



# *Friends University*

## *Graduate Workshops*

### *Spring 2024*

Many inspiring new  
workshops available  
this spring

Jon Maska is returning  
with 6 new exciting  
offerings

Earn credits for your  
Verizon Innovative  
Learning  
micro credentials

Phillips Fundamental  
Learning Center  
workshops available

Learn how to apply your  
Graduate Workshop  
credits toward the  
Master of Education  
program in two  
degree tracks:  
Teaching and Learning or  
Special Education High  
Incidence (P-12)

*Last Updated: 02/08/2024*

FAITH | FRIENDS | FUTURE

*Mission: Friends University, a Christian University of Quaker heritage, equips students to honor God and serve others by integrating their intellectual, spiritual and professional lives.*

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# *Earn your Master's in Education* at Friends University

## *Two distinct degree tracks:*

- Teaching and Learning
- Special Education High Incidence

Both tracks blend six core courses (18 credit hours) with 12 Friends University Teacher Education Workshop or Philips Fundamental Learning Center Dyslexia and Literacy interventionist concentration hours. You can design an individualized plan for classroom-based study that is targeted, relevant and immediately applicable.

- Complete major requirements in 12 months
- Convenient 8-week classes
- No GRE or GMAT required
- Can be done fully online

*Apply Today!* **CLASSES START SOON!**

**FRIENDS**  
UNIVERSITY

adultrecruitment@friends.edu  
316-295-5100  
friends.edu/MEd



## Important Information

All workshops are offered for graduate-level credit and available to educators seeking re-licensure, salary advancement, or professional development opportunities. Graduate students may also select workshops, with advisor consent, for elective options as part of the Master of Education program in two degree tracks: Teaching and Learning or Special Education High Incidence (P-12).

**On-Ground Workshops** meet entirely on-ground at the location provided. Each meeting date is listed, along with times for each day. You must be present in the class all days for the entire meeting time to receive credit.

**Online Workshops** meet fully online through the use of Moodle. You will be able to interact with the instructor and other students in the workshop. You are required to log in to your workshop on the first day or you will be considered a "no show" and will be dropped from the course following contact from the Graduate Workshops office. Depending on your instructor, you must check in once a day to be considered active in your course. You must enroll by the "Enrollment Ends" date to allow time to establish Moodle accounts.

Please plan to prepare for this offering delivered through Moodle by accessing your Friends University Moodle account prior to start date.

If you need assistance with your login or passwords, contact Help Desk at 316-295-5767 or email at [helpdesk@friends.edu](mailto:helpdesk@friends.edu). They are available Monday through Friday during business hours.

Understand that when registration is accepted, you have obligated yourself to pay for the courses and other charges related to the registration. Complete workshop payments must be made two weeks in advance of a start date to avoid a HOLD on your account.

Copies of your **workshop history, unofficial transcripts, and receipts** may be located in your personal Student Self Service account and may be accessed 24/7 with your log-in credentials. For assistance, contact Help Desk at 316-295-5767 during business hours.

**No refunds will be issued after the first day of the workshop.** If you have enrolled, you will need to drop the course before midnight of the first day of the workshop. If you do not drop the workshop, it will remain on your official Friends University transcript and may result in a failing grade. Please go to the add/drop section to view instructions on how to drop a workshop, located in the back of this brochure.

If you have any questions, please call our office at 316-295-5516 or email us at [educationworkshop@friends.edu](mailto:educationworkshop@friends.edu). We love serving our area teachers!

The use of all tobacco products is prohibited on all property that is owned, operated, leased, occupied, or controlled by Friends University.

