are supplied by the instructors.

For course information, contact Jackie at jacquelyn_pickett@friends.edu.

Learning Forward Standards: 1, 3, 6

KEPPS Standards: 5, 8, 9

Book: N/A

Materials Fee: N/A

Supplies: Attendees will need to bring their own devices; ipads, tablets, and apple or pc laptops with internet capabilities and access to a search engine are acceptable.

Pre-Requisite(s): N/A

Title: Increasing Student Engagement for More Effective Classroom Management

Enrollment Ends: 03/02/2018

CRN: 20049 Course #: EDUC 5234-15 Instructors: Rebecca Racunas & Jan Worley Credits: 1
Start Date: 03/02/2018 (5:30 pm-9:00 pm) Grade Levels: ALL
End Date: 03/03/2018 (8:30 am-5:30 pm) Delivery: On-Ground
Location: Friends University Kansas City Area Campus Tuition: \$150
6300 Glenwood St. Suite 100, Overland Park, KS 66202 Instructor Fee: N/A

How can we have students engaged and learning without losing classroom management? This class will present ideas to keep students on task, actively and cognitively engaged, and sharing ideas in a positive manner. Participants will learn research based Group Management Skills and how to apply them effectively in the classroom. After completion of this workshop, teachers will become more aware of the complexities of their teaching, reflect on their own practice and move their use of effective engagement strategies to practical application. This workshop is appropriate for Pre K-12 teachers and their curriculum content. A \$5 workshop fee is due to the instructors on the first day of the workshop to cover materials provided.

For course information, contact Rebecca at rebecca_racunas@friends.edu.

Learning Forward Standards: 1, 3, 6

KEPPS Standards: 5, 8, 9

Book: N/A

Materials Fee: \$5

Supplies: N/A

Pre-Requisite(s): N/A

Title: Technology + Strategies = Engagement

Enrollment Ends: 02/27/2018

CRN: 20072 Course #: EDUC 5115-11 Instructor: Lori Gunzelman Credits: 2
Start Date: 03/02/2018 Grade Levels: ALL
End Date: 03/30/2018 Delivery: Online
Location: Online Tuition: \$360
Instructor Fee: N/A

CANCELLED Building from research on effective instructional strategies (Marzano/McRel), participants will explore a variety of technology applications for classroom and curriculum implementation. Participants will complete online activities, explore resources, and create plans for integrating technology that supports best teaching practices. YOU will have the flexibility to guide your coursework learning; generating relevant technology projects that directly impact student learning and support teacher needs. If you can navigate the web, you are ready for this online class! A supplemental text will need to be secured by all participants for reading/reflection activities: *Using Technology with Classroom Instruction That Works*, Pitler, Hubler, & Kuhn, 2nd Edition [Paperback], ISBN-13: 978-1416614302. This course is an online class; participants will use Moodle to create all classroom work. Computer requirements may be found at: www.friends.edu/technology/. Enrollment closes prior to start date to allow time to establish Moodle accounts.

For course information, contact Lori at lori_gunzelman@friends.edu.

Learning Forward Standards: 3, 5, 6, 7

KEPPS Standards: 3, 4, 5, 8

Book: A supplemental text will need to be secured by all participants prior to start, which may be purchased through online sources such as amazon.com: *Using Technology with Classroom Instruction That Works*, Pitler, Hubler, & Kuhn, 2nd Edition [Paperback], ISBN-13: 978-1416614302).

Supplies: N/A

Materials Fee: N/A

Pre-Requisite(s): Students are required to access Friends University email account for all correspondence. For assistance, contact Help Desk at 316-295-5767 during business hours.

**Enrollments occurring after the start date must be entered as current date with a blank end date.*

**Payment should be made simultaneously to prevent possible holds on your account.*

Title: Publisher Expanded**Enrollment Ends: 02/28/2018****CRN: 20050 Course #: ITEC 2932-03 Instructor: Rachel Nally****Credits: 2**

Meeting Date: 03/03/2018 (9:00 am-4:00 pm)

Grade Levels: ALL

Completed Online By: 03/31/2018

Delivery: Blended

Location: Friends University Wichita Campus, BTB Lab 5
2100 W. University Ave. Wichita, KS 67213

Tuition: \$300

Instructor Fee: N/A

Advance your Publisher skills by learning new templates to use in the classroom. We will look at the templates for catalogs, business forms, labels, greeting cards, etc. and how these can be adapted for use in your classroom. Many of these templates are ones you've never seen! Develop skills which save time, highlight points of interest, organize teaching practices, and focus points of interest for students. Although not a prerequisite, skills gained from the offered workshop Publisher Projects will be expanded upon in this offering based upon requests from educators! This course is a blended class; participants will meet on site one time and work the remainder of the time using Moodle. Computer requirements may be found at: www.friends.edu/technology/. Enrollment closes prior to start date to allow time to establish Moodle accounts.

For course information, contact Rachel at rachel_nally@friends.edu.

Learning Forward Standards: 1, 3

KEPPS Standards: 3, 9, 10

Book: N/A

Materials Fee: N/A

Supplies: N/A

Pre-Requisite(s): Students are required to access Friends University email account for all correspondence. For assistance, contact Help Desk at 316-295-5767 during business hours.

Title: Write On**Enrollment Ends: 03/09/2018****CRN: 20057 Course #: LART 2781-01 Instructors: Sue Farag & Michelle Farag Credits: 1**

Start Date: 03/09/2018 (5:30 pm-9:00 pm)

Grade Levels: K-8

End Date: 03/10/2018 (8:30 am-5:30 pm)

Delivery: On-Ground

Location: Friends University Wichita Campus, DAV 111
2100 W. University Ave. Wichita, KS 67213

Tuition: \$150

Instructor Fee: N/A

Do you find teaching writing to students difficult? Do you have a tough time figuring out strategies to help them become effective and successful writers? Then this workshop is for you! In this workshop we will provide effective strategies that will allow all students to become successful writers. We will use mentor texts, step-by-step strategies, graphic organizers and anchor charts to scaffold Narrative writing instruction for all learners. A \$5 material fee is due to instructors on the first day of the workshop.

For course information, contact Michelle michelle_farag@friends.edu or Sue susan_farag@friends.edu.

Learning Forward Standards: 3

KEPPS Standards: 4, 8

Book: N/A

Materials Fee: \$5

Supplies: N/A

Pre-Requisite(s): N/A

*Enrollments occurring after the start date must be entered as current date with a blank end date.

*Payment should be made simultaneously to prevent possible holds on your account.

Title: Improving Confidence Through Differentiation**Enrollment Ends: 03/12/2018****CRN: 20058 Course #: EDUC 5416-03****Instructor: Amber Carithers****Credits: 1**

Start Date: 03/15/2018

Grade Levels: ALL

Delivery: Online

End Date: 03/29/2018

Tuition: \$180

Location: Online

Instructor Fee: N/A

For teachers, it's difficult to hear students say, "I don't get it" or "I can't do this." In this workshop, participants will analyze types of learners, and how differentiation of instruction can meet the needs of each individual. Teachers will gain skills to support them in designing lessons based upon individual/group learning styles, increasing assessment abilities, and creating classrooms that are better managed to provide achievement for students. Activities include exposure to a variety of research based strategies popular in today's educational scholarly journals, articles, magazines, etc., while also engaging in weekly discussion forums about hot topics regarding differentiation. Improve your differentiation strategies and skills, and the results will be improved confidence of a successful student! This course is an online class; participants will use Moodle to create all classroom work. Computer requirements may be found at: www.friends.edu/technology/. Enrollment closes prior to start date to allow time to establish Moodle accounts. For course information, contact Amber at amber_carithers@friends.edu.

Learning Forward Standards: 1, 3, 5, 7

KEPPS Standards: 1, 2, 3, 7, 8

Book: N/A

Materials Fee: N/A

Supplies: N/A

Pre-Requisite(s): Students are required to access Friends University email account for all correspondence. For assistance, contact Help Desk at 316-295-5767 during business hours.

Title: Creating Connections to Improve Student Learning**Enrollment Ends: 04/07/2018****CRN: 20743 Course #: EDUC 5523-01****Instructor: Valerie Brown-Kuchera****Credits: 1**Meeting Dates: 03/29/2018 (4:30 pm-8:00 pm), 04/12/2018 (4:30 pm-8:00 pm),
04/26/2018 (4:30 pm-8:00 pm)

Delivery: On-Ground

Location: Oakley Public Library

Grade Levels: ALL

7000 W. 3rd St, Oakley, KS 66748

Tuition: \$85

Instructor Fee: N/A

Research indicates that the degree of relational trust among adults in a school is a key variable in the success of school reform initiatives and their ability to raise student achievement. Creating Connections to Improve Student Learning with *The Courage to Teach* by Parker Palmer is a book study designed workshop offered in three sessions. Based upon the reading presented in *The Courage to Teach: Exploring the Inner Landscape of a Teacher's Life* by Parker Palmer, this workshop will teach participants to cultivate student self-awareness and internal accountability, improve communication (student to student & student to teacher), build connection and community in the classroom & the school building, foster collaboration between disciplines, strengthen student listening and reflecting skills, sharpen student focus and attention, and teach students how to address conflict constructively. By following the chapters presented in Palmer's book, educators work together to meet workshop objectives. This workshop will meet at the Oakley Public Library, 7000 W. 3rd St, Oakley, KS 66748. Enrollment closes 10 days from the listed start date.

