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Friends University
Graduate Workshops

Fall 2022

www.friends.edu/edworkshops

FAITH | FRIENDS | FUTURE

Mission: Friends University, a Christian University of Quaker heritage, equips students to honor God and serve others by integrating their intellectual, spiritual and professional lives.

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How to Apply for Graduate Workshops

All applications, enrollments, and payments may now occur online! Please go to www.friends.edu/edworkshops and carefully review the provided information that will assist in your process. We recommend using Firefox or Google Chrome browsers for complete webpage functionality. In order to ensure success, please read the information options below. If you have questions regarding procedures, call Graduate Workshops at 316-295-5516 for assistance. We are happy to assist!

You have decided to take some workshops at Friends University. Fantastic!
What do you do now?

Start here!

Have you been enrolled in any coursework at Friends University in the last 2 years?



No/Not Sure. If you are a new or returning student who has not taken any coursework in the last 2 years, you will first need to fill out an application to get you re-activated or registered at Friends University. Start by visiting us at www.friends.edu/edworkshops and complete the Application for Graduate Workshops.

Yes! Great! We are glad to have you back. Please proceed to the next step.

Have you ever taken any coursework at Friends in the past?



Yes! Okay. Happy to see you again! Returning students may proceed to the next step in one business day after completing the application.

No. We're so happy to have you! First time students at Friends will receive an email from the Friends University Help Desk within two to three business days after completing their application with their network username (firstname_lastname) and password. After receiving that email, you may proceed to the next step!



You may now log in to your Student Self Service account using your network username (firstname_lastname) and password. Then use enrollment and payment procedures listed on the next page to enroll in the workshop(s) you would like to take! You may enroll 24/7 at your convenience. However, if you have questions you may give the Graduate Workshops office a call at 316-295-5516 during regular business hours, or email educationworkshop@friends.edu.

Enrollment Procedures for Workshops through Student Self Service

1. Go to the Friends Teacher Education Workshops web page, www.friends.edu/edworkshops and click on **STUDENT SELF SERVICE**.
2. Click on **STUDENT SELF SERVICE** and log in with your Network Username (firstname_lastname) and password.
Forgotten your credentials? Please use the Forgot Password? link and follow the steps for password reset, or you may call Help Desk at 316-295-5767 during business hours.
3. Click **REGISTRATION**. Select the semester and year for which you are registering and **SUBMIT**.
4. You will see a Financial Responsibility Agreement that you will want to read and then click the box next to Electronic Signature to electronically agree.
5. Enter the CRN(s) for the class(es) you want to register. You may enter as many CRN numbers as you would like at this screen.
SUBMIT CHANGES.
6. Enter only the start date for each workshop for which you are registered- date(s) found in the Workshop Schedule Book. Do not enter end dates! **SUBMIT CHANGES**.
Featured workshops allow 10 days enrollment from start date as mentioned in course descriptions. If you are registering once the start date has passed, please enter the current date within this window when registering.
7. Congratulations! You are now registered in the workshop(s). Your view should show "web registered." Now continue for payment.

Friends University Fall/Spring Business Hours

Monday-Friday 8:00 am-5:00 pm

Cashier Fall/Spring Business Hours

Monday-Friday 9:00 am-5:00 pm

Payment Procedures for Workshops through Student Self Service

1. Click on **STUDENT** located below the red banner at the top left side of the screen.
2. Click on **STUDENT ACCOUNTS**, then select **VIEW AND PAY STATEMENT**.
3. Select **MAKE A PAYMENT** listed in the black column on the left side of your screen; select the option **PAYMENT ON ACCOUNT**.
4. Enter the amount you wish to pay (note that the full payment is due prior to opening workshop date. Please see the provided Payment Policy located in the brochure).
5. Enter a description of your payment (i.e. Graduate Workshop Payment).
6. Click on **ADD TO PAYMENT**; click **CONTINUE**.
7. Enter your information and **CONTINUE**. This will let you review your final order before submitting. This is where you will enter an email address for a receipt to be emailed to you for your records. Review your payment information; Click **PAY \$**.
8. Congratulations! You have now paid for your Graduate Workshop(s).

If enrolled but are choosing to pay at a later date (prior to workshop start), please enter in through **STUDENT SELF-SERVICE** and select **ACCOUNT SUMMARY AND PAY YOUR BILL**. Click on the red **PAY NOW** button in the upper right corner, then follow steps 3-8 listed above.

For any questions about registration or your Student Self Service, please contact the Graduate Workshops at 316-295-5516 or email us at educationworkshop@friends.edu. If you have any payment questions please contact Kathie Sell at 316-295-5912 or email kathie_sell@friends.edu. Students can also call the cashier at 316-295-5865 to make a payment. You will need your name, the CRN(s), and the amount you will be paying.

Graduate Workshops information and policies are listed at the back of this brochure.

Important Information

All workshops are offered for graduate-level credit and available to educators seeking re-licensure, salary advancement, or professional development opportunities. Graduate students may also select workshops, with advisor consent, for elective options as part of the Master of Education program in two degree tracks: Teaching and Learning or Special Education High Incidence (P-12).

On-Ground Workshops meet entirely on-ground at the location provided. Each meeting date is listed, along with times for each day. You must be present in the class all days for the entire meeting time to receive credit.

Blended Workshops are a combination of meeting in person and then completing the class online. You must be present during the times for face-to-face meetings, and complete your assignments through your Moodle account for the remaining online portion, by the ending date listed. You must enroll by the "Enrollment Ends" date to allow time to establish Moodle accounts.

Online Workshops meet fully online through the use of Moodle. You will be able to interact with the instructor and other students in the workshop. You are required to log in to your workshop on the first day or you will be considered a "no show" and will be dropped from the course following contact from the Graduate Workshops office. Depending on your instructor, you must check in once a day to be considered active in your course. You must enroll by the "Enrollment Ends" date to allow time to establish Moodle accounts. **Please plan to prepare for this offering delivered through Moodle by accessing your Friends University Moodle account prior to start date. If you need assistance with your login or passwords, contact Help Desk at 316-295-5767 or email at helpdesk@friends.edu. They are available Monday through Friday during business hours.**

Understand that when registration is accepted, you have obligated yourself to pay for the courses and other charges related to the registration. Complete workshop payments must be made two weeks in advance of a start date to avoid a HOLD on your account.

Friends University Reopen Task Force has been working diligently and proactively to protect the health and safety of our community while ensuring continued excellence in offered programs. Updates of university decisions regarding COVID-19 may be found at www.friends.edu/coronavirus.

Copies of your **workshop history, unofficial transcripts, and receipts** may be located in your personal Student Self Service account and may be accessed 24/7 with your log-in credentials. For assistance, contact Help Desk at 316-295-5767 during business hours.

Parking is free in all parking lots on the Friends University Wichita campus.

No refunds will be issued after the first day of the workshop. If you have enrolled, you will need to drop the course before midnight of the first day of the workshop. If you do not drop the workshop, it will remain on your official Friends University transcript and may result in a failing grade. Please go to the add/drop section to view instructions on how to drop a workshop, located in the back of this brochure.

If you have any questions, please call our office at 316-295-5516 or email us at educationworkshop@friends.edu. We love serving our area teachers!

The use of all tobacco products is prohibited on all property that is owned, operated, leased, occupied, or controlled by Friends University.

**THANK YOU FOR
KEEPING OUR CAMPUS
TOBACCO FREE.**

This policy applies to all employees, faculty, staff, students, University affiliates, contractors, volunteers, customers, and visitors. This policy is applicable twenty-four hours a day, seven days a week.

Fall 2022 Workshops

Educator Effectiveness Using Technology Support

Instructors: Raelynn Pfaff & Crystal May 1 credit
Grade Levels: ALL Tuition: \$180
Delivery: Online Instructor Fee: N/A

Students are growing up in a world of emerging technology that is ever-present in their lives. Research shows that integrating technology in the classroom improves understanding and increases collaboration among students. But do we, as educators, understand how to effectively incorporate this now termed "new discipline" into our current teaching practice? Effective incorporation of the use of technology provides connectivity, motivation, opportunities, greater developed teaching content, and excitement! As educators, it is a responsibility that we impart an education which includes technology as a means to prepare our students for success. Join us as we explore and evaluate technology and apps that can be used to individualize instruction, allow for student collaboration, and better manage classroom behavior. Participants will analyze introduced programs; gaining skills on technology management and incorporation into teaching practices for student achievement. This course is an online class. Participants will use Moodle to complete their work. Additional computer requirements may be found at: www.friends.edu/technology/. Enrollment closes prior to start date to allow time to establish Moodle accounts. If you need assistance with Moodle prior to class start date, please call Help Desk at 316-295-5767 or email at helpdesk@friends.edu.

For course information, contact Raelynn at raelynn_pfaff@friends.edu or Crystal at crystal_may@friends.edu.

Learning Forward Standards: 1, 3, 4, 5, 6, 7
KEPPS Standards: 1, 2, 3, 4, 5, 6, 7, 8
Book: N/A Materials Fee: N/A
Supplies: N/A Prerequisites: N/A

CRN: 11237
Meeting Dates: 08/15/2022-09/09/2022
Enrollment Ends: 08/1/2022
Location: Online

Communicate with Comedy Using Your Computer

Instructor: Melissa Trujillo 2 credits
Grade Levels: ALL Tuition: \$330
Delivery: Online Instructor Fee: N/A

You are probably already using technology to teach some of the high-level, more complex concepts in your classroom, but what about adding humor to the mix? Turns out our funny bone is connected to our sense of wonder. When you include humor in technology projects, you will not only be increasing the joy and enhancing your classroom environment, you will be improving your learner outcomes. Humor activates the brain's dopamine reward system and studies show that dopamine is important for both goal-oriented motivation and long-term memory. This is why we can use computers to communicate through comedy as an effective intervention to improve retention in students from kindergarten through college. In this workshop you will learn how to create several projects using technology that incorporate this strategy. This course is an online class. Participants will use Moodle to complete their work. Additional computer requirements may be found at: www.friends.edu/technology/. Enrollment closes prior to start date to allow time to establish Moodle accounts. If you need assistance with Moodle prior to class start date, please call Help Desk at 316-295-5767 or email at helpdesk@friends.edu.

For course information, contact Melissa at melissa_trujillo@friends.edu.