**THANK YOU FOR  
KEEPING OUR CAMPUS  
TOBACCO FREE.**

*This policy applies to all employees, faculty, staff, students, University affiliates, contractors, volunteers, customers, and visitors. This policy is applicable twenty-four hours a day, seven days a week.*

## How to Apply for Graduate Workshops

*All applications, enrollments, and payments may now occur online!*

*Please go to [www.friends.edu/edworkshops](http://www.friends.edu/edworkshops) and carefully review the provided information that will assist in your process. We recommend using Firefox or Google Chrome browsers for complete webpage functionality. In order to ensure success, please read the information options below.*

*If you have questions regarding procedures, call Graduate Workshops at 316-295-5516 for assistance. We are happy to assist!*

**You have decided to take workshops at Friends University. Fantastic!  
What do you do now?**

**Start here!**

*Have you been enrolled in any coursework at Friends University in the last 2 years?*



**No/Not Sure.** If you are a new or returning student who has not taken any coursework in the last 2 years, you will first need to fill out an application to get you re-activated or registered at Friends University. Start by visiting us at [www.friends.edu/edworkshops](http://www.friends.edu/edworkshops) and complete the Application for Graduate Workshop Attendance. (This is no cost to you)

*Have you taken any coursework at Friends in the past?*

**Yes!** Great! We are glad to have you back. Please proceed to the next step.



**Yes!** Okay. Happy to see you again! Returning students may proceed to the next step in one business day after completing the application. (You will not receive a confirmation email.)

**No.** We're so happy to have you! First time students at Friends will receive an email from the Friends University Help Desk within two to three business days after completing their application with their network username (firstname\_lastname) and password. After receiving that email, you may proceed to the next step!



You will be prompted to sign in to FalconHub with your username and password. Your user name is firstname\_lastname. If you do not remember or have never set your password, choose "Forgot Password" and follow the steps. If this does not work, call Help Desk at 316-295-5767. Then use enrollment and payment procedures listed on the next page to enroll in the workshop(s) you would like to take! You may enroll 24/7 at your convenience. However, if you have questions you may give the Graduate Workshops office a call at 316-295-5516 during regular business hours, or email [educationworkshop@friends.edu](mailto:educationworkshop@friends.edu).

## Enrollment Procedures for Workshops through FalconHub

1. Go to the Friends Teacher Education Workshops web page, [www.friends.edu/edworkshops](http://www.friends.edu/edworkshops) and click on [ENROLLMENT](#).
2. You will be prompted to sign in to [FALCONHUB](#) with your username and password. Your user name is `firstname_lastname`.  
Forgotten your credentials? Please click on "Forgot Password?" and follow the steps for password reset. If this does not work, call Help Desk at 316-295-5767.
3. Once in, select the box [STUDENT SELF SERVICE](#). Next, click [REGISTRATION](#).
4. Click [REGISTER FOR CLASSES](#). Select term (example: Spring 2024).
5. On the next screen, select the tab [ENTER CRN](#). Enter the CRN for the course (example: 20722) and click [ADD TO SUMMARY](#). Only enter the start date in the first box, regardless of the date you are registering. Leave the end date blank and hit [CONFIRM](#).
6. Click SUBMIT in the bottom right of the screen. You will get an email sent to your Friends Email that you are registered. You will also see "registered" next to the course name where it said "processing" before pressing "submit".
7. Now continue for payment by following the next set of directions or you can call the cashier at 316-295-5865 to pay over the phone during business hours.

### Friends University Fall/Spring Business Hours

Monday-Friday 8:00 am-5:00 pm

### Cashier Fall/Spring Business Hours

Monday-Friday 9:00 am-5:00 pm

### Friends University Summer Business Hours

Monday-Thursday 8:00 am-5:00 pm

Friday 8:00 am-12:00 pm

### Cashier Fall/Spring Business Hours

Monday-Thursday 9:00 am-5:00 pm

Friday 9:00 am-12:00 pm

## Payment Procedures for Workshops through FalconHub

1. Click on [STUDENT](#) located below the red banner at the top left side of the screen.
2. Click on [STUDENT ACCOUNTS](#), then select [VIEW AND PAY STATEMENT](#).
3. Select [MAKE A PAYMENT](#) listed in the black column on the left side of your screen; select the option [PAYMENT ON ACCOUNT](#).
4. Enter the amount you wish to pay (note that the full payment is due prior to opening workshop date. Please see the provided Payment Policy located in the brochure).
5. Enter a description of your payment (i.e. Graduate Workshop Payment).
6. Click on [ADD TO PAYMENT](#); click [CONTINUE](#).
7. Enter your information and [CONTINUE](#). This will let you review your final order before submitting. This is where you will enter an email address for a receipt to be emailed to you for your records. Review your payment information; Click [PAY \\$](#).
8. Congratulations! You have now paid for your Graduate Workshop(s).