For course information, contact Valerie at valerie_brown_kucher@friends.edu.

Learning Forward Standards: 1, 2, 3

KEPPS Standards: 1, 3, 9, 10

Book: *The Courage to Teach: Exploring the Inner Landscape of a Teacher's Life* and *Teacher's Life* by Parker Palmer ISBN-13: 978-1119410342 and ISBN-10: 1119413044

Materials Fee: N/A

Supplies: N/A

Pre-Requisite(s): N/A

Title: Collaborating with Co-Teach

Enrollment Ends: 03/29/2018

CRN: 20051 Course #: EDUC 5328-06

Instructor: Amber Carithers

Credits: 2

Start Date: 04/04/2018

Grade Levels: ALL

Delivery: Online

End Date: 04/25/2018

Tuition: \$360

Location: Online

Instructor Fee: N/A

Have you ever dreamt of having the perfect co-teach partnership? Perhaps you're trying to find effective ways to incorporate a para-professional or qualified adult into the classroom? Join our workshop for some inspiration on how to develop an effective team, and overcome dual-teaching challenges! In this workshop, we will explore strategies of implementing co-teaching in the classroom for teachers, paras, student teachers, etc. Following discussion and research of co-teach models, participants will create a co-teach management plan. Gain insight and practices on how to provide a positive co-teach environment that supports student needs through a strong partnership. This course is an online class; participants will use Moodle to create all classroom work. Computer requirements may be found at: www.friends.edu/technology/. Enrollment closes prior to start date to allow time to establish Moodle accounts.

For course information, contact Amber at amber_carithers@friends.edu.

Learning Forward Standards: 1, 2, 3, 5, 6, 7

KEPPS Standards: 1, 2, 3, 5, 7, 8, 10

Book: N/A

Materials Fee: N/A

Supplies: N/A

Pre-Requisite(s): Students are required to access Friends University email account for all correspondence. For assistance, contact Help Desk at 316-295-5767 during business hours.

Title: LETRS Module 3

Enrollment Ends: 04/22/2018

CRN: 20759 Course #: EDUC 5539-01

Instructor: Cinthia Schroeder

Credits: 1

Start Date: 04/12/2018 (8:30 am-3:30 pm)

Delivery: On-Ground

Grade Levels: ALL

Location: NKESC

Tuition: \$85

703 W. 2nd, Oakley, KS 67748

Instructor Fee: N/A

LETRS Module 3 explores the structure and history of English spelling from several angles: historical layers in English orthography; phoneme-grapheme correspondences; letter patterns in orthography, including syllable types; orthographic rules; and meaningful word parts---morphemes. The module clarifies differences between syllables and morphemes and between irregular and high-frequency words. Exercises allow teachers to develop confidence with phonics, spelling and word study.

Teachers will learn how language, reading, and writing are related to one another and other critical elements most effective in improving reading outcomes overall. Teachers learn why, for whom, in what way, and at what point in reading development certain practices are most effective which will improve student success in the classroom. This workshop is primarily for districts served by the Northwest Kansas Educational Service Center (NKESC) in Oakley. However, other teachers may take this workshop. People outside the NKESC must register through Heather Stephens at hstephens@nkesc.org or 785-672-3125. NKESC will collect \$75 from NKESC Employees and Member District Employees, and \$135 from each non-NKESC participant to cover the cost of the working lunch and materials provided at the workshop. Checks are payable to NKESC through Heather Stephens on the day of the workshop. This workshop will meet at the Northwest Kansas Educational Service Center, 703 West 2nd Street, Oakley, KS 67748. Enrollment closes 10 days from the listed start date.

For course information, contact Cindy at cinthia_schroeder@friends.edu.

Learning Forward Standards: 1, 3, 5

KEPPS Standards: 1, 3

Book: N/A

Materials Fee: See description

Supplies: N/A

Pre-Requisite(s): N/A

Title: Part I: Research Based Strategies for Effective Instruction Across the Curriculum with Kurt Brown

Enrollment Ends: 04/23/2018

CRN: 20761 Course #: EDUC 5515-02 Instructor: Cinthia Schroeder Credits: 1

Start Date: 04/13/2018 (8:00 am-4:00 pm) Delivery: On-Ground Grade Levels: ALL

Location: NKESC Tuition: \$85

703 W. 2nd, Oakley, KS 67748 Instructor Fee: N/A

This is a three-part workshop. Teachers may enroll in one, two, or all three credit hours. Part one will consist of an overview of instructional strategies that research has proven to be effective throughout the curriculum and across all grade levels. Each strategy will be explored in depth and will include video examples of classroom implementation. At the end of part one, attendees will have been provided with the knowledge and resources necessary to begin utilizing these strategies in their classrooms. This workshop is primarily for districts served by the Northwest Kansas Educational Service Center (NKESC) in Oakley. However, other teachers may take this workshop. People outside the NKESC must register through Heather Stephens at hstephens@nkesc.org or 785-672-3125. NKESC will collect \$20 from each NKESC participant and \$50 from each non-NKESC participant to cover the cost of the working lunch and materials provided at the workshop. Checks are payable to NKESC on the day of the workshop. This workshop will meet at the Northwest Kansas Educational Service Center, 703 West 2nd Street, Oakley, KS 67748. Enrollment closes 10 days from the listed start date.

For course information, contact Cindy at cinthia_schroeder@friends.edu.

Learning Forward Standards: 5, 6, 7

KEPPS Standards: 1, 2, 3

Book: N/A

Materials Fee: See description

Supplies: N/A

Pre-Requisite(s): There are no pre-requisites for Part I.

However, enrollees in Part II and Part III must take Part I in order to enroll in the other parts.

**Enrollments occurring after the start date must be entered as current date with a blank end date.*

**Payment should be made simultaneously to prevent possible holds on your account.*

Title: Building Toolkits for Teachers with Pinterest

Enrollment Ends: 04/16/2018

CRN: 20059 Course #: EDUC 5414-03

Instructor: Amber Carithers

Credits: 2

Start Date: 04/19/2018

Grade Levels: ALL

Delivery: Online

End Date: 05/10/2018

Tuition: \$360

Location: Online

Instructor Fee: N/A

WORKSHOP IS FULL! Teachers are constantly on the lookout for helpful strategies that raise lessons to a higher level of engagement, deepen the level of understanding, and promote a level of personal interest for their students. We look for new approaches that will further depict a concept, expanding beyond lecture or textbook. Pinterest has become a valuable social media resource for educators, allowing a host of strategies to be shared, improved, and tested in the classroom. Pinterest has become such an important toolbox location for educators that Pinterest now serves teachers directly; organizing resources by grade level and subject. This workshop will introduce how to create a Pinterest account, and how to easily access and navigate Pinterest. Then, teachers will collaborate to create boards and find pins for their specific areas. Direction on how to effectively enhance student learning with use of Pinterest toolbox resources will be provided. Teachers will navigate Pinterest to efficiently search for best research-based strategies in the areas of differentiation, subject-specific resources, intervention techniques, behavior and classroom management strategies, etc. Pinterest will also allow the collaboration of educators to share ideas and approaches that work in their classrooms. Your toolbox will be full of new skills and best practices that are invigorating, visual, printable, and collaborative, pushing your lessons to a new level! This course is an online class; participants will use Moodle to create all classroom work. Computer requirements may be found at: www.friends.edu/technology/. Enrollment closes prior to start date to allow time to establish Moodle accounts.

For course information, contact Amber at amber_carithers@friends.edu.

Learning Forward Standards: 1

KEPPS Standards: 1, 4, 8

Book: N/A

Materials Fee: N/A

Supplies: N/A

Pre-Requisite(s): Students are required to access Friends University email account for all correspondence. For assistance, contact Help Desk at 316-295-5767 during business hours.

