



FRIENDS UNIVERSITY

Office of Financial Aid

Financial Aid Independent Non-Filer Form 2020-2021

N00

Student's Last Name

First Name

Student ID

@student.friends.edu

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E-mail Address (Friends Financial Aid will only respond to your student email)

Phone Number

Your 2020-2021 Free Application for Federal Student Aid (FAFSA) was selected for a review process called verification. We will compare your answers to the FAFSA and make any necessary corrections. *Please check your student email for correspondence from our office.*

Section A. Student Questions

1A) Student was required to file a 2018 income tax return. (If box 1A has been check marked, skip 1B and move onto Section B)

1B) Student was NOT required to file a 2018 income tax return.

List amount of income earned in 2018: \$ _____

Please note: Even if the amount of income earned is \$0.00, please enter that amount. Do not leave this line blank.

Please submit the document needed below if you WERE NOT required to file 2018 taxes:

- You will need to submit copies of all your 2018 W2's. **If you are unable to submit 2018 W2's or did not receive 2018 W2's you will need to submit a signed statement of the sources of your income and the amounts earned in 2018 as well as the non-filer statement.**
- If you were not required to file 2018 taxes, then you will need to submit IRS Form 4506-T. You must also request the verification of non-filing status statement from the IRS. You can obtain this document by logging onto www.irs.gov and request form 4506-T. Answer questions 1-5, select box #7, input 12/31/2018 on #9, include a wet signature on the form and date it. You may mail/fax the form to the correct address that is indicated on the form, then you should receive a statement of non-filing status within 10 business days.

Section B. Spouse Questions (If Applicable)

2A) Spouse was required to file a 2018 income tax return. (If box 2A has been check marked, skip 2B and sign/date the form)

2B) Spouse was NOT required to file a 2018 income tax return.

List amount of income earned in 2018: \$ _____

Please note: Even if the amount of income earned is \$0.00, please enter that amount. Do not leave this line blank.

Please submit the document needed below if you WERE NOT required to file 2018 taxes:

- You will need to submit copies of all your 2018 W2's. **If you are unable to submit 2018 W2's or did not receive 2018 W2's you will need to submit a signed statement of the sources of your income or support and the amounts earned in 2018 as well as the non-filer statement.**
- If you were not required to file 2018 taxes, then you will need to submit IRS Form 4506-T verification of non-filing. See instructions in Section A above as how to obtain the document.

By signing this document, I/we certify that all the information reported is complete and accurate.

Student's Signature

Date

Spouse Signature (Optional)

Date

Digital signatures cannot be accepted.

If you have any questions, please call (316) 295-5200 or (800) 794-6945, ext. 5200. You may submit this form in person, fax (316) 295-5703 or mail. Please be sure and encrypt any email that contains personal identifiable information (PII). We are unable to accept PII that has not been encrypted.

If you purposely give false or misleading information, you may be fined \$20,000, sentenced to jail or both.