Learning Forward Standards: 5, 7
KEPPS Standards: 3, 5, 7
Book: N/A Materials Fee: N/A
Supplies: N/A Prerequisites: N/A

CRN: 11242
Meeting Dates: 08/22/2022-09/22/2022
Enrollment Ends: 08/19/2022
Location: Online

Google: Basic Training
Instructor: James Zimmer
Grade Levels: 2-12
Delivery: Online

2 credits
Tuition: \$330
Instructor Fee: N/A

Join us as we equip educators with the necessary tools to become confident using Google in the classroom. This basic training session will provide a full workout and overview of all things Google, such as Docs, Sheets, Presentations, and Forms. Now is your opportunity to gain strategies that will catapult your students toward the 21st Century learning engagement. Experience some proverbial tech push-ups, pull ups, and a mountain hiking routine of integration and editing techniques that will transform you in to a well-prepared educator. Discover collaboration techniques that encourage sharing among students, while increasing teacher efficiency and monitoring. Imagine a learning process that is transparent, paperless, and immediate! Become the new-improved educator using Google tools, allowing student to join in on the power of engagement, self-management, and creativity. Participants will need to have an active Gmail account for this offering. This course is an online class. Participants will use Moodle to complete their work. Additional computer requirements may be found at: www.friends.edu/technology/. Enrollment closes prior to start date to allow time to establish Moodle accounts. If you need assistance with Moodle prior to class start date, please call Help Desk at 316-295-5767 or email at helpdesk@friends.edu.

For course information, contact James at james_zimmer@friends.edu.

Learning Forward Standards: 3, 5, 6
KEPPS Standards: 5, 8, 9
Book: N/A Materials Fee: N/A
Supplies: N/A

Prerequisites: Participants will need to have an active Gmail account for this offering. Students are required to access Friends University email account for all correspondence. For assistance, contact Help Desk at 316-295-5767 during business hours.

CRN: 11238
Meeting Dates: 08/28/2022-10/02/2022
Enrollment Ends: 08/25/2022
Location: Online

Building All-Star Student Teams
Instructor: James Zimmer
Grade Levels: 2-12
Delivery: Online

2 credits
Tuition: \$330
Instructor Fee: N/A

This class will prepare you to engage your students through a whole new point of view that focuses on building strong student teams and raising their energy level in the classroom! The 5 Dysfunctions of a Team (Patrick Lencioni) will have you take a deep dive into the hierarchy of why teams struggle to be functional in the classroom and will be followed by a plan to help your students deal with those dysfunctions and develop some team unity. Inherently teams struggle with sustaining an energy level that is essential to maintain team cohesiveness and unity. Next Jon Gordon's The Energy Bus will take you on a ride toward higher student energy levels and engagement by identifying the power of a positive mindset and avoiding becoming an energy vampire. I look forward to seeing you on the bus and helping you build your next All Star Team of students! This course is an online class. Participants will use Moodle to complete their work. Additional computer requirements may be found at: www.friends.edu/technology/. Enrollment closes prior to start date to allow time to establish Moodle accounts. If you need assistance with Moodle prior to class start date, please call Help Desk at 316-295-5767 or email at helpdesk@friends.edu.

For course information, contact James at james_zimmer@friends.edu.

Learning Forward Standards: 3, 5, 6
KEPPS Standards: 5, 8, 9
Book: "The 5 Dysfunctions of a Team" By Patrick Lencioni, "The Energy Bus" by Jon Gordon, in any format: Hardcover, Digital, or Audiobooks.
Materials Fee: N/A Supplies: N/A

Prerequisites: Need access to Google Drive/Applications. Students are required to access Friends University email account for all correspondence. For assistance, contact Help Desk at 316-295-5767 during business hours.

CRN: 11224
Meeting Dates: 08/28/2022-10/02/2022
Enrollment Ends: 08/25/2022
Location: Online

Creating a Curious Classroom

Instructor: Raelynn Pfaff

Grade Levels: PreK-8

Delivery: Online

2 credits

Tuition: \$330

Instructor Fee: N/A

We all know toddlers tend to be very curious about the environment around them. What happens to a child's curiosity once they enter school and how can we, as educators, foster this process? This workshop will provide 10 structures to engage students through student-driven inquiry. Research-based strategies suggested in *The Curious Classroom*, by Harvey "Smokey" Daniels will offer teaching practices that promote curiosity, connect that curiosity to curriculum, and provide examples for assessment and grading. This workshop is designed for K-8 teachers who are new to inquiry in the classroom, and passionate about curiosity to extend a child's learning journey! This course is an online class. Participants will use Moodle to complete their work. Additional computer requirements may be found at: www.friends.edu/technology/. Enrollment closes prior to start date to allow time to establish Moodle accounts. If you need assistance with Moodle prior to class start date, please call Help Desk at 316-295-5767 or email at helpdesk@friends.edu.

For course information, contact Raelynn at raelynn_pfaff@friends.edu.

Learning Forward Standards: 1, 3, 4, 5, 6, 7

KEPPS Standards: 2, 3, 4, 5, 7, 8, 9

Book: *The Curious Classroom: 10 Structures for Teaching with Student-Directed Inquiry* by Harvey "Smokey" Daniels (ISBN-13: 978-0325089904, ISBN-10: 0325089906)

Materials Fee: N/A

Supplies: N/A

Prerequisites: N/A

CRN: 11243

Meeting Dates: 08/29/2022-09/26/2022

Enrollment Ends: 08/26/2022

Location: Online

One Word - Focusing Yourself and Your Students

Instructor: Scott May

Grade Levels: 2-12

Delivery: Online

1 credit

Tuition: \$180

Instructor Fee: N/A

Each year resolutions are rarely kept and goals are usually a passing though. "One Word" is simple, direct, and will help you give yourself, your students, and even your building direction. By choosing and focusing on one single word you will find purpose and meaning throughout the year. This course will guide you in choosing the "one word" that fits you and your students. In addition we will explore fun activities and models that you can incorporate into your classroom and building to keep students and staff striving to be the best self they can be. Regardless if you are 5 years old or 105 years old, these concepts will help you continue to choose the words that will change your life. This course is an online class. Participants will use Moodle to complete their work. Additional computer requirements may be found at: www.friends.edu/technology/. Enrollment closes prior to start date to allow time to establish Moodle accounts. If you need assistance with Moodle prior to class start date, please call Help Desk at 316-295-5767 or email at helpdesk@friends.edu.

For course information, contact Scott at scott_may@friends.edu.

Learning Forward Standards: 1, 2, 3

KEPPS Standards: 3, 5, 10

Book: *One Word that will Change Your Life* by Jon Gordon, Dan Britton, and Jimmy Page. ISBN 978-1-118-80942-6 Expanded Edition

Materials Fee: N/A

Supplies: N/A

Prerequisites: Students are required to access Friends University email account for all correspondence. For assistance, contact Help Desk at 316-295-5767 during business hours.

CRN: 11223

Meeting Dates: 09/06/2022-09/20/2022

Enrollment Ends: 09/03/2022

Location: Online

I've Decided to Sub, Now What?!

Instructor: Jaime Alford

Grade Levels: ALL

Delivery: Online

1 credit

Tuition: \$180

Instructor Fee: N/A

You've decided to start substitute teaching!

Congratulations and THANK YOU! You may have already started and are looking for support or you have decided to start this fall and want to know what to expect: This course is for you! In this course you will learn the beginning basics of what a sub needs to be prepared for and know BEFORE they walk in the classroom, as well as how to set expectations, engage students, keep order, come up with quick and easy lessons on the fly and teach a class for a day or for a long term situation and make the time successful. This course is an online class. Participants will use Moodle to complete their work. Additional computer requirements may be found at: www.friends.edu/technology/. Enrollment closes prior to start date to allow time to establish Moodle accounts. If you need assistance with Moodle prior to class start date, please call Help Desk at 316-295-5767 or email at helpdesk@friends.edu.

For course information, contact Jaime at jaime_alford@friends.edu.

Learning Forward Standards: 2, 6

KEPPS Standards: 9, 10

Book: Students are not required to bring any materials to class, however these books are excellent resources and highly suggested for any substitute or teacher's library. Instructor will use/reference: *The First Days of School: How to be an Effective Teacher* by Harry K Wong & Rosemary T Wong, *Teach Like a Champion* by Doug Lemov, *Discipline with Dignity* by Richard Curwin, Allen Mendler, and Brian Mendler, and *Pathways to Understanding* by Bruce Wellman and Laura Lipton.

Materials Fee: N/A

Supplies: N/A

Prerequisites: N/A

CRN: 11267

Meeting Dates: 09/12/2022-09/26/2022

Enrollment Ends: 09/09/2022

Location: Online

20th Century Latin American Short Stories 1

Instructor: Lisa Martinez

Grade Levels: 6-12

Delivery: Online

2 credits

Tuition: \$330

Instructor Fee: N/A

WORKSHOP CANCELLED This 2-credit, online workshop (part 1 of 2), will explore a variety of Latin American short stories. Best-suited for Spanish language teachers grades 6-12, students in this course will be expected to read, analyze, reflect, discuss, and compare the chosen narratives. Taking into account the differences of individuals to ensure an inclusive learning environment, we will support both individual and collaborative learning, as well as active engagement and self-motivation in our online community. The focus of the course will be to improve Spanish language skills, and increase vocabulary and cultural knowledge and awareness through the use of authentic texts, effective communication, and positive collaboration. In addition, we will engage in discussion about how short stories of any kind can be useful in the language classroom, at any level. At the end of this course, students will improve their confidence in their Spanish skill-set and teaching abilities, both from a linguistic and a cultural perspective, and will have a developed idea-set applicable to their own language courses/classroom settings based on knowledge of content area and cross-disciplinary skills. This course is an online class. Participants will use Moodle to complete their work. Additional computer requirements may be found at: www.friends.edu/technology/. Enrollment closes prior to start date to allow time to establish Moodle accounts. If you need assistance with Moodle prior to class start date, please call Help Desk at 316-295-5767 or email at helpdesk@friends.edu.

For course information, contact Lisa at lisa_martinez@friends.edu.

Learning Forward Standards: 1, 2, 3

KEPPS Standards: 1, 2, 3, 5, 7

Book: Short Stories (Part 1):

"El almohadón de plumas", Horacio Quiroga (1907, Uruguay) (free online); "El hijo", Horacio Quiroga (1928, Uruguay) (free online); "Tlön, Uqbar, Orbis Tertius", Jorge Luis Borges (1940, Argentina) (free online); "Las ruinas circulares", Jorge Luis Borges (1940, Argentina) (free online); and "El guardaguasas", Juan José Arreola (1952, Mexico) (free online)

Materials Fee: N/A

Supplies: N/A

Prerequisites: N/A

WORKSHOP CANCELLED

Meeting Dates: 09/14/2022-10/16/2022

Enrollment Ends: 09/11/2022

Location: Online

CRN: 11269

Google: Intermediate Training

Instructor: James Zimmer

Grade Levels: 2-12

Delivery: Online

2 credits

Tuition: \$330

Instructor Fee: N/A

Join us as we equip educators with the second level of necessary tools to become confident in using Google and Web tools in the classroom. This training session will provide a full workout with some special add-ons and strategies in Google Classroom, Adobe Spark, Google Drive, Google Docs, Sheets, Presentations, Forms, Youtube, Screencast-O-Matic, and a few others that will catapult your students toward 21st century learning engagement. Experience some proverbial tech cross fit with this mix of high level application, integration, and editing techniques that will transform you into a well-prepared educator. Take action and become the new-improved educator using Google tools, allowing all students to join in on the power of engagement, self-management, and creativity. This course is an online class. Participants will use Moodle to complete their work. Additional computer requirements may be found at: www.friends.edu/technology/. Enrollment closes prior to start date to allow time to establish Moodle accounts. If you need assistance with Moodle prior to class start date, please call Help Desk at 316-295-5767 or email at helpdesk@friends.edu.