**Enrollments occurring after the start date must be entered as current date with a blank end date.*

**Payment should be made simultaneously to prevent possible holds on your account.*

Title: Part III: Research Based Strategies for Effective Instruction Across the Curriculum with Kurt Brown **Enrollment Ends: 05/04/2018**

CRN: 20646 **Course #: EDUC 5517-01** **Instructor: Cinthia Schroeder** **Credits: 1**

Start Date: 04/25/2018 (8:00 am-4:00 pm) **Delivery: On-Ground** **Grade Levels: ALL**

Location: NKESC **Tuition: \$85**

703 W. 2nd, Oakley, KS 67748 **Instructor Fee: N/A**

This is a three-part workshop. Teachers may enroll in one, two, or all three credit hours. Part three of the workshop will begin with a review of the process with participants. Implementation successes and failures will be discussed with suggestions for tweaking the process for success. The importance of data will be discussed and the data collection techniques will be developed. Interventions for individual students will then be discussed with specific strategies for developing individualized plans. A tool box of strategies will be developed. At the end of part three, participants will have the knowledge and tools necessary to implement and problem solve effective instructional strategies at the classroom, small group, and individual levels. This workshop is primarily for districts served by the Northwest Kansas Educational Service Center (NKESC) in Oakley. However, other teachers may take this workshop. People outside the NKESC must register through Heather Stephens at hstephens@nkesc.org or 785-672-3125. NKESC will collect \$20 from each NKESC participant and \$50 from each non-NKESC participant to cover the cost of the working lunch and materials provided at the workshop. Checks are payable to NKESC on the day of the workshop. This workshop will meet at the Northwest Kansas Educational Service Center, 703 West 2nd Street, Oakley, KS 67748. Enrollment closes 10 days from the listed start date.

For course information, contact Cindy at cinthia_schroeder@friends.edu.

Learning Forward Standards: 5, 6, 7

KEPPS Standards: 1, 2, 3

Book: N/A

Materials Fee: See description

Supplies: N/A

Pre-Requisite(s): Enrollees in Part II and Part III must take Part I in order to enroll in the other parts.

**Enrollments occurring after the start date must be entered as current date with a blank end date.*

**Payment should be made simultaneously to prevent possible holds on your account.*

Title: Autism & Strategies

Enrollment Ends: 05/07/2018

CRN: 20762 Course #: EDUC 5544-01

Instructor: Cinthia Schroeder

Credits: 1

Start Date: 04/27/2018 (8:00 am-4:00 pm)

Delivery: On-Ground

Grade Levels: ALL

Location: NKESC

Tuition: \$85

703 W. 2nd, Oakley, KS 67748

Instructor Fee: N/A

Autism, or autism spectrum disorder, refers to a range of conditions characterized by challenges with social skills, repetitive behaviors, speech and nonverbal communication, as well as by unique strengths and differences. We now know that there is not one autism but many types, caused by different combinations of genetic and environmental influences. Several strategies will be presented throughout the day that will provide teachers with tools to reduce frustration and address unique differences such as interactive books and how to reinforce and prompt making things functional. Topics such as Core Words, make it take it items, and how to make hand writing stink less will be introduced; all providing options and resources for student achievement for students with Autism Disorder. Work tasks and homework can be a very stressful time for schools and families of students with Autism Spectrum Disorder. The strategies that will be presented throughout the day will help teachers and families help students with Autism Spectrum Disorder successfully complete tasks both at school and in the home. This workshop is primarily for districts served by the Northwest Kansas Educational Service Center (NKESC) in Oakley. However, other teachers may take this workshop. People outside the NKESC must register through Heather Stephens at hstephens@nkesc.org or 785-672-3125. NKESC will collect \$15 from each NKESC Employee and \$30 from each member district employee and non-NKESC participant to cover the cost of the working lunch and materials provided at the workshop. Checks are payable to NKESC on the day of the workshop. This workshop will meet at the Northwest Kansas Educational Service Center, 703 West 2nd Street, Oakley, KS 67748 Enrollment closes 10 days from the listed start date.

For course information, contact Cindy at cinthia_schroeder@friends.edu.

Learning Forward Standards: 1, 3, 5

KEPPS Standards: 1, 3

Book: N/A

Materials Fee: See description

Supplies: N/A

Pre-Requisite(s): N/A

**Enrollments occurring after the start date must be entered as current date with a blank end date.*

**Payment should be made simultaneously to prevent possible holds on your account.*

Title: 2018 Kansas Storytelling Festival: Celebration of Stories **Enrollment Ends: 05/07/2018**

CRN: 20039 **Course #: EDUC 5493-01** **Instructor: Glennys Doane** **Credits: 1**

Start Date: 04/27/2018 (1:30 pm-10:00 pm) **Grade Levels: ALL**

End Date: 04/28/2018 (10:00 am-10:00 pm) **Delivery: On-Ground**

Location: Memorial Hall **Tuition: \$85**

500 Morgan Ave. Downs, KS 67437 **Instructor Fee: N/A**

This workshop offers an exploration into the use of stories for teaching across curriculum and learning styles. Both observation and participation are integral to the learning process at the Festival and will be evidence for evaluation. The Festival offers small group workshops led by professional storytellers from across the nation, opportunities for discussion with these professionals, and a 'swappin' ground venue for practical application. Stories will be discussed for their application in multiple classrooms and for teaching across a diversity of social, intellectual and personal behaviors. Personal application and identification of new resources are outcomes for most participants. Problem solving, critical thinking skills, social behavior and character development will all be demonstrated in storytelling principles as components of lessons learned in stories. The workshop participant will learn the value of engaging the classroom in a story for each learner to receive individual lessons. Festival events offer latest information and useful resources through participation, practice, and collaboration with the goal of increasing best practices to support student learning and interest. This workshop will meet at Memorial Hall, 500 Morgan Ave., Downs, KS 67437. A \$20 registration fee will need to be paid for admission to the Festival.

For course information, contact Glennys at glennys_doane@friends.edu or kansasstorytelling@gmail.com.

Learning Forward Standards: 2, 3, 5, 6

KEPPS Standards: 1, 2, 3, 4, 5, 7, 8

Book: N/A

Materials Fee: \$20 registration fee

Supplies: N/A

Pre-Requisite(s): N/A

Title: Fine Arts Methods for Elementary Teachers **Enrollment Ends: 04/27/2018**

CRN: 20052 **Course #: ART 2290-01** **Instructor: Ann Krone** **Credits: 2**

Meeting Dates: 04/27/2018 (5:30 pm-9:00 pm), 04/28/2018 (8:30 am-5:30 pm), **Grade Levels: PreK-8**

05/04/2018 (5:30 pm-9:00 pm), & 05/05/2018 (8:30 am-5:30 pm) **Delivery: On-Ground**

Location: Friends University Wichita Campus, ART 115 **Tuition: \$300**

2100 W. University Ave. Wichita, KS 67213 **Instructor Fee: N/A**

This course is designed to prepare prospective K-6 elementary teachers to prepare methods, materials and resources appropriate to teaching the arts in the elementary classroom using a wide variety of two and three dimensional materials and processes. Emphasis will be placed on integrating art and music into the core content through active engagement in sample interdisciplinary lessons. In this course, student learning focuses on fine arts content knowledge (including content specific vocabulary), knowledge of teaching including research-based instructional strategies, fine arts specific pedagogical knowledge, developmentally appropriate practices, appropriate assessment design, diversity proficiencies, educational technology and content integration strategies.

For course information, contact Ann at kronea@friends.edu.

Learning Forward Standards: 1, 3

KEPPS Standards: 3, 5, 8

Book: N/A

Materials Fee: N/A

Supplies: Glue stick, scissors, multicolored pack of construction paper, pencil/pen, & paper for notetaking.

Pre-Requisite(s): N/A

**Enrollments occurring after the start date must be entered as current date with a blank end date.*

**Payment should be made simultaneously to prevent possible holds on your account.*

Title: Language Acquisition through Motor Planning (LAMP)

Enrollment Ends: 05/18/2018

CRN: 20760 Course #: EDUC 5540-01

Instructor: Cinthia Schroeder

Credits: 1

Start Date: 05/08/2018 (8:30 am-3:30 pm)

Delivery: On-Ground

End Date: 05/09/2018 (8:30 am-12:00 pm)

Grade Levels: ALL

Location: NKESC

Tuition: \$85

703 W. 2nd, Oakley, KS 67748

Instructor Fee: N/A

Language Acquisition through Motor Planning (LAMP) is a therapeutic approach based upon neurological and motor learning principles. LAMP gives individuals, who are nonverbal or have limited verbal abilities, a method of independently and spontaneously expressing themselves with a voice output AAC device. The components of LAMP address the features and vocabulary available on the device as well as the method of teaching communication while taking into account the individual's sensory needs. LAMP was initially developed to give nonverbal individuals with Autism a means of communication, but can be adapted to benefit individuals with a variety of disabilities.

