

Enrollment Steps for Current Students:

1. Go to www.friends.edu
2. Hover over "STUDENTS" at the top left corner of the screen, and select "**FALCONHUB**"
3. You will be prompted to sign in to FalconHub. Your username is firstname_lastname. If you do not remember your password, select "**Forgot Password.**" If this does not work, call the help desk at 316-295-5767.
4. Once in, select the "**Add/Drop Class**" button.
5. Select "**Register for Classes**"
6. Use the drop-down menu to select the term you would like to enroll in, then click "**Continue**"
7. Select the "**Enter CRNs**" tab.
8. Enter the CRN of the class you would like to register for, then select "**Add to Summary**"
9. Enter the start date of the course in the first "Permitted Dates" box. Leave the second box blank and click "**Confirm**"
10. Repeat steps 8-9 for any other classes you would like to enroll in.
11. When all classes are listed in the bottom right box, select "**Submit**" in the bottom right corner.