For course information, contact James at james_zimmer@friends.edu.

Learning Forward Standards: 3, 5, 6

KEPPS Standards: 5, 6, 7, 8, 9

Book: N/A

Materials Fee: N/A

Supplies: N/A

Prerequisites: Participants will need to have an active Gmail account for this offering. Additionally, having access to a Google Classroom Account will be beneficial, but not essential.

CRN: 11241

Meeting Dates: 09/18/2022-10/30/2022

Enrollment Ends: 09/15/2022

Location: Online

Special Education Services in Elementary Classrooms

Instructor: Nicole Seeley

Grade Levels: K-6

Delivery: Online

1 credit

Tuition: \$180

Instructor Fee: N/A

An understanding and awareness of Special Education topics is essential for aspiring or current practicing educators. Join us as we review a wide variety of special education topics, including laws policies, procedures, and knowledge on how to best serve students with disabilities. Teachers will gain information, and research-driven practices that support and improve the education of children with disabilities. Knowledge is power; especially when you are serving the exceptional! This course is an online class. Participants will use Moodle to complete their work. Additional computer requirements may be found at: www.friends.edu/technology/. Enrollment closes prior to start date to allow time to establish Moodle accounts. If you need assistance with Moodle prior to class start date, please call Help Desk at 316-295-5767 or email at helpdesk@friends.edu.

For course information, contact Nicole at nicole_seeley@friends.edu.

Learning Forward Standards: 5

KEPPS Standards: 1, 2, 7

Book: N/A

Materials Fee: N/A

Supplies: N/A

Prerequisites: N/A

CRN: 11246

Meeting Dates: 09/19/2022-10/07/2022

Enrollment Ends: 09/16/2022

Location: Online

HumblyGrowingTeachingVariety: Assignment Makeover Edition
Instructor: James Zimmer **2 credits**
Grade Levels: 2-12 Tuition: \$330
Delivery: Online Instructor Fee: N/A

WORKSHOP CANCELLED This class is designed to take what you have, that Windy City Rehab (Class Project), that Fixer Upper (Test Review), that Unsellable House (Note Taking Strategies), or even those Vacation House Rules (Homework Assignments) and bring them into this modern world. This class will look at both technological and non-technological upgrades to your old dusty assignments, so put on your hard hats and get your proverbial construction supplies ready to remodel your lessons and reignite your students' passion for learning. This course is an online class. Participants will use Moodle to complete their work. Additional computer requirements may be found at: www.friends.edu/technology/. Enrollment closes prior to start date to allow time to establish Moodle accounts. If you need assistance with Moodle prior to class start date, please call Help Desk at 316-295-5767 or email at helpdesk@friends.edu.

For course information, contact James at james_zimmer@friends.edu.

Learning Forward Standards: 3, 5, 6
KEPPS Standards: 5, 8, 9
Book: N/A Materials Fee: N/A
Supplies: N/A
Prerequisites: Need access to Google Drive/Applications. Students are required to access Friends University email account for all correspondence. For assistance, contact Help Desk at 316-295-5767 during business hours.

WORKSHOP CANCELLED **CRN: 11225**
Meeting Dates: 10/02/2022-12/02/2022
Enrollment Ends: 09/29/2022
Location: Online

Student-Centered Printables Using PowerPoint
Instructor: Rachel Nally **2 credits**
Grade Levels: ALL Tuition: \$330
Delivery: Online Instructor Fee: N/A

Envious of those fancy pay-for-use worksheet designs found online? Looking for additional strategies in your own worksheet designs that will focus student attention on important details? Worksheets are only effective if the design and purpose is clear and engaging. The benefits of providing well-designed and professional worksheets are evident when it comes to student success and achievement. This workshop will allow participants to build skills on worksheet designs, including how to download backgrounds, borders, fonts, clipart, etc., that can be utilized in classroom practices. Teachers will gain strategies on highlighting points of interest that are well-illustrated, thus maintaining a student's course of study. Development of a well-designed worksheet supports student learning, so let's get busy! We will not create actual PowerPoints in this course, but focus on worksheet designs that support student success. This course is an online class. Participants will use Moodle to complete their work. Additional computer requirements may be found at: www.friends.edu/technology/. Enrollment closes prior to start date to allow time to establish Moodle accounts. If you need assistance with Moodle prior to class start date, please call Help Desk at 316-295-5767 or email at helpdesk@friends.edu.

For course information, contact Rachel at rachel_nally@friends.edu.

Learning Forward Standards: 1, 3
KEPPS Standards: 3, 9, 10
Book: N/A Materials Fee: N/A
Supplies: N/A
Prerequisites: Students are required to access Friends University email account for all correspondence. For assistance, contact Help Desk at 316-295-5767 during business hours.

CRN: 11245
Meeting Dates: 10/03/2022-10/31/2022
Enrollment Ends: 09/30/2022
Location: Online

Biggest Bang Strategies

Instructors: Crystal May

Grade Levels: ALL

Delivery: Online

1 credit

Tuition: \$180

Instructor Fee: N/A

The disruption to the educational system over the past months has every teacher up late worrying about students. It is not uncommon to question if we are doing enough or even the right things to give students what they need to succeed. What are the instructional strategies that we can incorporate into lessons that will give the biggest bang for the buck? This workshop will explore effect sizes and evidence based strategies. After gaining an understanding and familiarity with some of the strategies with the highest effect, participants will create plans to incorporate these strategies into any subject or lesson. This course is an online class. Participants will use Moodle to complete their work. Additional computer requirements may be found at: www.friends.edu/technology/. Enrollment closes prior to start date to allow time to establish Moodle accounts. If you need assistance with Moodle prior to class start date, please call Help Desk at 316-295-5767 or email at helpdesk@friends.edu.

For course information, contact Crystal at crystal_may@friends.edu.

Learning Forward Standards: 1, 3, 5, 6

KEPPS Standards: 3, 4, 5, 6, 7, 8, 9

Book: N/A

Materials Fee: N/A

Supplies: N/A

Prerequisites: Students are required to access Friends University email account for all correspondence. For assistance, contact Help Desk at 316-295-5767 during business hours.

CRN: 11222

Meeting Dates: 10/03/2022-11/11/2022

Enrollment Ends: 09/30/2022

Location: Online

Students, Poverty, and Trauma: Creating Trauma-Sensitive Learning Environments To Increase Student's Academic Achievement

Instructor: Mary Duncan

Grade Levels: Pre K-3

Delivery: Online

2 credits

Tuition: \$330

Instructor Fee: N/A

Do children in poverty need alternative options and teaching strategies to become successful? Come learn new researched-based, best-practices to reach your hard to reach children? Don't let them fall through the cracks and become another negative statistic in society. In this workshop, you will learn how classroom dynamics are changing in our US schools. We will discuss the effects of poverty for both the children and how toxic stress affects the class, the brain, and the behavior as explained through adverse childhood experiences (ACEs). We will learn about creating trauma sensitive learning environments to better meet the needs of students as well as teachers (who experience secondary trauma from these students) and how to increase academic outcomes through building resilience. Lastly we will focus on building positive classroom management and teaching strategies to reach our hard to reach children struggling from the effects of poverty and the unique trauma it imposes. There are discussion posts where you can ask questions, share ideas, and learn from other teachers who are experiencing similar situations. This online course allows time for reflective learning as attendees work through online training modules. Projects made, and lessons created will be usable in your own classroom. Come and learn fresh researched based ideas to add to your teacher toolkit to reach children from poverty and provide opportunities for all to succeed. This course is an online class. Participants will use Moodle to complete their work. Additional computer requirements may be found at: www.friends.edu/technology/. Enrollment closes prior to start date to allow time to establish Moodle accounts. If you need assistance with Moodle prior to class start date, please call Help Desk at 316-295-5767 or email at helpdesk@friends.edu.

For course information, contact Mary at mary_duncan@friends.edu.

Learning Forward Standards: 3, 7

KEPPS Standards: 1, 5

Book: N/A

Materials Fee: N/A

Supplies: N/A

Prerequisites: N/A

CRN: 11239

Meeting Dates: 10/04/2022-10/17/2022

Enrollment Ends: 10/01/2022

Location: Online

Increasing Student Engagement for More Effective Classroom Management

Instructors: Rebecca Racunas & Jan Worley 1 credit
Grade Levels: ALL Tuition: \$180
Delivery: On-Ground Instructor Fee: N/A

WORKSHOP CANCELLED How can we have students engaged and learning without losing classroom management? This class will present ideas to keep students on task, actively and cognitively engaged, and sharing ideas in a positive manner. Participants will learn research based Group Management Skills and how to apply them effectively in the classroom. After completion of this workshop, teachers will become more aware of the complexities of their teaching, reflect on their own practice and move their use of effective engagement strategies to practical application. This workshop is appropriate for Pre K-12 teachers and their curriculum content. A \$5 workshop fee is due to the instructors on the first day of the workshop to cover materials provided.

For course information, contact Rebecca at rebecca_racunas@friends.edu or Jan at jan_worley@friends.edu.

Learning Forward Standards: 1, 3, 6

KEPPS Standards: 5, 8, 9

Book: N/A

Materials Fee: \$5

Supplies: N/A

Prerequisites: N/A

WORKSHOP CANCELLED

CRN: 11235

Meeting Dates: 10/07/2022 (5:30 pm-9:00 pm)-
10/08/2022 (8:30 am-5:30 pm)

Enrollment Ends: 10/07/2022

Location: Friends University Wichita Campus, DAV 109B
2100 W University St.
Wichita, KS 67213

Google: Enhanced Training, Going Google and Beyond!

Instructor: James Zimmer

2 credits

Grade Levels: 2-12

Tuition: \$330

Delivery: Online

Instructor Fee: N/A

Join us as we equip educators with the third level of necessary tools to become confident in using Google and Web tools in the classroom. This training session will provide a full workout with some special add-ons and strategies in Google Applications, Sildesgo, EdPuzzle, Flipgrid, Jamboard, and Google Podcasts. This training will enhance your effectiveness and hold your students on the edge of their seats. Experience the next level of proverbial tech cross fit with this mix of high level application, integration, and editing techniques that will transform you into an enhanced educator. Take action and become the new-improved educator using Google tools, allowing all students to join in on the power of engagement, self-management, and creativity. This course is an online class. Participants will use Moodle to complete their work. Additional computer requirements may be found at: www.friends.edu/technology/. Enrollment closes prior to start date to allow time to establish Moodle accounts. If you need assistance with Moodle prior to class start date, please call Help Desk at 316-295-5767 or email at helpdesk@friends.edu.

For course information, contact James at james_zimmer@friends.edu.