LAMP is an augmentative alternative communication (AAC) approach; providing a method that allows independent and spontaneous expression through a speech generating device. This course will cover the components of LAMP: readiness to learn, engaging the learner through joint engagement, and learning language through a unique and consistent motor plan paired with an auditory signal and a natural consequence. Discussion will include how this approach addresses the core language deficits of Autism, device features that are beneficial to teaching language, and how to use those features to implement LAMP components. It's often noted that as communication skills improve, social engagement increases, problematic behaviors decline and some individuals exhibit increased verbal speech. This workshop is primarily for districts served by the Northwest Kansas Educational Service Center (NKESC) in Oakley. However, other teachers may take this workshop. People outside the NKESC must register through Heather Stephens at hstephens@nkesc.org or 785-672-3125. NKESC will collect \$169 from NKESC Employees, Member District Employees, and each non-NKESC participant to cover the cost of the working lunch and materials provided at the workshop. Checks are payable to NKESC through Heather Stephens on the day of the workshop. This workshop will meet at the Northwest Kansas Educational Service Center, 703 West 2nd Street, Oakley, KS 67748. Enrollment closes 10 days from the listed start date.

For course information, contact Cindy at cinthia_schroeder@friends.edu.

Learning Forward Standards: 1, 3, 5

KEPPS Standards: 1, 3

Book: N/A

Materials Fee: See description

Supplies: N/A

Pre-Requisite(s): N/A

**Enrollments occurring after the start date must be entered as current date with a blank end date.*

**Payment should be made simultaneously to prevent possible holds on your account.*

Title: Whole-Brain Teaching Strategies

Enrollment Ends: 05/19/2018

CRN: 20767 Course #: EDUC 5546-01

Instructor: Valerie Brown-Kuchera

Credits: 1

**Meeting Dates: 05/09/2018 (3:45 pm-7:15 pm), 05/14/2018 (3:45 pm-7:15 pm),
05/16/2018 (3:45 pm-7:15 pm)**

Delivery: On-Ground

Grade Levels: ALL

Location: Oakley Middle School

Tuition: \$85

621 Center St., Oakley, KS 67748

Instructor Fee: N/A

Whole-Brain Teaching Strategies is a book study designed workshop offered in three sessions. Based upon the readings presented in *Whole Brained Teaching for Challenging Kids (and the Rest of your Class too)* by Chris Biffle, participants will develop lessons that involve seeing, hearing, doing, speaking, and feeling. Whole-brain research shows that students who activate more of their senses during learning retain more skills and focus better. Participants will gain a new repertoire of student interaction models such as "class yes," "teach-okay," "mirror words," "hands and eyes," and others that engage students with challenging behaviors. Sessions will involve dynamic and engaged dialogue over key concepts and practices, with development of resources to support further understanding. Built upon whole-brain research, this practical workshop will provide K-12 teachers with a variety of easy-to-implement interventions that could impact their students by helping them stay focused and engage in more sensory modes during learning activities. This course will meet on May 9, May 14, and May 16, 2018. Participants must bring *Whole Brained Teaching for Challenging Kids (and the Rest of your Class Too)* by Chris Biffle, 1st ed., ISBN-10: 0984816712. This workshop will meet at the Oakley Middle School, 621 Center St., Oakley, KS 67748. Enrollment closes 10 days from the listed start date.

For course information, contact Valerie at valerie_brown_kucher@friends.edu.

Learning Forward Standards: 1, 2, 3, 5

KEPPS Standards: 1, 3

Book: *Whole Brained Teaching for Challenging Kids (and the Rest of your Class Too)* by Chris Biffle, 1st ed., ISBN-10: 0984816712

Materials Fee: N/A

Supplies: N/A

Pre-Requisite(s): N/A

**Enrollments occurring after the start date must be entered as current date with a blank end date.*

**Payment should be made simultaneously to prevent possible holds on your account.*



Davis Laughlin Workshops

Circle Greenwich Elementary School
3250 N. Greenwich Rd.
Wichita, KS 67226

Title: Essential Keys for Influential Teaching

CRN: 20068

Course #: EDUC 4977-20

Instructor: Davis Laughlin

Enrollment Ends: 04/17/2018

Credits: 2

Meeting Date: 04/07/2018 (9:00 am-4:00 pm)

Grade Levels: ALL

Completed Online By: 04/22/2018

Delivery: Blended

Location: Circle Greenwich Elementary School

Tuition: \$170

3250 N. Greenwich Rd. Wichita, KS 67226

Instructor Fee: \$110

Had enough? Not sure you can teach another year? Frustrated with the current trends in education? This workshop will revive your teaching by focusing on research-based keys to powerful teaching, along with strategies that need to be in every teacher's toolbox. Through original songs, workshop discussions, practical assignments, helpful tips, and lots of fun, teachers will rediscover their passion and purpose as an educator, all with the focus on improving student achievement. Your time in this workshop may just be the turning point in your career. Expect to laugh, vent, think, and be challenged. This course is a blended class; participants will meet on site one time on April 7, 2018 and work the remainder of the time using Moodle. Computer requirements may be found at: www.friends.edu/technology/. This workshop will meet at Circle Greenwich Elementary, 3250 N. Greenwich Rd., Wichita, KS 67226. An additional fee of \$110, payable by check to Davis Laughlin, is due the first day of class. Enrollment closes 10 days from listed start date.

For course information, contact Davis at davis_laughlin@friends.edu.

Learning Forward Standards: 1, 2, 5, 6

KEPPS Standards: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10

Book: N/A

Materials Fee: N/A

Supplies: N/A

Pre-Requisite(s): Students are required to access Friends University email account for all correspondence. For assistance, contact Help Desk at 316-295-5767 during business hours.

**Enrollments occurring after the start date must be entered as current date with a blank end date.*

**Payment should be made simultaneously to prevent possible holds on your account.*

Davis Laughlin Workshops

Title: The Impact of School Culture on Student Achievement

Enrollment Ends: 05/01/2018

CRN: 20070 Course #: EDUC 5394-05 Instructor: Davis Laughlin

Credits: 2

Meeting Date: 04/21/2018 (9:00 am-4:00 pm)

Grade Levels: ALL

Completed Online By: 05/15/2018

Delivery: Blended

Location: Circle Greenwich Elementary School

Tuition: \$170

3250 N. Greenwich Rd. Wichita, KS 67226

Instructor Fee: \$110

Would you like to be the one who starts a transformation of your school's culture? Join us for an interesting look at school culture and how it affects student engagement and achievement along with educator effectiveness. Through the development of growth mindset skills and leadership best practices including goal clarification, time management, decision-making, and motivational techniques, participants will impact their classrooms and schools for the better. Teacher immediacy skills will be emphasized and modeled. Teachers should make a difference in the lives of their students, colleagues, and community and this is the place to start. School culture is a shadow of the school's leaders. Be the leader your school needs. This course is a blended class; participants will meet on site one time on April 21, 2018 and work the remainder of the time using Moodle. Computer requirements may be found at: www.friends.edu/technology/. This workshop will meet at Circle Greenwich Elementary, 3250 N. Greenwich Rd., Wichita, KS 67226. An additional fee of \$110, payable by check to Davis Laughlin, is due the first day of class. Enrollment closes 10 days from listed start date.

For course information, contact Davis at davis_laughlin@friends.edu.

Learning Forward Standards: 1, 2, 5, 6

KEPPS Standards: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10

Book: N/A

Materials Fee: N/A

Supplies: N/A

Pre-Requisite(s): Students are required to access Friends University email account for all correspondence. For assistance, contact Help Desk at 316-295-5767 during business hours.

**Enrollments occurring after the start date must be entered as current date with a blank end date.*

**Payment should be made simultaneously to prevent possible holds on your account.*

Davis Laughlin Workshops

Title: Rigor & Engagement: They Matter

CRN: 20114 Course #: EDUC 5502-01

Instructor: Davis Laughlin

Enrollment Ends: 05/08/2018

Credits: 1

Meeting Date: 04/28/2018 (9:00 am-4:00 pm)

Grade Levels: ALL

Completed Online By: 05/15/2018

Delivery: Blended

Location: Circle Greenwich Elementary School

Tuition: \$85

3250 N. Greenwich Rd. Wichita, KS 67226

Instructor Fee: \$60

Although educators tire of hearing about rigor in the classroom and student engagement, these two important topics do not have to be an enemy. Through a variety of activities, research and discussion, this course will focus on the actual definitions of rigor and engagement and will present methods to increase both. From the art of questioning to the importance of real listening, this workshop will leave teachers with practical and exciting strategies designed to change the culture of a classroom and maybe even a school. This course is a blended class; participants will meet on site one time on April 28, 2018 and work the remainder of the time using Moodle. Computer requirements may be found at: www.friends.edu/technology/. This workshop will meet at Circle Greenwich Elementary, 3250 N. Greenwich Rd., Wichita, KS 67226. An additional fee of \$60, payable by check to Davis Laughlin, is due the first day of class. Enrollment closes 10 days from listed start date.

For course information, contact Davis at davis_laughlin@friends.edu.

Learning Forward Standards: 1, 2, 5, 6

KEPPS Standards: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10

Book: N/A

Materials Fee: N/A

Supplies: N/A

Pre-Requisite(s): Students are required to access Friends University email account for all correspondence. For assistance, contact Help Desk at 316-295-5767 during business hours.

**Enrollments occurring after the start date must be entered as current date with a blank end date.*

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KSDE Regional Math Trainings 2017-2018

Instructor: Lisa Lajoie-Smith

Credit Offered: 1 graduate credit
Tuition to Friends: \$85
Learning Forward Standards: 1, 6, 7

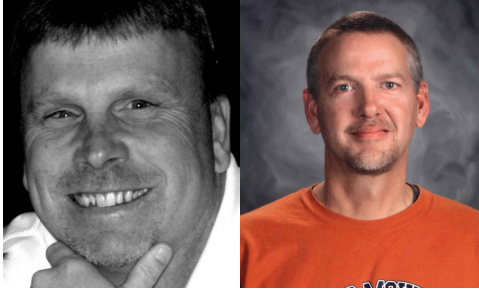
Grade Levels: Pre K-12
Delivery: On-Ground
KEPPS Standards: 1, 4, 6, 8

All participants will gain access to the newly adopted 2017 Mathematics Standards. Changes and improvements will be highlighted, as well as other resources being provided. Participants will explore how the brain works and what we can do to help our students move from just learning mathematical information to “knowing the math and how to use and apply it” based on the work of Jo Boaler and Carol Dweck. Participants will develop rich mathematical tasks to meet their specific grade level standards- and - practice methods of teaching with and for a growth mindset. Participants will also focus on effective teaching practices that build fluency and conceptual understanding in the areas of numbers and operations, geometry, fractions, expressions, and equations. Administrators will focus on how to structure formative assessments to gain information desired in order to drive instruction. Rubrics will be shared to assist in evaluating the alignment of instructional and professional development resources with the 2017 Kansas Standards for Mathematics as well as instructional shifts necessary in their implementation and training. Resources specifically designed for the 2017 math standards will be shared as well as available tools for assisting schools and districts with staff, parent, and public communication related to standards and assessment; available tools for instructional leaders and coaches to support their work with teachers; as well as resources to assist teachers with standards-aligned instruction. Enrollment closes 10 days from listed start date. **In addition to enrollment through Friends University, you must register to attend the event here: <http://community.ksde.org/Default.aspx?tabid=6281>.** For course information, contact Lisa at lisa_lajoiesmith@friends.edu.

Spring 2018 Offerings (January-May) transcript will show spring 2018 term Enrollment opens 10/17/2017

CRN 20032 / MATH 2610-06	02/05/2018 (8:00 am-4:00 pm)	Garden City High School 2720 Buffalo Way, Garden City, KS 67846
CRN 20033 / MATH 2610-07	02/12/2018 (8:00 am-4:00 pm)	Junction City Middle School 700 Wildcat Ln., Junction City, KS 66441
CRN 20034 / MATH 2610-08	02/19/2018 (8:00 am-4:00 pm)	Pittsburg High School 1978 E. 4th, Pittsburg, KS 66762

**Enrollments occurring after the start date must be entered as current date with a blank end date.
Payment should be made simultaneously to prevent possible holds on your account.



Jon Maska & David vanThullenar Workshops

Hilton Garden Inn
12080 S. Strang Line Rd.
Olathe, KS 66062

Title: Active Learning Connections

CRN: 20241 **Course #:** EDUC 5507-01

Instructors: Jon Maska & David vanThullenar **Credits:** 2

Enrollment Ends: 02/06/2018

Meeting Date: 01/27/2018 (9:00 am-4:00 pm)

Grade Levels: ALL

Completed Online By: 02/24/2018

Delivery: Blended

Location: Hilton Garden Inn

Tuition: \$170

12080 S. Strang Line Rd., Olathe, KS 66062

Instructor Fee: \$80

Fast paced, high stress, and overcrowded schools can make students feel depersonalized and disconnected from teachers and peers. How does the modern day teacher overcome these obstacles? By using active learning connections to better understand and recognize the differences in individuals, teachers can enable students to meet the necessary expectations and standards for success. In Active Learning Connections, teachers will be able to stay engaged with even the most disaffected student by using the strategies presented in this class. Teachers will learn how to create a learning environment that supports individual learning, while also encouraging positive social interactions. This class will focus on how simple gestures, daily routines and easy classroom activities to maintain a caring and supportive learning environment can increase your effectiveness to achieve intended outcomes. This course is a blended class; participants will meet face-to-face for one day, and complete the assignments using Moodle. Computer requirements may be found at: www.friends.edu/technology/. Participants should bring a laptop, smart phone or iPad if available. Additional fee of \$80, payable by check to Jon Maska, due the first day of class.

For course information, contact Jon at jon_maska@friends.edu.

Learning Forward Standards: 5, 6

KEPPS Standards: 2, 3, 8

Book: N/A

Materials Fee: N/A

Supplies: Participants should bring a laptop, smart phone, or iPad if they have one available.

Pre-Requisite(s): Students are required to access Friends University email account for all correspondence.

For assistance, contact Help Desk at 316-295-5767 during business hours.

**Enrollments occurring after the start date must be entered as current date with a blank end date.*

**Payment should be made simultaneously to prevent possible holds on your account.*

Jon Maska & David vanThullenar Workshops

Title: Active Learning Connections Implementation **Enrollment Ends:** 02/07/2018
CRN: 20242 **Course #:** EDUC 5508-01 **Instructors:** Jon Maska & David vanThullenar **Credits:** 2
Meeting Date: 01/28/2018 (1:00 pm-5:00 pm) **Grade Levels:** ALL
Completed Online By: 03/31/2018 **Delivery:** Blended
Location: Hilton Garden Inn **Tuition:** \$170
12080 S. Strang Line Rd., Olathe, KS 66062 **Instructor Fee:** \$80

Active Learning Connections Implementation provides educators the opportunity to apply previously gained research-based strategies from the prerequisite course Active Learning Connections into the classroom. Implementation of learned practices will allow teachers to increase learning environment effectiveness and to more effectively support individual learning. Techniques such as learning differences identification, active learning approach, and positive social interaction methods will provide results for all students. More effective daily routines, simple effective gestures and additional practices will be strengthened through classroom application, allowing educators to provide a supportive learning environment. This course is a blended class; participants will meet face-to-face for one day, and complete the assignments using Moodle. Computer requirements may be found at: www.friends.edu/technology/. Participants should bring a laptop, smart phone or iPad if available. Additional fee of \$80, payable by check to Jon Maska, due the first day of class.

For course information, contact Jon at jon_maska@friends.edu.

Learning Forward Standards: 1, 7

KEPPS Standards: 1, 2, 5, 9

Book: N/A

Materials Fee: N/A

Supplies: Participants should bring a laptop, smart phone, or iPad if they have one available.

Pre-Requisite(s): Students must take the Active Learning Connections class in order to enroll in this class. Students are required to access Friends University email account for all correspondence. For assistance, contact Help Desk at 316-295-5767 during business hours.

Title: At-Risk Interventions **Enrollment Ends:** 02/17/2018
CRN: 20240 **Course #:** EDUC 5506-01 **Instructors:** Jon Maska & David vanThullenar **Credits:** 2
Start Date: 02/07/2018 **Grade Levels:** ALL **Delivery:** Online
End Date: 04/30/2018 **Tuition:** \$230
Location: Online **Instructor Fee:** \$80

Supporting at-risk students is a priority within the education community. Evidence-based research demonstrates that there are key strategies and models of implementation that support student success both academically and socially. Join us as we explore the framework needed to design an inclusive learning environment of understanding and support. Educators will be offered appropriate intervention strategies that include supporting students in making relevant connections in an environment of individual and collaborative learning. Educators will create intervention plans that develop stronger connections, improved communication, and better address the needs of at-risk students by being pro-active. This class is all about supporting students and their needs! This course is an online class; participants will use Moodle to create all classroom work. Computer requirements may be found at: www.friends.edu/technology/. Additional fee of \$80, payable by check to Jon Maska, due the first day of class.

For course information, contact Jon at jon_maska@friends.edu.

Learning Forward Standards: 5, 6, 7

KEPPS Standards: 3, 8, 9

Book: N/A

Materials Fee: N/A

Pre-Requisite(s): Students are required to access Friends University email account for all correspondence. For assistance, contact Help Desk at 316-295-5767 during business hours.