Learning Forward Standards: 3, 5, 6

KEPPS Standards: 5, 6, 7, 8, 9

Book: N/A

Materials Fee: N/A

Supplies: N/A

Prerequisites: Participants will need to have an active Gmail account for this offering. Additionally, having access to a Google Classroom Account will be beneficial, but not essential.

CRN: 11244

Meeting Dates: 10/09/2022-12/04/2022

Enrollment Ends: 10/06/2022

Location: Online

KAEA Fall 2022 Professional Development Conference
Instructor: Natalie Brown 1 credit
Grade Levels: ALL Tuition: \$85
Delivery: On-Ground Instructor Fee: N/A

The Kansas Art Education Association organizes the largest annual professional development conference in Kansas created specifically by and for visual art teachers. This year's conference will be held at Rock Springs 4H Campground in Junction City, KS with the theme "Art Works".

This workshop is for continuing education credit for attendees at the Kansas Art Education Association Fall 2022 Professional Development conference. It is open to all current KAEA members or to non-members for an additional fee.

Students must be registered for the fall camp and have paid all applicable fees in addition to tuition through Friends University. Base conference fee for current KAEA members is \$130 with additional lodging and meals of \$155 for those staying on-site both days. Individual sessions may have additional fees ranging from \$5-\$20 based on materials provided by instructors.

Interested individuals may contact Natalie Brown at PresidentElect@kaea.com or go to the conference website at <https://kaea2021.blogspot.com/>.

Learning Forward Standards: 5

KEPPS Standards: 7

Book: N/A

Materials Fee: Students must be registered for the fall camp and have paid all applicable fees in addition to tuition through Friends University. Base conference fee for current KAEA members is \$130 with additional lodging and meals of \$155 for those staying on-site both days. Individual sessions may have additional fees ranging from \$5-\$20 based on materials provided by instructors.

Supplies: None required. Individual presenters may recommend specific materials or provide them as part of the session fees. See KAEA website for session descriptions and individual presenter requirements. Most materials are provided.

Prerequisites: Separate registration for the KAEA conference.

CRN: 11221

Meeting Dates: 10/14/2022-10/15/2022
(8:00 am-5:00 pm)

Enrollment Ends: 10/24/2022

Location: Rock Springs 4-H Campground
Junction City, KS

Tough Times Don't Last, Tough Teams Do!
Instructor: Jaime Alford 2 credits
Grade Levels: ALL Tuition: \$330
Delivery: Online Instructor Fee: N/A

Unity in a school, or any system, is essential in tough times, especially in these times! We all know as leaders whether formal or informal, that encouraging the hearts, minds, and emotions of personnel is essential in creating relationships and bonds that hold strong when times become stressful and difficult. In this course you will learn how to inspire and support personnel with a common "why", understand what is needed to support people in times of change, as well as ways to encourage the hearts and minds of all personnel in fun, easy, and budget friendly ways all while learning and brainstorm from others as we collaborate and share in an online platform. A well supported team and staff translates to less stress and more productivity and success. We will unpack ways, as a leader, you can support student learning by encouraging the adults in the building and creating a culture of unity through tough difficult times. This course is for teacher leaders, those who formally lead or informally lead; as well as school administrators and any other person in a position of leadership within a school building or in the business field who works with a team of people and wants to ensure a positive culture of success. This course is an online class. Participants will use Moodle to complete their work. Additional computer requirements may be found at: www.friends.edu/technology/. Enrollment closes prior to start date to allow time to establish Moodle accounts. If you need assistance with Moodle prior to class start date, please call Help Desk at 316-295-5767 or email at helpdesk@friends.edu.

For course information, contact Jaime at jaime_alford@friends.edu.

Learning Forward Standards: 2, 6

KEPPS Standards: 9, 10

Book: Students are not required to bring any materials to class, however these books are excellent resources and highly suggested for any leader's library. Instructor will use/reference: *If You Don't Feed the Teachers They Eat the Students!* by Neila A Connors, *The Leadership Secrets of Santa Claus* by Eric Harvey, and *Motivating and Inspiring Teachers* by Todd Whitaker.

Materials Fee: N/A

Supplies: N/A

Prerequisites: N/A

CRN: 11268

Meeting Dates: 10/17/2022-11/05/2022

Enrollment Ends: 10/14/2022

Location: Online

20th Century Latin American Short Stories 2

Instructor: Lisa Martinez

Grade Levels: 6-12

Delivery: Online

2 credits

Tuition: \$330

Instructor Fee: N/A

WORKSHOP CANCELLED This 2-credit, online workshop (part 2 of 2), will explore a variety of Latin American short stories. Best-suited for Spanish language teachers grades 6-12, students in this course will be expected to read, analyze, reflect, discuss, and compare the chosen narratives. Taking into account the differences of individuals to ensure an inclusive learning environment, we will support both individual and collaborative learning, as well as active engagement and self-motivation in our online community. The focus of the course will be to improve Spanish language skills, and increase vocabulary and cultural knowledge and awareness through the use of authentic texts, effective communication, and positive collaboration. In addition, we will engage in discussion about how short stories of any kind can be useful in the language classroom, at any level. At the end of this course, students will improve their confidence in their Spanish skill-set and teaching abilities, both from a linguistic and a cultural perspective, and will have a developed idea-set applicable to their own language courses/classroom settings based on knowledge of content area and cross-disciplinary skills. This course is an online class. Participants will use Moodle to complete their work. Additional computer requirements may be found at: www.friends.edu/technology/. Enrollment closes prior to start date to allow time to establish Moodle accounts. If you need assistance with Moodle prior to class start date, please call Help Desk at 316-295-5767 or email at helpdesk@friends.edu.

For course information, contact Lisa at lisa_martinez@friends.edu.

Learning Forward Standards: 1, 2, 3

KEPPS Standards: 1, 2, 3, 5, 7

Book: Short Stories (Part 2):

"Chac Mool", Carlos Fuentes (1954, Mexico);
"Axolotl", Julio Cortázar (1956, Argentina); "La culpa es de los tlaxcaltecas", Elena Garro (1964, Mexico);
"Aquí pasan cosas raras", Luisa Valenzuela (1975, Argentina); "La muñeca menor", Rosario Ferré (1976, Puerto Rico); "El ángel caído", Cristina Peri Rossi (1984, Uruguay)

Materials Fee: N/A

Supplies: N/A

Prerequisites: N/A

WORKSHOP CANCELLED

CRN: 11270

Meeting Dates: 10/26/2022-11/20/2022

Enrollment Ends: 10/23/2022

Location: Online

Read Alouds Revitalized

Instructor: Michelle Farag

Grade Levels: K-8

Delivery: Online

1 credit

Tuition: \$180

Instructor Fee: N/A

WORKSHOP CANCELLED Are you looking for ways to build community within your classroom? Want to build a love of reading in your students as well as address social and emotional needs? You are not alone! In this workshop, we explore a variety of ways to use read alouds to do this and more. Come join us for a chance to explore new children's literature as an opportunity to create intentional learning experiences for your students across the content areas. Students are not required to bring any materials to class. Enrollment closes 4 days prior to start date. Instructor will use Interactive Read-Alouds by Linda Hoyt, The Ramped Up Read Aloud by Maria Walther, and children's literature as mentor texts. This course is an online class. Participants will use Moodle to complete their work. Additional computer requirements may be found at: www.friends.edu/technology/. Enrollment closes prior to start date to allow time to establish Moodle accounts. If you need assistance with Moodle prior to class start date, please call Help Desk at 316-295-5767 or email at helpdesk@friends.edu.

For course information, contact Michelle at michelle_farag@friends.edu.

Learning Forward Standards: 3, 5

KEPPS Standards: 4, 8

Book: None required for participants. Instructor will use Interactive Read-Alouds by Linda Hoyt, The Ramped Up Read Aloud by Maria Walther, and children's literature as mentor texts.

Materials Fee: N/A

Supplies: N/A

Prerequisites: N/A

WORKSHOP CANCELLED

CRN: 11358

Meeting Dates: 11/01/2022-11/12/2022

Enrollment Ends: 10/29/2022

Location: Online

Bringing Learning Alive: Strategies to Motivate Students and Keep Them Engaged

Instructor: Mary Duncan

Grade Levels: Pre K-5

Delivery: Online

2 credits

Tuition: \$330

Instructor Fee: N/A

“Bring Learning Alive” with fresh new ideas for your teaching and your classroom environment. Yes, you too can have a classroom that is fun and engaging for both yourself and your students, and learning retention can thrive as well. This professional development offers new strategies you can use to motivate and engage students in your classroom through fun hands-on activities. Participants will learn new approaches to begin and end a lesson, learn creative ways to chunk concepts using folded documents, and differentiate your teaching to reinforce classroom learning and maximize retention. Whether you are a beginner or a seasoned teacher, this workshop will increase your effectiveness and enhance the learning environment for your students. This course is an online class. Participants will use Moodle to complete their work. Additional computer requirements may be found at:

www.friends.edu/technology/. Enrollment closes prior to start date to allow time to establish Moodle accounts.

If you need assistance with Moodle prior to class start date, please call Help Desk at 316-295-5767 or email at helpdesk@friends.edu.

For course information, contact Mary at mary_duncan@friends.edu.

Learning Forward Standards: 3, 7

KEPPS Standards: 1, 5

Book: N/A

Materials Fee: Fee for downloadable learners guide \$15.

Supplies: Student will need access to computer and internet.

Prerequisites: Enrollees in this course are current or future teachers in preschool or elementary classrooms.

Students are required to access Friends University email account for all correspondence. For assistance, contact Help Desk at 316-295-5767 during business hours.

CRN: 11236

Meeting Dates: 11/01/2022-11/14/2022

Enrollment Ends: 10/29/2022

Location: Online

The Resilient Classroom

Instructors: Jessica & Tyler Swalley

Grade Levels: ALL

Delivery: Online

1 credit

Tuition: \$180

Instructor Fee: N/A

Are you seeing students who struggle and cannot cope with a regular classroom environment? How can we modify our current classroom make up for both the resilient student and the student who struggles with some of the most basic of classroom tasks? Do you suspect that the student who struggles is capable of succeeding but cannot get through a normal class period or seem to retain information? In this course we will go over how to help our students build resilience as well as how to build a classroom to help those students become more resilient. Resilience is the ability to be knocked down by the hardships of life and come back at least as strong as before. Being able to change course, emotionally heal, and continue moving towards your goal. In this course we will dive into ideas and concepts of grit, resiliency, growth mindset, and the neuroscience of learning to help transform your outlook on working with students from hard places and building resilient learners. This course is an online class. Participants will use Moodle to complete their work. Additional computer requirements may be found at:

www.friends.edu/technology/. Enrollment closes prior to start date to allow time to establish Moodle accounts.

If you need assistance with Moodle prior to class start date, please call Help Desk at 316-295-5767 or email at helpdesk@friends.edu.

For course information, contact Laura (Jessica) at laura_swalley@friends.edu.