Jon Maska & David vanThullenar Workshops

Title: Inspired Classroom Leadership

Enrollment Ends: 03/13/2018

CRN: 20238 **Course #:** EDUC 5504-01 **Instructors:** Jon Maska & David vanThullenar **Credits:** 2

Meeting Date: 03/03/2018 (9:00 am-4:00 pm)

Grade Levels: ALL

Completed Online By: 03/31/2018

Delivery: Blended

Location: Hilton Garden Inn

Tuition: \$170

12080 S. Strang Line Rd., Olathe, KS 66062

Instructor Fee: \$80

At some point in every person's learning career, there was a teacher who made a positive difference. What are the qualities or elements that allow one teacher to be more inspirational over that of another teacher? Inspired Classroom Leadership will answer this question, providing specific skills and a pathway toward expert mastery in becoming an inspirational leader in the classroom. Inspirational leaders demonstrate significant differences in teaching practices, all of which affect the classroom environment, student achievement, and relationships. Join us as we honor those who are masters at inspiration, discover inspirational teaching strategies, and continue to grow in knowledge alongside our students. This course is a blended class; participants will meet face-to-face for one day, and complete the assignments using Moodle. Computer requirements may be found at: www.friends.edu/technology/. Participants should bring a laptop, smart phone or iPad if available. Additional fee of \$80, payable by check to Jon Maska, due the first day of class.

For course information, contact Jon at jon_maska@friends.edu.

Learning Forward Standards: 5, 6

KEPPS Standards: 1, 2, 8, 9

Book: N/A

Materials Fee: N/A

Supplies: Participants should bring a laptop, smart phone, or iPad if they have one available.

Pre-Requisite(s): Students are required to access Friends University email account for all correspondence. For assistance, contact Help Desk at 316-295-5767 during business hours.

**Enrollments occurring after the start date must be entered as current date with a blank end date.*

**Payment should be made simultaneously to prevent possible holds on your account.*

Jon Maska & David vanThullenar Workshops

Title: Inspired Leadership Action Training

Enrollment Ends: 03/14/2018

CRN: 20239 Course #: EDUC 5505-01

Instructors: Jon Maska & David vanThullenar Credits: 2

Meeting Date: 03/04/2018 (1:00 pm-5:00 pm)

Grade Levels: ALL

Completed Online By: 04/30/2018

Delivery: Blended

Location: Hilton Garden Inn

Tuition: \$170

12080 S. Strang Line Rd., Olathe, KS 66062

Instructor Fee: \$80

Inspired leaders are examples to others, which is why continuous demonstration of growth is necessary. We often hear the phrase, "Be the change you want to see in others." Inspired Leadership Action Training allows educators to take previously learned strategies from Inspired Classroom Leadership to the next level through engagement, evaluation, action, and reflection. Professional growth is a journey that allows educators to best meet the needs of their learners in ways that provide connections, promote encouragement, all with a mastery of content. Become the teacher who makes the difference! This course is a blended class; participants will meet face-to-face for one day, and complete the assignments using Moodle. Computer requirements may be found at: www.friends.edu/technology/. Participants should bring a laptop, smart phone or iPad if available. Additional fee of \$80.00, payable by check to Jon Maska, due the first day of class.

For course information, contact Jon at jon_maska@friends.edu.

Learning Forward Standards: 1, 6

KEPPS Standards: 1, 2, 3, 5

Book: N/A

Materials Fee: N/A

Supplies: Participants should bring a laptop, smart phone, or iPad if they have one available.

Pre-Requisite(s): **Students must take the Inspired Classroom Leadership class in order to enroll in this class.** Students are required to access Friends University email account for all correspondence. For assistance, contact Help Desk at 316-295-5767 during business hours.

**Enrollments occurring after the start date must be entered as current date with a blank end date.*

**Payment should be made simultaneously to prevent possible holds on your account.*

Jon Maska & David vanThullenar Workshops

Title: Reaching Underperforming Students

Enrollment Ends: 04/17/2018

CRN: 20243 Course #: EDUC 5509-01 Instructors: Jon Maska & David vanThullenar Credits: 2

Meeting Date: ~~03/31/2018~~ 04/07/2018 (9:00 am-4:00 pm)

Grade Levels: ALL

Completed Online By: 04/28/2018

Delivery: Blended

Location: Hilton Garden Inn

Tuition: \$170

12080 S. Strang Line Rd., Olathe, KS 66062

Instructor Fee: \$80

Reaching students who struggle is a challenge, but is possible. Many variables are at work in these types of situations, such as the climate and culture of the classroom, student-teacher interactions, economic situations, home conditions, parent involvement, and especially a student's "will to strive" as stated by Kafele in Closing the Attitude Gap. Educators will gain valuable insight into their own teaching practices, classroom culture, student experiences, and personal attitudes regarding success and student motivation. This workshop will provide educators with a framework that will assist in creating conditions for academic excellence. No more excuses, just success stories! This course is a blended class; participants will meet face-to-face for one day, and complete the assignments using Moodle. Computer requirements may be found at: www.friends.edu/technology/. Participants should bring a laptop, smart phone or iPad if available. Additional fee of \$80, payable by check to Jon Maska, due the first day of class.

For course information, contact Jon at jon_maska@friends.edu.

Learning Forward Standards: 5, 6

KEPPS Standards: 1, 2, 8, 9

Book: N/A

Materials Fee: N/A

Supplies: Participants should bring a laptop, smart phone, or iPad if they have one available.

Pre-Requisite(s): Students are required to access Friends University email account for all correspondence. For assistance, contact Help Desk at 316-295-5767 during business hours.

Title: Reaching Underperforming Students Applied

Enrollment Ends: 04/18/2018

CRN: 20244 Course #: EDUC 5510-01 Instructors: Jon Maska & David vanThullenar Credits: 2

Meeting Date: ~~04/01/2018~~ 04/08/2018 (1:00 pm-5:00 pm)

Grade Levels: ALL

Completed Online By: 05/12/2018

Delivery: Blended

Location: Hilton Garden Inn

Tuition: \$170

12080 S. Strang Line Rd., Olathe, KS 66062

Instructor Fee: \$80

This course is an extension of Reaching Underperforming Students, allowing educators to place learned information into practice! Standardized testing is no longer the answer to addressing individual differences, language barriers, and cultural differences within our learning environment or community. Extend your best practices with authentic learning experiences that address the issues of cultural differences and cultural relevance. Develop plans of action and instruction that support all students, and close the achievement gap! This course is a blended class; participants will meet face-to-face for one day, and complete the assignments using Moodle. Computer requirements may be found at: www.friends.edu/technology/. Participants should bring a laptop, smart phone or iPad if available. Additional fee of \$80.00, payable by check to Jon Maska, due the first day of class.

For course information, contact Jon at jon_maska@friends.edu.

Learning Forward Standards: 1, 6

KEPPS Standards: 1, 2, 3, 5

Book: N/A

Materials Fee: N/A

Supplies: Participants should bring a laptop, smart phone, or iPad if they have one available.

Pre-Requisite(s): **Students must take the Reaching Underperforming Students class in order to enroll in this class.** Students are required to access Friends University email account for all correspondence. For assistance, contact Help Desk at 316-295-5767 during business hours.



Since 2000, Fundamental Learning Center has been a not-for-profit 501(c)(3) educational resource center providing a continuum of research-based instructional programs for teachers. FLC offers professional courses, classes, and workshops to develop literacy instructional skills. Educators are introduced to research-based knowledge of language instruction, including dyslexia, and fine-tune teaching skills.

Fundamental Learning Center | 2220 E. 21st St. N. | Wichita, KS 67214
 316-684-7323 | www.funlearn.org | info@funlearn.org

Workshop	Credit Fee paid to Friends University	Course and Materials Fee paid to FLC
Phonological Awareness Level #2 - The Emerging Reader Grammar by Colors	\$42.50 \$85 \$42.50	For FLC course deposit and course pricing guide, please visit www.funlearn.org/enroll-call/pay-online/

For FLC course deposit and course pricing guide, please visit www.funlearn.org/enroll-call/pay-online/. To attend workshops through FLC, you must also contact them at 316-684-7323 to register for the class, set up your payments, and pay the non-refundable deposit. All workshops will be held at the Fundamental Learning Center, 2220 E. 21st St. N., Wichita, KS 67214. For enrollment for graduate credit, please visit www.friends.edu/edworkshops. Enrollment to receive credit through Friends University closes 10 days after the listed start date*.