Learning Forward Standards: 3, 5

KEPPS Standards: 2, 3

Book: N/A

Materials Fee: N/A

Supplies: N/A

Prerequisites: This workshop is designed for any personnel that works in a school. Students are required to access Friends University email account for all correspondence. For assistance, contact Help Desk at 316-295-5767 during business hours.

CRN: 11280

Meeting Dates: 11/03/2022-11/11/2022

Enrollment Ends: 10/31/2022

Location: Online

Enhancing the Classroom Environment for Effective Teaching and Learning

Instructors: Rebecca Racunas & Jan Worley 1 credit
Grade Levels: ALL Tuition: \$180
Delivery: On-Ground Instructor Fee: N/A

WORKSHOP CANCELLED "What teachers know and can do makes the crucial difference in what children learn. Teaching is the most important element of successful learning," as stated by the National Commission on Teaching and America's Future. How can we assure effective teaching? This workshop will present a synthesis of research on the fundamental aspects of teaching and learning. Research will be shared which identifies the many specific, core teacher behaviors, often performed unconsciously, that support good teaching. Participants will engage in class discussions, interactive reflections and hands on activities. Topics include:

The quantity and quality of learning time, key elements of designing and delivering instruction (rigor, pacing, and questioning techniques), interactive direct instruction, the use of scaffolded instruction, and the use of praise and feedback to support student learning.

As a result of this workshop, teachers will gain skills to be aware of the intricacies of student learning. reflect on their own practice, and expand their use of best practices to the "conscious" level in order to make a difference in student achievement. Student learning will be enhanced with acquired skills in effective use of time, note-taking, questioning and constructive use of teacher feedback.

Join us to enhance and refine your teaching skills.

A \$5 material fee is due to instructors on the first day of the workshop.

For course information, contact Rebecca at rebecca_racunas@friends.edu or Jan at jan_worley@friends.edu.

Learning Forward Standards: 1, 3, 6

KEPPS Standards: 5, 8, 9

Book: N/A

Supplies: N/A

Materials Fee: \$5

Prerequisites: N/A

WORKSHOP CANCELLED

CRN: 11240

Meeting Dates: 11/04/2022 (5:30 pm-9:00 pm)-

11/05/2022 (8:30 am-5:30 pm)

Enrollment Ends: 11/04/2022

Location: Friends University Wichita Campus, DAV 109B
2100 W University St.
Wichita, KS 67213

I've Decided to Sub, Now What?!

Instructor: Jaime Alford

Grade Levels: ALL

Delivery: Online

1 credit

Tuition: \$180

Instructor Fee: N/A

WORKSHOP CANCELLED You've decided to start substitute teaching! Congratulations and THANK YOU! You may have already started and are looking for support or you have decided to start this fall and want to know what to expect: This course is for you! In this course you will learn the beginning basics of what a sub needs to be prepared for and know BEFORE they walk in the classroom, as well as how to set expectations, engage students, keep order, come up with quick and easy lessons on the fly and teach a class for a day or for a long term situation and make the time successful. This course is an online class. Participants will use Moodle to complete their work. Additional computer requirements may be found at: www.friends.edu/technology/. Enrollment closes prior to start date to allow time to establish Moodle accounts. If you need assistance with Moodle prior to class start date, please call Help Desk at 316-295-5767 or email at helpdesk@friends.edu.

For course information, contact Jaime at jaime_alford@friends.edu.

Learning Forward Standards: 2, 6

KEPPS Standards: 9, 10

Book: Students are not required to bring any materials to class, however these books are excellent resources and highly suggested for any substitute or teacher's library. Instructor will use/reference: *The First Days of School: How to be an Effective Teacher* by Harry K Wong & Rosemary T Wong, *Teach Like a Champion* by Doug Lemov, *Discipline with Dignity* by Richard Curwin, Allen Mendler, and Brian Mendler, and *Pathways to Understanding* by Bruce Wellman and Laura Lipton.

Materials Fee: N/A

Supplies: N/A

Prerequisites: N/A

WORKSHOP CANCELLED

CRN: 11353

Meeting Dates: 11/07/2022-11/21/2022

Enrollment Ends: 11/04/2022

Location: Online

USD 259 Only Workshop

The following workshop was designed for the staff & faculty within Wichita Public Schools USD 259, and are only offered to them. Teachers from other districts will not be able to receive credit for these workshops.

Fall 2022 WPS AVID Path Training

Instructor: Michelle Drumright 1 credit
Grade Levels: ALL Tuition: \$85
Delivery: On-Ground Instructor Fee: N/A

The WPS AVID Workshop is designed for PK-12 Wichita Public Schools licensed educators, including Administrators and Teachers. This workshop will support PK-12 teachers in blending Writing, Inquiry, Collaboration, Organization, and Reading (WICOR) and/or with digital strategies to prepare students with the skills they need to activate their own potential and pathway to college and career readiness. Educators will gain an understanding of their role in an AVID Schoolwide system that provides differentiated instruction to build a culture of student success. All strategies, digital activities, and digital tools experienced can be leveraged in face-to-face or virtual learning environments. This workshop will be held September 14-15 OR October 11-12 OR October 25-26, 2022, at the Alvin E. Morris Administrative Center (AMAC) from 8:30 am-4:00 pm both days. Attendance is required both days to receive credit.

For course information, contact Michelle at mdrumright1@usd259.net.

Learning Forward Standards: 2, 3, 4, 5, 7

KEPPS Standards: 1, 2, 3, 7, 8, 10

Book: N/A Materials Fee: N/A

Supplies: N/A

Prerequisites: Educators in attendance must be licensed and employed by Wichita Public Schools and currently working at an AVID contracted site.

CRN: 11279

Meeting Dates: 09/13/2022-09/14/2022 OR

10/11/2022-10/12/2022 OR

10/25/2022-10/26/2022

(8:30 am-4:00 pm)

Enrollment Ends: 11/04/2022

Location: Alvin E. Morris Administrative Center (AMAC)
903 S. Edgemoor St.
Wichita, KS 67218



Jon Maska & David vanThullenar Workshops

Personalize Successful PD

Instructors: Jon Maska & David vanThullenar 2 credits

Grade Levels: ALL

Tuition: \$200

Delivery: Online

Instructor Fee: \$80

For today's educator, finding the right PD to meet the needs of your students and curriculum can be a challenge to find. Here is a course that is designed to meet the needs of today's busy educators and meet the needs of the students they teach. Research shows us that professional development is an ongoing process that must also be meaningful and relevant. In this course, educators will have the opportunity to explore personalized and research-based instructional practices to customize learning that will lead to student academic success. Educators will explore the most popular professional development topics and transform them into meaningful, relevant, and practical classroom practices that will empower and ensure student learning for all. An additional fee of \$80, payable to Jon Maska, is due the first day of class. This course is an online class. Participants will use Moodle to complete their work. Additional computer requirements may be found at: www.friends.edu/technology/. Enrollment closes prior to start date to allow time to establish Moodle accounts. If you need assistance with Moodle prior to class start date, please call Help Desk at 316-295-5767 or email at helpdesk@friends.edu.

For course information, contact Jon at jon_maska@friends.edu.

Learning Forward Standards: 1, 5

KEPPS Standards: 1, 2, 3, 7

Book: N/A

Materials Fee: N/A

Supplies: Laptop/Computer to access Zoom and Moodle.

Prerequisites: Students are required to access Friends

University email account for all correspondence. For assistance, contact Help Desk at 316-295-5767 during business hours.

CRN: 11226

Meeting Dates: 09/10/2022-11/05/2022

Enrollment Ends: 09/20/2022

Location: Online

Action Based Personalized PD

Instructors: Jon Maska & David vanThullenar 2 credits

Grade Levels: ALL

Tuition: \$200

Delivery: Online

Instructor Fee: \$80

Action Based Personalized PD is a learning extension of the previously offered course, *Personalized Successful PD*. This course will allow educators to apply previously gained knowledge in the form of action based professional practice. Addressing the needs of ALL children can be quite the task. This course will allow the educator to apply directly what they have learned with updated research-based strategies. Educators will have the opportunity to connect meaningful techniques that will ensure greater student academic improvement. Furthermore, the educator will use this opportunity to reflect and improve upon this professional practice. An additional fee of \$80, payable to Jon Maska, is due the first day of class. This course is an online class. Participants will use Moodle to complete their work. Additional computer requirements may be found at: www.friends.edu/technology/. Enrollment closes prior to start date to allow time to establish Moodle accounts. If you need assistance with Moodle prior to class start date, please call Help Desk at 316-295-5767 or email at helpdesk@friends.edu.

For course information, contact Jon at jon_maska@friends.edu.

Learning Forward Standards: 1, 5, 6

KEPPS Standards: 1, 2, 3, 7

Book: N/A

Materials Fee: N/A

Supplies: Laptop/Computer to access Zoom and Moodle.

Prerequisites: Students must also be enrolled in the *Tech Essentials* class.

CRN: 11227

Meeting Dates: 09/17/2022-11/30/2022

Enrollment Ends: 09/27/2022

Location: Online

Jon Maska & David vanThullenar Workshops, continued

Universal Strategies

Instructors: Jon Maska & David vanThullenar 2 credits
Grade Levels: ALL Tuition: \$200
Delivery: Online Instructor Fee: \$80

Every teacher can relate to the difficulty of engaging ALL students' interest. Instead of attributing the problem onto the students, what if we took an in-depth look at the strategies we use to activate engagement. In *Universal Strategies* we will look at ways to plan our engagement strategies with the least engaged student in mind. This class will provide a framework that guides proactive design of engagement, instruction, and learning opportunities to make them effective for a broad range of learners. Don't miss out on a great opportunity that will improve engagement, student understanding, and how to support student learning in multiple ways. An additional fee of \$80, payable to Jon Maska, is due the first day of class. This course is an online class. Participants will use Moodle to complete their work. Additional computer requirements may be found at: www.friends.edu/technology/. Enrollment closes prior to start date to allow time to establish Moodle accounts. If you need assistance with Moodle prior to class start date, please call Help Desk at 316-295-5767 or email at helpdesk@friends.edu.

For course information, contact Jon at jon_maska@friends.edu.

Learning Forward Standards: 1, 5
KEPPS Standards: 1, 2, 3, 7
Book: N/A Materials Fee: N/A
Supplies: Laptop/Computer to access Zoom and Moodle.
Prerequisites: Students are required to access Friends University email account for all correspondence. For assistance, contact Help Desk at 316-295-5767 during business hours.

CRN: 11228
Meeting Dates: 10/15/2022-11/30/2022
Enrollment Ends: 10/25/2022
Location: Online

Interventions for Success

Instructors: Jon Maska & David vanThullenar 2 credits
Grade Levels: ALL Tuition: \$200
Delivery: Online Instructor Fee: \$80

All teachers have had a moment in the classroom where we've wondered what we can do to reach those few students who just don't seem to grasp the concepts we teach. In spite of our best efforts, it seems some students just continue to struggle and lag behind. In *Interventions for Success*, educators will explore research based interventions that have been proven successful. From there, educators will take an in-depth look at their rosters, particularly students on IEPs and 504s and evaluate what interventions might possibly work best. Once the roster has been reviewed, educators will implement interventions, collect data, and use personal reflection to improve student performance. Join us in this great opportunity to get a firsthand look on how you can achieve success with students you teach. An additional fee of \$80, payable to Jon Maska, is due the first day of class. This course is an online class. Participants will use Moodle to complete their work. Additional computer requirements may be found at: www.friends.edu/technology/. Enrollment closes prior to start date to allow time to establish Moodle accounts. If you need assistance with Moodle prior to class start date, please call Help Desk at 316-295-5767 or email at helpdesk@friends.edu.

For course information, contact Jon at jon_maska@friends.edu.

Learning Forward Standards: 1, 5
KEPPS Standards: 1, 2, 3, 7
Book: N/A Materials Fee: N/A
Supplies: Laptop/Computer to access Zoom and Moodle.
Prerequisites: Students are required to access Friends University email account for all correspondence. For assistance, contact Help Desk at 316-295-5767 during business hours.

CRN: 11350
Meeting Dates: 10/29/2022-12/09/2022
Enrollment Ends: 11/07/2022
Location: Online



MARK
ARTS

Mark Arts
1307 N. Rock Rd.
Wichita, KS 67206

Mark Arts Preregistration: Teachers enrolled in this offering for credit must hold a minimum of a Bachelor's degree. Tuition fee for credit through Friends University is above any fees required of Mark Arts. In addition, teachers must pre-register and provide all required payments through Mark Arts by going to www.markartsk.com.

All materials will be provided, although participants can bring their own tools and materials if they prefer to do so. A lab fee will be included in the registration price through Mark Arts, no other fees will be required. If you are enrolling for Graduate Level Credit, you must also apply and register through Friends University and provide a tuition fee. If you have questions about credit, please contact Friends University Graduate Workshops at 316-295-5516.

Prerequisites: Participants must register through Mark Arts prior to enrollment for credit by going to www.markartsk.com. Teachers enrolled in this offering for credit must hold a minimum of a bachelor's degree. Tuition fee for credit is above any fees required by Mark Arts fees. In addition, teachers must register and provide all required payments through Mark Arts.

Teachers enrolling in workshops through Mark Arts are eligible to apply for scholarships at Mark Arts, if done so 2 weeks before workshop begins.

In-Depth Exploration of Relief Printmaking

Instructor: Douglas Billings

Grade Levels: ALL

Delivery: On-Ground

1 credit

Tuition: \$85

Instructor Fee: N/A

WORKSHOP CANCELLED K-12 educators will enjoy this in-depth exploration of the methods and techniques of the many variations of Relief Printmaking. Development includes a focus on skills in carving, inking, and printing relief blocks; inking and printing relief plates, and using stencil techniques for relief monoprinting.

Through workshop/studio time, educators will deepen their knowledge base while expanding their portfolio and best practices to foster and construct creative activities that support student success in the classroom. Investigation and discussion of the history, and current status of the original hand pulled relief print, as well as proper methods for conservation and exhibition of prints. Participants will engage in several relief printmaking techniques, individually and in combination. This offering is open to all experience levels.

For course information, contact Douglas at douglas_billings@friends.edu.

Learning Forward Standards: 1

KEPPS Standards: 4

Book: N/A

Supplies: N/A

Materials Fee: N/A

WORKSHOP CANCELLED

Meeting Dates: 10/07/2022-10/08/2022

(10:00 am-4:30 pm)

Enrollment Ends: 10/17/2022

Location: Mark Arts, Printmaking Studio

CRN: 11220



1 IN 5 PEOPLE have dyslexia

Become a Dyslexia and Literacy Interventionist

Friends University and the Phillips Fundamental Learning Center (PFLC) have joined forces to effectively prepare teachers to teach those with reading difficulties. The joint partnership will allow teachers pursuing their Master of Education at Friends University to apply their elective hours toward the new Dyslexia and Literacy Interventionist Concentration. Specific graduate credit courses are offered through PFLC.

*Every school needs a Dyslexia and Literacy Interventionist.
Be the one who makes an impact on the success
of your students.*

**Courses are conveniently
scheduled throughout the year at
Phillips Fundamental Learning Center.**

For more information, call Sydney at PFLC | 316-684-7323



Learn more at friends.edu/read
adultrecruitment@friends.edu | 316-295-5300

**FRIENDS
UNIVERSITY**

Phillips Fundamental Learning Center

2220 E. 21st St. N. Wichita, KS 67214

316-684-7323 | www.funlearn.org | info@funlearn.org

Phillips Fundamental Learning Center requires a separate fee for their workshops, which includes materials. The fees have been listed with the descriptions, however, please check their website at www.funlearn.org on the "Courses & Workshops" page found under the "Parent & Teacher Education" tab as prices are subject to change without notice. You may contact Phillips Fundamental Learning Center at 316-684-7323 for further information, to set up your payments, and pay the non-refundable deposit required for the specific workshops. You must register with Phillips Fundamental Learning Center, in conjunction to registering for credit through Friends University. Credit for FLC courses through Friends University is available for \$85 per credit hour.

Phillips Fundamental Learning Center is a privately funded 501(c)3, educational not-for-profit serving children with significant reading, spelling and writing difficulties, including children with dyslexia. Our mission specifically addresses the importance of teaching children to read utilizing research validated literacy instruction and educating parents and the educational community with the same intention and resolve.

For FLC course and materials pricing guides, please visit www.funlearn.org; under the "Parent & Teacher Education" tab at the "Courses & Workshops" link. You may contact FLC at 316-684-7323 for further information. You must register for the class through FLC, set up your payments, and pay the non-refundable deposit. All delivery is online and requires preregistration through FLC for access of course content. For enrollment for graduate credit, please visit www.friends.edu/edworkshops. Enrollment to receive credit through Friends University closes 10 days after the listed start date*.



Structured Literacy Practicum Experience 3 credits
Instructor: Phillips Fundamental Learning Center
Grade Levels: K-12 Tuition: \$255
Delivery: On-Ground Instructor Fee: Contact FLC

The practicum experience allows instructors to apply the teaching methods that they have learned during either the Take Flight Courses or Literacy Intervention Specialist Courses. Instructors will teach the appropriate lesson of acquired skill one hour a day with an individual student or small group of children. Two graduate credits available through Friends University for \$170. For FLC Course deposit and course pricing guide, please visit www.funlearn.org/enroll-call/pay-online/. Please note: to attend workshops through FLC, you must also contact them at 316-684-7323 to register for the class, set up your payments, and pay the non-refundable deposit. This workshop will meet at Phillips Fundamental Learning Center, 2220 East 21st Street North, Wichita, KS, 67214. Enrollment closes 10 days from listed start date.

For course information, contact Tammy at tkofford@funlearn.org.

Learning Forward Standards: 1, 4, 5, 6, 7
KEPPS Standards: 1, 2, 4, 5, 6, 7, 8, 9
Book: N/A Materials Fee: N/A
Supplies: N/A
Prerequisites: Bachelor's Degree & interview through FLC.

CRN: 11234
Meeting Dates: 08/15/2022-12/10/2022
(8:30 am-4:30 pm)
Enrollment Ends: 12/10/2022
Location: Phillips Fundamental Learning Center
2220 East 21st Street North, Wichita, KS 67214

The Grammar Case .5 credit
Instructor: Phillips Fundamental Learning Center
Grade Levels: K-12 Tuition: \$42.50
Delivery: On-Ground Instructor Fee: Contact FLC

(Previously titled Grammar by Colors)
This workshop introduces parents, teachers or other professionals to a multisensory approach to teaching the basic elements of English grammar to children in grades 2-12. This one-day instructional workshop (6 hours of classroom contact time) introduces and reinforces the eight basic parts of speech utilizing a color coding system and strategies that promote multisensory teaching techniques and activities. This workshop includes an introduction to basic sentence and paragraph structure, transitioning into expanded sentence and paragraph structure. One-half graduate credit will be available through Friends University. For FLC Course deposit and course pricing guide, please visit www.funlearn.org/enroll-call/pay-online/. Please note: to attend workshops through FLC, you must also contact them at 316-684-7323 to register for the class, set up your payments, and pay the non-refundable deposit. This workshop will meet at Phillips Fundamental Learning Center, 2220 East 21st Street North, Wichita, KS, 67214. Enrollment closes 10 days from listed start date.

For course information, contact Tammy at tkofford@funlearn.org.

Learning Forward Standards: 1, 4, 5, 6, 7
KEPPS Standards: 1, 2, 4, 5, 6, 7, 8, 9
Book: N/A Materials Fee: N/A
Supplies: N/A Prerequisites: N/A

CRN: 11232
Meeting Dates: 09/09/2022 (9:00 am-4:00 pm)
Enrollment Ends: 09/19/2022
Location: Phillips Fundamental Learning Center
2220 East 21st Street North, Wichita, KS 67214

The Fundamental Case .5 credit
Instructor: Phillips Fundamental Learning Center
Grade Levels: K-5 Tuition: \$42.50
Delivery: On-Ground Instructor Fee: Contact FLC

(Previously titled: Phonological Awareness) This one-day instructional workshop teaches research related to dyslexia and the importance of phonological awareness. Phonological awareness is a necessary foundational skill for reading, writing, and spelling. Research shows that phonological awareness skills can be taught through direct instruction and practice. Discover the principles of planning strategic lessons to address these critical skills. Learn how to incorporate manipulatives and reinforcement activities to make this crucial learning fun! One-half graduate credit available through Friends University for \$42.50. For FLC Course deposit and course pricing guide, please visit www.funlearn.org/enroll-call/pay-online/. Please note: to attend workshops through FLC, you must also contact them at 316-684-7323 to register for the class, set up your payments, and pay the non-refundable deposit. This workshop will meet at Phillips Fundamental Learning Center, 2220 East 21st Street North, Wichita, KS, 67214. Enrollment closes 10 days from listed start date.

For course information, contact Tammy at tkofford@funlearn.org.