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Fundamental Learning Center | 2220 E. 21st St. N. | Wichita, KS 67214
316-684-7323 | www.funlearn.org | info@funlearn.org

Title: Phonological Awareness

Credits: .5

Grade Levels: K-5

Instructor: Fundamental Learning Center

Location: FLC

Delivery: On-Ground

Tuition: \$42.50

Additional FLC Fees

This 1-day instructional workshop teaches research related to dyslexia and the importance of phonological awareness. Phonological awareness is a necessary foundational skill for reading, writing, and spelling. Research tells us phonological awareness skills can be taught through direct instruction and practice. Discover the principles of planning strategic lessons to address these critical skills. Learn how to incorporate manipulatives and reinforcement activities to make this crucial learning fun! Price includes a new curriculum written by the staff at Fundamental Learning Center. Materials consist of simple to use lesson cards, student activity mats, and hands-on manipulatives. For FLC Course deposit and course pricing guide, please visit www.funlearn.org/enroll-call/pay-online/. Please note: to attend workshops through FLC, you must also contact them at 316-684-7323 to register for the class, set up your payments, and pay the non-refundable deposit. Enrollment closes 10 days from listed start date.

For course information, contact Tammy at tkofford@funlearn.org

Learning Forward Standards: 5, 6

KEPPS Standards: 2, 8, 9

CANCELLED CRN: 20064 Course #: EDUC 5231-17 Dates: 02/02/2018 (9:00 am-4:00 pm)

CANCELLED CRN: 20063 Course #: EDUC 5231-19 Dates: 03/23/2018 (9:00 am-4:00 pm)

CRN: 20065 Course #: EDUC 5231-18 Dates: 04/18/2018 (9:00 am-4:00 pm)

**Enrollments occurring after the start date must be entered as current date with a blank end date.*

**Payment should be made simultaneously to prevent possible holds on your account.*



Fundamental Learning Center | 2220 E. 21st St. N. | Wichita, KS 67214
316-684-7323 | www.funlearn.org | info@funlearn.org

Title: Level #2 - The Emerging Reader

Credits: 1

Grade Levels: K-3

Instructor: Fundamental Learning Center

Location: listed below

Tuition: \$85

Delivery: On-Ground

Additional FLC Fees

This multisensory literacy program for emerging readers teaches through lecture, modeling, and hands-on practice. The workshop introduces parents, preschool teachers, elementary teachers K-2, or other educational professionals to the research-based elements of language development that allow a teacher to prevent young children from future reading difficulties. This two-day instructional workshop equips participants with activities to teach and reinforce phonological awareness, letter recognition, sound/symbol correspondence, reading of phonetically regular words, spelling development, handwriting, oral language development, and listening comprehension. An early identification and skills assessment is included in this instructional class, plus opportunities to explore the program and practice the concepts. This allows the participant the confidence to begin working with young children immediately. Price includes a new curriculum written by the staff at Fundamental Learning Center. Materials consist of simple to use lesson cards, a reading deck, a daily instructional schedule, letters, a mirror, and hands-on manipulatives. For FLC course deposit and course pricing guide, please visit www.funlearn.org/enroll-call/pay-online/. Please note: to attend workshops through FLC, you must also contact them at 316-684-7323 to register for the class, set up your payments, and pay the non-refundable deposit. Enrollment closes 10 days from listed start date.

For course information, contact Tammy at tkofford@funlearn.org

Learning Forward Standards: 1, 4, 5, 6, 7

KEPPS Standards: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10

CANCELLED CRN: 20073 Course #: EDUC 5461-10 Dates: 02/08/2018-02/09/2018 (9:00 am-4:00 pm)

CRN: 20074 Course #: EDUC 5461-11 Dates: 03/05/2018-03/06/2018 (9:00 am-4:00 pm)

CRN: 20062 Course #: EDUC 5461-13 Dates: 03/21/2018-03/22/2018 (9:00 am-4:00 pm)

CANCELLED CRN: 20075 Course #: EDUC 5461-12 Dates: 04/26/2018-04/27/2018 (9:00 am-4:00 pm)

**Enrollments occurring after the start date must be entered as current date with a blank end date.*

**Payment should be made simultaneously to prevent possible holds on your account.*



316-684-7323 | www.funlearn.org | info@funlearn.org

Title: Grammar by Colors

Instructor: Fundamental Learning Center

Credits: .5

Location: FLC

Tuition: \$42.50

Grade Levels: K-12

Delivery: On-Ground

Additional FLC Fees

This multisensory literacy program for emerging readers teaches through lecture, modeling, and hands-on practice. The workshops introduces parents, preschool teachers, elementary teachers K-2, or other educational professional to the research based elements of language development that allow a teacher to prevent young children from future reading difficulties. This two-day instructional workshop equips participants with activities to teach and reinforce phonological awareness, letter recognition, sound/symbol correspondence, reading of phonetically regular words, spelling development, handwriting, oral language development, and listening comprehension. An early identification and skills assessment is included in this instructional class, plus opportunities to explore the program and practice the concepts. This allows the participant the confidence to begin working with young children immediately. Price includes a new curriculum written by the staff at Fundamental Learning Center. Materials consist of simple to use lesson cards, a reading deck, a daily instructional schedule, letters, a mirror, and hands-on manipulatives. For FLC course deposit and course pricing guide, please visit www.funlearn.org/enroll-call/pay-online/. Please note: to attend workshops through FLC, you must also contact them at 316-684-7323 to register for the class, set up your payments, and pay the non-refundable deposit. Enrollment closes 10 days from listed start date.

For course information, contact Tammy at tkofford@funlearn.org

Learning Forward Standards: 1, 4, 5, 6, 7

KEPPS Standards: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10

CRN: 20066 Course #: EDUC 5460-02

Dates: 02/20/2018 (9:00 am-4:00 pm) **CANCELLED**

CRN: 20061 Course #: EDUC 5460-04

Dates: 03/19/2018 (9:00 am-4:00 pm)

CANCELLED CRN: 20067 Course #: EDUC 5460-03 Dates: 05/01/2018 (9:00 am-4:00 pm)

Learning Forward Standards for Professional Learning

Standards for Professional Learning outline the characteristics of professional learning that leads to effective teaching practices, supportive leadership, and improved student results. Learning Forward is the only association focused solely on the most critical lever in improving schools – building the knowledge and skills of educators. Through the Standards for Professional Learning, Learning Forward leads the field in understanding what links professional learning to improved student achievement. We assist classroom, school, and system leaders in solving their toughest problems of practice. Learning Forward members experience practical learning opportunities, receive timely publications, and connect to like-minded educators from around the world.

Standard 1: Learning Communities

Professional learning that increases educator effectiveness and results for all students occurs within learning communities committed to continuous improvement, collective responsibility, and goal alignment.

Standard 2: Leadership

Professional learning that increases educator effectiveness and results for all students requires skillful leaders who develop capacity, advocate, and create support systems for professional learning.

Standard 3: Resources

Professional learning that increases educator effectiveness and results for all students requires prioritizing, monitoring, and coordinating resources for educator learning.

Standard 4: Data

Professional learning that increases educator effectiveness and results for all students uses a variety of sources and types of student, educator, and system data to plan, assess, and evaluate professional learning.

Standard 5: Learning Designs

Professional learning that increases educator effectiveness and results for all students integrates theories, research, and models of human learning to achieve its intended outcomes.

Standard 6: Implementation

Professional learning that increases educator effectiveness and results for all students applies research on change and sustains support for implementation of professional learning for long term change.

Standard 7: Outcomes

Professional learning that increases educator effectiveness and results for all students aligns its outcomes with educator performance and student curriculum standards.



THE PROFESSIONAL LEARNING ASSOCIATION

KANSAS

Friends University Graduate Workshops is proud to be a member of the Learning Forward Kansas Organization.

Kansas Educator Preparation Program (KEPPS) Standards for Professional Education

Standard 1: Learner Development

The teacher understands how learners grow and develop, recognizing that patterns of learning and development vary individually within and across cognitive, linguistic, social, emotional, and physical areas, and designs and implements developmentally appropriate, relevant, and rigorous learning experiences.

Standard 2: Learning Differences

The teacher uses understanding of differences in individuals, languages, cultures, and communities to ensure inclusive learning environments that enable each learner to meet rigorous standards.

Standard 3: Learning Environment

The teacher works with others to create learning environments that support individual and collaborative learning, includes teacher and student use of technology, and encourages positive social interaction, active engagement in learning, and self-motivation.

Standard 4: Content Knowledge

The teacher understands the central concepts, tools of inquiry, and structures of the discipline(s) he or she teaches and creates content-specific learning and literacy experiences that make the discipline accessible and relevant to assure mastery of the content.

Standard 5: Application of Content

The teacher understands how to engage learners through interdisciplinary lessons that utilize concept based teaching and authentic learning experiences to engage students in effective communication and collaboration, and in critical and creative thinking.

Standard 6: Assessment

The teacher understands how to use multiple measures to monitor and assess individual student learning, engage learners in self-assessment, and use data to make decisions.