Learning Forward Standards: 5, 6
KEPPS Standards: 2, 8, 9
Book: N/A Materials Fee: N/A
Supplies: N/A Prerequisites: N/A

CRN: 11231
Meeting Dates: 09/23/2022 (9:00 am-4:00 pm)
Enrollment Ends: 10/02/2022
Location: Phillips Fundamental Learning Center
2220 East 21st Street North, Wichita, KS 67214

The Sound Case for Emerging Readers 1 credit
Instructor: Phillips Fundamental Learning Center
Grade Levels: K-3 Tuition: \$85
Delivery: On-Ground Instructor Fee: Contact FLC

(Formerly titled: Level #2 - The Emerging Reader) This multisensory literacy program focuses on teaching emerging readers. The workshop will teach participants through lecture, modeling and hands-on practice. This is a great opportunity for parents, preschool teachers, elementary teachers of K-2 and other educational professionals to learn the research-based elements of language development that allows a teacher to prevent young children from future reading difficulties. This two-day instructional workshop equips participants with activities to teach and reinforce phonological awareness, letter recognition, sound/symbol correspondence, reading of phonetically regular words, spelling development, handwriting, oral language development and listening comprehension. This program allows the participant to have the confidence to begin working with young children immediately. One graduate credit available through Friends University for \$85. Price includes a new curriculum written by the staff at Phillips Fundamental Learning Center. Materials consist of simple to use lesson cards, a reading deck, a daily instructional schedule, letters, a mirror, and hands-on manipulatives. For FLC Course deposit and course pricing guide, please visit www.funlearn.org/enroll-call/pay-online/. Please note: to attend workshops through FLC, you must also contact them at 316-684-7323 to register for the class, set up your payments, and pay the non-refundable deposit. This workshop will meet at Phillips Fundamental Learning Center, 2220 East 21st Street North, Wichita, KS, 67214. Enrollment closes 10 days from listed start date.

For course information, contact Tammy at tkofford@funlearn.org.

Learning Forward Standards: 1, 4, 5, 6, 7
KEPPS Standards: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10
Book: N/A Materials Fee: N/A
Supplies: N/A Prerequisites: N/A

CRN: 11233
Meeting Dates: 09/27/2022-09/28/2022
(9:00 am-4:00 pm)
Enrollment Ends: 10/06/2022
Location: Phillips Fundamental Learning Center
2220 East 21st Street North, Wichita, KS 67214

Literacy Intervention Specialist: Intro 3 credits
Instructor: Phillips Fundamental Learning Center
Grade Levels: K-12 Tuition: \$255
Delivery: On-Ground Instructor Fee: Contact FLC

Literacy Intervention Specialist: Advanced 3 credits
Instructor: Phillips Fundamental Learning Center
Grade Levels: K-12 Tuition: \$255
Delivery: On-Ground Instructor Fee: Contact FLC

WORKSHOP CANCELLED This two-year graduate training program begins with the two-week introductory course and is recognized by the Academic Language Therapy Association to certify Academic Language Therapists. It will introduce the participant to the theory, instructional practices and development of secondary language, structure, history, curriculum and terminology of the Alphabetic Phonics language curriculum. This course is a balanced approach for teaching literacy skills to children who need a structural, sequential, systematic, multisensory approach, allowing children to be successful readers, spellers and writers. The content includes the integration of phonological awareness, letter recognition, decoding, comprehension, spelling, vocabulary, fluency practice, grammar, and written composition skills. Three graduate credits available through Friends University for \$255. For FLC Course deposit and course pricing guide, please visit www.funlearn.org/enroll-call/pay-online/. Please note: to attend workshops through FLC, you must also contact them at 316-684-7323 to register for the class, set up your payments, and pay the non-refundable deposit. This workshop will meet at Phillips Fundamental Learning Center, 2220 East 21st Street North, Wichita, KS, 67214. Enrollment closes 10 days from listed start date.

For course information, contact Tammy at tkofford@funlearn.org.

Learning Forward Standards: 1, 4, 5, 6, 7
KEPPS Standards: 1, 2, 4, 5, 6, 7, 8, 9
Book: N/A Materials Fee: N/A
Supplies: N/A Prerequisites: N/A

WORKSHOP CANCELLED CRN: 11229
Meeting Dates: 10/10/2022-10/21/2022
(8:30 am-4:30 pm)
Enrollment Ends: 10/21/2022
Location: Phillips Fundamental Learning Center
2220 East 21st Street North, Wichita, KS 67214

Introduce second year therapists in training to the advanced portion of the Alphabetic Phonics curriculum and therapeutic program. This course provides the next level of professional teacher development extending from developing basic skills to sophisticated levels of linguistic knowledge such as advanced syllable division, advanced spelling patterns, vocabulary, morphology, and syntax. Prerequisite: Literacy Intervention Specialist Introductory Course, 2 Introductory Level Workshops, and 3-5 observations. Three graduate credits available through Friends University for \$255. For FLC Course deposit and course pricing guide, please visit www.funlearn.org/enroll-call/pay-online/. Please note: to attend workshops through FLC, you must also contact them at 316-684-7323 to register for the class, set up your payments, and pay the non-refundable deposit. This workshop will meet at Phillips Fundamental Learning Center, 2220 East 21st Street North, Wichita, KS, 67214. Enrollment closes 10 days from listed start date.

For course information, contact Tammy at tkofford@funlearn.org.

Learning Forward Standards: 1, 4, 5, 6, 7
KEPPS Standards: 1, 2, 4, 5, 6, 7, 8, 9
Book: N/A Materials Fee: N/A
Supplies: N/A
Prerequisites: Literacy Intervention Specialist Introductory Course, 4 Introductory Level Workshops, and 3-5 observations.

CRN: 11230
Meeting Dates: 10/24/2022-11/04/2022
(8:30 am-4:30 pm)
Enrollment Ends: 11/04/2022
Location: Phillips Fundamental Learning Center
2220 East 21st Street North, Wichita, KS 67214

Verizon Innovative Learning Credits

In collaboration with Digital Promise and their partner schools; Friends University Graduate Workshops is offering credit for 6th -12th grade teachers and coaches for completion of the VILS micro credentials. Enrollment and registration information is on our webpage at www.friends.edu/edworkshops.

Information and log-ins for the micro credentials should be provided by your school tech coach, instructional coach, or principal. Assistance with the Digital Promise platform should be directed to Digital Promise or your school site tech coach. These are not on Moodle.

Friends University Workshop Options Titles	Credit Options (individual CRN enrollment numbers)	VILS Micro Credential Options
Transitioning to Remote Learning	<p>1 Credit for completion of one credential = \$85 Fall: CRN 11247</p> <p>2 credits for completion of two credentials = \$170 Fall: CRN 11248</p> <p>3 credits for completion of three credentials = \$255 Fall: CRN 11249</p>	<ul style="list-style-type: none"> • Conducting a Needs Assessment • Developing a Virtual Desk for Remote Learning • Designing Synchronous and Asynchronous Instruction • Communicating with Learners & Families to Support Digital Learning • Engaging in Continuous Improvement for Digital Learning
Digital Fluency	<p>1 Credit for completion of one credential = \$85 Fall: CRN 11250</p> <p>2 credits for completion of two credentials = \$170 Fall: CRN 11251</p> <p>3 credits for completion of three credentials = \$255 Fall: CRN 11252</p>	<ul style="list-style-type: none"> • Moving Forward with Hybrid Learning • Evergreen Tools for Remote Learning • Developing & Facilitating Virtual Projects • Enhance Learning with Augmented Reality (AR) • Effectively Leveraging Virtual Reality in the Classroom • Leverage the Power of Podcasts & Video
Designing for Learner Variability	<p>1 Credit for completion of one credential = \$85 Fall: CRN 11253</p> <p>2 credits for completion of two credentials = \$170 Fall: CRN 11254</p> <p>3 credits for completion of three credentials = \$255 Fall: CRN 11255</p>	<ul style="list-style-type: none"> • Understanding Learner Variability • Design Better Learning Experiences with Learner Variability • Applying Learner Variability to Coaching Practices • Applying Learner Variability to Teaching Practices • Make Student Thinking Visible

Verizon Innovative Learning Credits

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Information and log-ins for the micro credentials should be provided by your school tech coach, instructional coach, or principal. Assistance with the Digital Promise platform should be directed to Digital Promise or your school site tech coach. These are not on Moodle.

Friends University Workshop Options Titles	Credit Options (individual CRN enrollment numbers)	VILS Micro Credential Options
<p>Designing Inclusive and Accessible Learning Experiences</p>	<p>1 Credit for completion of one credential = \$85 Fall: CRN 11256</p> <p>2 credits for completion of two credentials = \$170 Fall: CRN 11257</p> <p>3 credits for completion of three credentials = \$255 Fall: CRN 11258</p>	<ul style="list-style-type: none"> • Creating Digitally Inclusive and Accessible Learning Experiences • Building Powerful Family & Community Partnerships • The Talk: Valuing Diversity in Teaching Practices • Social-Emotional Learning in Today's Classroom
<p>Introduction to Instructional Tech Coaching Year One</p>	<p>1 Credit for completion of one credential = \$85 Fall: CRN 11259</p> <p>2 credits for completion of two credentials = \$170 Fall: CRN 11260</p> <p>3 credits for completion of three credentials = \$255 Fall: CRN 11261</p>	<ul style="list-style-type: none"> • Coaching to Create a Digital Age Learning Environment • Leading through Coaching • Cultivating Digital Citizens • Feedback and Communication • Scalability/Sustainability
<p>Introduction to Instructional Tech Coaching Year Two</p>	<p>1 Credit for completion of one credential = \$85 Fall: CRN 11262</p> <p>2 credits for completion of two credentials = \$170 Fall: CRN 11263</p> <p>3 credits for completion of three credentials = \$255 Fall: CRN 11264</p>	<ul style="list-style-type: none"> • Refining the Vision & Knowing Ourselves as Leaders • Conducting Productive Meetings & Building Trust • Developing the Emotional Intelligence of a Team • Engaging in Healthy Communication • Coaching & Supporting Diverse Adult Learners • Navigating Conflict • Reflective Practitioner

Learning Forward Standards for Professional Learning

Standards for Professional Learning outline the characteristics of professional learning that leads to effective teaching practices, supportive leadership, and improved student results. Learning Forward is the only association focused solely on the most critical level in improving schools – building the knowledge and skills of educators. Through the Standards for Professional Learning, Learning Forward leads the field in understanding what links professional learning to improved student achievement. We assist classroom, school, and system leaders in solving their toughest problems of practice. Learning Forward members experience practical learning opportunities, receive timely publications, and connect to like-minded educators from around the world.



Standard 1: Learning Communities

Professional learning that increases educator effectiveness and results for all students occurs within learning communities committed to continuous improvement, collective responsibility, and goal alignment.

Standard 2: Leadership

Professional learning that increases educator effectiveness and results for all students requires skillful leaders who develop capacity, advocate, and create support systems for professional learning.

Standard 3: Resources

Professional learning that increases educator effectiveness and results for all students requires prioritizing, monitoring, and coordinating resources for educator learning.

Standard 4: Data

Professional learning that increases educator effectiveness and results for all students uses a variety of sources and types of student, educator, and system data to plan, assess, and evaluate professional learning.

Standard 5: Learning Designs

Professional learning that increases educator effectiveness and results for all students integrates theories, research, and models of human learning to achieve its intended outcomes.

Standard 6: Implementation

Professional learning that increases educator effectiveness and results for all students applies research on change and sustains support for implementation of professional learning for long term change.

Standard 7: Outcomes

Professional learning that increases educator effectiveness and results for all students aligns its outcomes with educator performance and student curriculum standards.

Kansas Educator Preparation Program (KEPPS) Standards for Professional Education

Standard 1: Learner Development

The teacher understands how learners grow and develop, recognizing that patterns of learning and development vary individually within and across cognitive, linguistic, social, emotional, and physical areas, and designs and implements developmentally appropriate, relevant, and rigorous learning experiences.

Standard 2: Learning Differences

The teacher uses understanding of differences in individuals, languages, cultures, and communities to ensure inclusive learning environments that enable each learner to meet rigorous standards.

Standard 3: Learning Environment

The teacher works with others to create learning environments that support individual and collaborative learning, includes teacher and student use of technology, and encourages positive social interaction, active engagement in learning, and self-motivation.

Standard 4: Content Knowledge

The teacher understands the central concepts, tools of inquiry, and structures of the discipline(s) he or she teaches and creates content-specific learning and literacy experiences that make the discipline accessible and relevant to assure mastery of the content.

Standard 5: Application of Content

The teacher understands how to engage learners through interdisciplinary lessons that utilize concept based teaching and authentic learning experiences to engage students in effective communication and collaboration, and in critical and creative thinking.

Standard 6: Assessment

The teacher understands how to use multiple measures to monitor and assess individual student learning, engage learners in self-assessment, and use data to make decisions.

Standard 7: Planning for Instruction

The teacher plans instruction that supports every student in meeting rigorous learning goals by drawing upon knowledge of content areas, technology, curriculum, cross-disciplinary skills, and pedagogy, as well as knowledge of learners and the community context.

Standard 8: Instructional Strategies

The teacher understands and uses a variety of appropriate instructional strategies and resources to encourage learners to develop deep understanding of content areas and their connections, and to build skills to apply knowledge in relevant ways.

Standard 9: Professional Learning and Ethical Practice

The teacher engages in ongoing professional learning and uses evidence to continually evaluate his-her practice, particularly the effects of his/her choices and actions on others (learners, families, other professionals, and the community), and adapts practice to meet the needs of each learner.

Standard 10: Leadership and Collaboration

The teacher seeks appropriate leadership roles and opportunities to take responsibility for student learning, to collaborate with learners, families, colleagues, other school professionals, support staff, and community members to ensure learner growth, and to advance the profession.

Graduate Workshops Registration Information and Policies

Tuition for workshops is listed individually with the description. Additional fees and/or reading material may be required. A \$30 per class University Technology Fee is included in the tuition price and is listed in the brochure. This is for the use of all university technology including but not limited to: projectors, computers, Moodle, online supports, SmartBoards, etc. There are no application fees required to receive graduate credit. Please see the current workshops brochure for details located at www.friends.edu/edworkshops.

For a description of the minimum computer system requirements needed to take a **blended or online workshop**, please visit to www.friends.edu/technology/.

As a courtesy, Graduate Workshops provides a **reminder email** to enrollees one week prior to a workshop opening. Copies of workshop history, unofficial transcripts, and receipts may be located in your personal Student Self Service account. All correspondence occurs within your Friends University email account, and should be viewed regularly. For assistance, contact Help Desk at 316-295-5767 during business hours.

Cancelled Classes:

On rare occasions or due to special circumstances, Graduate Workshops may be cancelled. Cancellations may occur as a result of low enrollment or inclement weather. In the case of inclement weather, you will be notified by the University Registrar and Graduate Workshops of a cancellation by email, phone call and Facebook posting on the Teacher Education Workshops Facebook page located at www.facebook.com/FriendsUniversityEdworkshops or Falcon Alert. A full refund will be administered in such circumstances. If you choose to transfer your enrollment and funds to a new workshop, please do so immediately (please refer to the Dropping/Adding Classes section for details on how to proceed). If you decide not to enroll in a new workshop, in two business days, the automatic drop and refund process will begin. Please contact Kathie Sell in Student Accounts at 316-295-5912 for details on the refund process.

Workshop Selections:

A course previously taken for credit may not be repeated. Please check with your school's district administrator or Professional Development Committee (PDC) to ensure workshop selections meet re-licensure requirements. If you have questions, feel free to call Graduate Workshops at 316-295-5516.

Name/Address Change:

Students are expected to maintain correct information with the University regarding local residence, permanent mailing address, and email addresses. To report any changes, please contact the Office of the Registrar at 316-295-5400. To report a name change, please send a copy of a government issued document (i.e. Social Security Card, Driver's License, Marriage Certificate, etc.) to the University Registrar's Office by either fax – 316-295-5072 – or by email – registrar@friends.edu.

Transcripts:

To receive an official transcript of academic work at Friends University you must turn in a transcript request form. Please visit www.friends.edu/get-transcripts to see our two options. Official transcripts have a fee and must be requested. Upon receipt of your request and payment, an official transcript will be issued. Please make sure that if you have not received a grade for a workshop, to mark the 'hold for teacher education workshop grades' under the special instructions and write in the workshop that you are holding if you are doing the written request. If you choose the online request, please select the 'Hold for semester grades' and we will hold for any workshops that you are currently enrolled. Please note that if this is not marked, your transcript will be sent out with the class 'in progress'. It is recommended to view your unofficial transcript through Student Self Service prior to requesting an official transcript. **For any transcript questions, please contact the University Registrar at 316-295-5400 or email us at transcripts@friends.edu.**

Transcripts are not released if you have any indebtedness to the University or if there are any other holds placed upon your student record or account. Please check Student Self Service for any holds prior to completing a transcript request.

Transcript Fees:

Online Transcript Request \$15 per copy

****Please Note:** Additional charges may apply to your transcript order and are dependent upon the document destination(s) and the selected delivery method(s)

Paper Transcript Request \$25 per copy

For transcript information details, please go to www.friends.edu/transcripts.

Dropping/Adding Classes:

Students may add/drop workshops at any time during open enrollment periods (prior to start date). A full refund will be issued for any workshop(s) that are dropped, with the understanding that the drop **must occur before midnight of the first day of the workshop**. If you are transferring to a new workshop, please add your new workshop selection prior to dropping. Your payment will transfer to the new workshop once the original workshop is dropped (as long as the two classes are equivalent in price).

To add/drop a workshop, please contact Graduate Workshops office during business hours at 316-295-5516 or email us anytime at educationworkshop@friends.edu.

Remember there will be no refunds after midnight on the first day of class. If you feel you have extenuating circumstances which warrant consideration of a refund after the refund date, please notify the Office of the Registrar to complete an Exceptions Request. If the Exception Request is approved, a refund will be issued. If the exception is denied, the student will have ten (10) days to appeal the decision to the Dean of the Graduate School.

NO REFUNDS will be administered to non-degree seeking workshop students in the case of an administrative withdrawal. Graduate students in a Master's program follow the appropriate refund schedule as outlined in the Graduate School schedule book. Official transcripts will not be issued until any indebtedness to the University has been paid.

Student Withdrawal:

If you chose to withdrawal completely from the University (you wish to take zero (0) workshops for that term/semester), students must notify the Office of the University Registrar in order to completely withdrawal from all workshops. Students will not be able to completely drop all of their workshops through their Student Self Service. Master students in graduate programs must contact their Program Director. The student will fill out a student withdrawal form and the University Registrar will complete the withdrawal process and notify the appropriate departments. **Discontinued class attendance does not constitute an official withdrawal.** The official withdrawal date will be the date this procedure is initiated. If a student does not attend a workshop, the University may elect to administratively withdraw the student from all coursework/workshops (see Administrative Withdrawal).

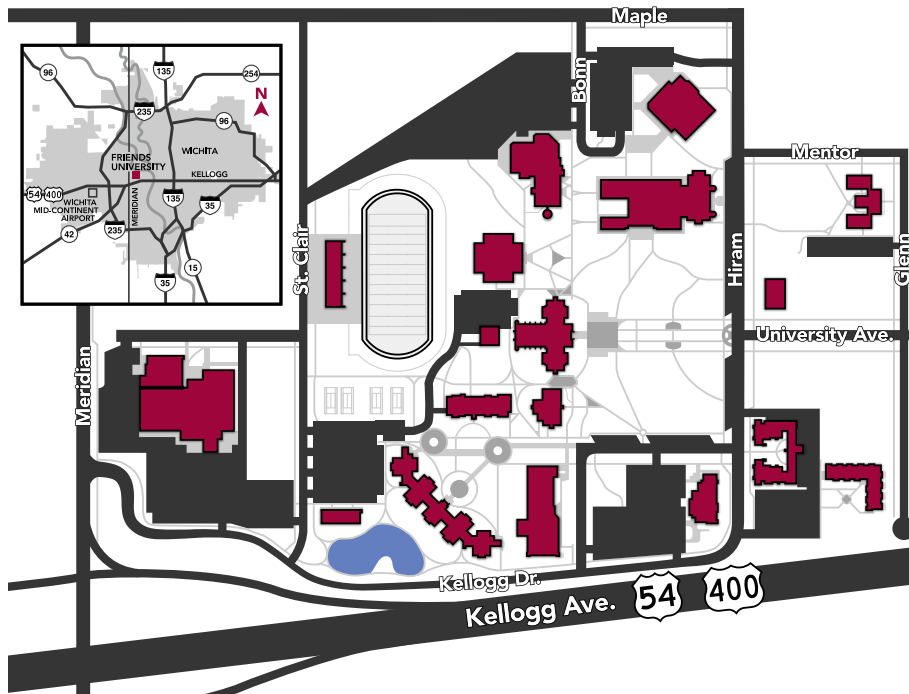
Administrative Withdrawal:

Friends University may elect to initiate an administrative withdrawal in order to withdraw a student from all classes for any of the following reasons:

1. The student has failed to provide the documentation required by the University in order for the student to achieve full admission status.
2. The student has failed to meet the University's basic standards for academic performance and/or progress.
3. The student is no longer attending any classes.
4. The student has failed to provide documentation requested by the University in order to complete the student's financial aid file.
5. The student has failed to make payment of tuition and/or fees to the University in the manner, amount and at the time agreed upon between the student and the University's Student Account Services Office.
6. The student has failed to meet the University's code of conduct or community life standards.
7. The student has failed to demonstrate adequate academic achievement, progress and/or expected minimal performance competency(ies) as determined by the student's program or major.

Should Friends University elect to initiate an administrative withdrawal, written notification will be sent to the student. The student will have ten (10) business days to appeal any administrative withdrawal. The completion of an administrative withdrawal does not relieve the student from his or her financial obligations to the University. All charges, which are unpaid by the student at the time of administrative withdrawal, will become immediately due and payable. Refunds will be issued and credits applied in accordance with the University's published refund policy.

Friends University Wichita Campus Map
2100 W. University Ave.
Wichita, KS 67213



Friends University does not discriminate against academically qualified students on the basis of race, color, national or ethnic origin, sex, disability or age in its programs and activities. Accredited by the Higher Learning Commission and a member of the North Central Association, 230 S. LaSalle Street, Suite 7-500, Chicago, IL 60604; www.ncahlc.org; 1-800-621-7440.