Standard 7: Planning for Instruction

The teacher plans instruction that supports every student in meeting rigorous learning goals by drawing upon knowledge of content areas, technology, curriculum, cross-disciplinary skills, and pedagogy, as well as knowledge of learners and the community context.

Standard 8: Instructional Strategies

The teacher understands and uses a variety of appropriate instructional strategies and resources to encourage learners to develop deep understanding of content areas and their connections, and to build skills to apply knowledge in relevant ways.

Standard 9: Professional Learning and Ethical Practice

The teacher engages in ongoing professional learning and uses evidence to continually evaluate his-her practice, particularly the effects of his/her choices and actions on others (learners, families, other professionals, and the community), and adapts practice to meet the needs of each learner.

Standard 10: Leadership and Collaboration

The teacher seeks appropriate leadership roles and opportunities to take responsibility for student learning, to collaborate with learners, families, colleagues, other school professionals, support staff, and community members to ensure learner growth, and to advance the profession.

Graduate Workshops Registration Information and Policies

All workshops are offered for graduate-level credit and available to educators seeking re-licensure, salary advancement, or professional development opportunities. Graduate students may also select workshops, with advisor consent, for elective options as part of the Master of Education in Teaching and Learning program or Special Education High Incidence (P-12).

Payment must be received in correlation with enrollment through Self-Service Banner (SSB) in order to hold a workshop seat! Complete workshop payments must be made two weeks in advance of a start date to avoid a HOLD on an account.

Tuition for workshops is listed individually with the description. Additional fees and/or reading material may be required. There are no application fees required to receive graduate credit. Please see the current workshops brochure for details located at www.friends.edu/edworkshops.

Online classes include an additional \$30 per credit hour technology fee which is included in the tuition cost listed within the Graduate Workshops brochure. For a description of the minimum system computer requirements needed to take a blended or online workshop, please go to www.friends.edu/technology/.

No Refunds will be issued after the first day of the workshop. If you have enrolled, you will need to drop the course before midnight of the first day of the workshop. Please go to the add/drop section to view instructions on how to drop a workshop. If you do not drop the workshop, it will remain on your official Friends University transcript.

As a courtesy, Graduate Workshops provides a **reminder email** to enrollees one week prior to a workshop opening. Copies of workshop history, unofficial transcripts, and receipts may be located in your personal Self-Service Banner account. All correspondence occurs within your Friends University email account, and should be viewed regularly. For assistance, contact Help Desk at 316-295-5767 during business hours.

Transcripts:

To receive an official transcript of academic work at Friends University you must turn in a transcript request form. Please visit www.friends.edu/get-transcripts to see our two options. Official transcripts have a fee and must be requested. Upon receipt of your request and payment, an official transcript will be issued. Please make sure that if you have not received a grade for a workshop, to mark the 'hold for teacher education workshop grades' under the special instructions and write in the workshop that you are holding if you are doing the written request. If you choose the online request, please select the 'Hold for semester grades' and we will hold for any workshops that you are currently enrolled. Please note that if this is not marked, your transcript will be sent out with the class 'in progress'. It is recommended to view your unofficial transcript through Self-Service Banner prior to requesting an official transcript. **For any transcript questions, please contact the University Registrar at 316-295-5400 or email us at transcripts@friends.edu.** Transcripts are not released if you have any indebtedness to the University or if there are any other holds placed upon your student record or account. Please check Self-Service Banner for any holds before completing a transcript request.

Transcript Fees:

Online Transcript Request \$10 per copy

****Please Note:** Additional charges may apply to your transcript order and are dependent upon the document destination(s) and the selected delivery method(s)

Paper Transcript Request \$10 per copy

For transcript information details, please go to www.friends.edu/transcripts.

Cancelled Classes:

On rare occasions or due to special circumstances, Graduate Workshops may be cancelled. Cancellations may occur as a result of low enrollment or inclement weather. You will be notified by the University Registrar and Graduate Workshops of a cancellation by email, phone call and Facebook posting on the Teacher Education Workshops Facebook page located at www.facebook.com/FriendsUniversityEdworkshops or Falcon Alert. A full refund will be administered in such circumstances. If you choose to transfer your enrollment and funds to a new workshop, please do so immediately (please refer to the Dropping/Adding Classes section for details on how to proceed). If you decide not to enroll in a new workshop, in two business days, the automatic drop and refund process will begin. Please contact Susie in Student Accounts at 316-295-5912 for details on the refund process.

Workshop Selections:

A course previously taken for credit may not be repeated. Please check with your school's district administrator or Professional Development Committee (PDC) to ensure workshop selections meet re-licensure requirements. If you have questions, feel free to call Graduate Workshops at 316-295-5516.

Name/Address Change:

Students are expected to maintain correct information with the University regarding local residence, permanent mailing address, and email addresses. To report any changes, please contact the Office of the Registrar at 316-295-5400. To report a name change, please send a copy of a government issued document (i.e. Social Security Card, Driver's License, Marriage Certificate, etc.) to the University Registrar's Office by either fax – 316-295-5072 – or by email – registrar@friends.edu.

Dropping/Adding Classes:

Students may add/drop workshops at any time during open enrollment periods (prior to start date). A full refund will be issued for any workshop(s) that are dropped, with the understanding that the drop must occur before midnight of the first day of the workshop. If you are transferring to a new workshop, please add your new workshop selection prior to dropping. Your payment will transfer to the new workshop once the original workshop is dropped (as long as the two classes are equivalent in price).

To add/drop a workshop, please follow instructions below:

1. Log in to SSB
2. Click Student
3. Click Registration
4. Click Add or Drop Classes
5. Add your new class
6. Click on the drop down of the class you are wanting to drop and select Drop with 100% Refund
7. Click Submit Changes
8. Confirm your new schedule in SSB

Remember there will be no refunds after midnight on the first day of class. If you feel you have extenuating circumstances which warrant consideration of a refund after the refund date, please notify the Office of the Registrar to complete an Exceptions Request. If the Exception Request is approved, a refund will be issued. If the exception is denied, the student will have ten (10) days to appeal the decision to the Dean of the Graduate School.

Administrative Withdrawal:

Friends University may elect to initiate an administrative withdrawal in order to withdraw a student from all classes for any of the following reasons:

1. The student has failed to provide the documentation required by the University in order for the student to achieve full admission status.
2. The student has failed to meet the University's basic standards for academic performance and/or progress.
3. The student is no longer attending any classes.
4. The student has failed to provide documentation requested by the University in order to complete the student's financial aid file.
5. The student has failed to make payment of tuition and/or fees to the University in the manner, amount and at the time agreed upon between the student and the University's Student Account Services Office.
6. The student has failed to meet the University's code of conduct or community life standards.
7. The student has failed to demonstrate adequate academic achievement, progress and/or expected minimal performance competency(ies) as determined by the student's program or major.

Should Friends University elect to initiate an administrative withdrawal, written notification will be sent to the student. The student will have ten (10) business days to appeal any administrative withdrawal. The completion of an administrative withdrawal does not relieve the student from his or her financial obligations to the University. All charges, which are unpaid by the student at the time of administrative withdrawal, will become immediately due and payable. Refunds will be issued and credits applied in accordance with the University's published refund policy.

NO REFUNDS will be administered to non-degree seeking Workshop students in the case of an administrative withdrawal. Graduate students in the Master of Education in Teaching and Learning and Master of Arts in Christian Ministries program follow the appropriate refund schedule as outlined in the Graduate School schedule book.

Official transcripts will not be issued until any indebtedness to the University has been paid.

Student Withdrawal:

If you chose to withdrawal completely from the University (you wish to take zero (0) workshops for that term/semester), students must notify the Office of the University Registrar in order to completely withdrawal from all workshops. Students will not be able to completely drop all of their workshops through their Self-Service Banner. Master students in graduate programs must contact their Program Director. The student will fill out a student withdrawal form and the University Registrar will complete the withdrawal process and notify the appropriate departments. Discontinued class attendance does not constitute an official withdrawal. The official withdrawal date will be the date this procedure is initiated. If a student does not attend a workshop, the University may elect to administratively withdraw the student from all coursework/workshops (see Administrative Withdrawal).

Friends University does not discriminate against academically qualified students on the basis of race, color, national or ethnic origin, sex, disability or age in its programs and activities. Accredited by the Higher Learning Commission and a member of the North Central Association, 230 S. LaSalle Street, Suite 7-500, Chicago, IL 60604; www.ncahlc.org; 1-800-621-7440.

FAITH | FRIENDS | FUTURE

Mission: Friends University, a Christian University of Quaker heritage, equips students to honor God and serve others by integrating their intellectual, spiritual and professional lives.

**Enrollments occurring after the start date must be entered as current date with a blank end date.*

**Payment should be made simultaneously to prevent possible holds on your account.*