If enrolled but are choosing to pay at a later date (prior to workshop start), please enter in through [STUDENT SELF-SERVICE](#) and select [ACCOUNT SUMMARY AND PAY YOUR BILL](#). Click on the red [PAY NOW](#) button in the upper right corner, then follow steps 3-8 listed above.

*For any questions about registration or your Student Self Service, please contact the Graduate Workshops at 316-295-5516 or email us at [educationworkshop@friends.edu](mailto:educationworkshop@friends.edu). If you have any payment questions please contact Kathie Sell at 316-295-5912 or email [kathie\\_sell@friends.edu](mailto:kathie_sell@friends.edu). Students can also call the cashier at 316-295-5865 to make a payment. You will need your name, the CRN(s), and the amount you will be paying.*

Graduate Workshops information and policies are listed at the back of this brochure.

Graduate Credit Opportunity at a REDUCED price...

...check out the opportunity below!

*I've Learned It, Now I Need to Apply It!*  
**Instructor: Jaime Alford**

Grade Levels: ALL

Delivery: Online

Learning Forward Standards: 1, 4, 6

KEPPS Standards: 1, 2, 4, 5, 7

Don't let that training manual and all those good handouts go to waste sitting on a shelf! Utilize your learning by applying it in your classroom for credit! In this workshop, we will take what you learned in prior training (conferences, in-services, other workshops) and apply it in your own classroom with feedback and reflection. Sometimes all we need is a little incentive to try new things after we have learned them with some cheering on from the sidelines! Join us as a group of educators share learning and application in an online format with feedback and encouragement from an instructor who understands the adult learning process and is a champion for teachers! You've already had the training, *now get credit for applying it and reflecting on your practice!*

Graduate Workshops Office and Friends University always puts integrity first as we provide you with quality courses for graduate credit. Due to this, and with keeping with the state of Kansas Recertification Requirements, you may only choose the one credit class or the two credit class. You may not sign up for both. If you have questions, do not hesitate to contact our office for help. If you have taken this course a prior time it was offered, you may not sign up for it again. Even though the numbers may be different, the course is the same. Thank you for understanding and we look forward to serving you!

*For course information, contact Jaime at [jaime\\_alford@friends.edu](mailto:jaime_alford@friends.edu).*

*Prerequisites: Participants must have completed another training and be prepared to document which workshop, in-service topic, or training title they attended and where they received the training.*

January 16, 2024 - January 31, 2024

Enrollment Ends: 01/31/2024

1 credit

CRN: 20712

Tuition: \$100

2 credits

CRN: 20713

Tuition: \$200

March 01, 2024 - March 31, 2024

Enrollment Ends: 03/31/2024

1 credit

CRN: 20716

Tuition: \$100

2 credits

CRN: 20717

Tuition: \$200

*\*Compared to regular workshop prices at \$180 for 1 credit hour and \$330 for 2 credit hours.*



**Vocabulary Strategies to Increase Student Engagement**

CRN: 20758

1 credit

Instructor: Rebecca Richmeier

Grade Levels: ALL

Tuition: \$85

Delivery: On-Ground

Instructor Fee: N/A

Location: Hill City Jr/Sr High School

1 Ringneck Drive, Hill City KS 67642

Meeting Dates: 01/03/2024 (8:00 am-12:00 pm),  
 03/01/2024 (8:00 am-12:00 pm),  
 04/03/2024 (1:30 pm-3:30 pm), AND  
 04/22/2024 (1:30 pm-3:30 pm)  
 Enrollment Ends: 01/13/2024

Integrate a variety of vocabulary strategies to increase student engagement and learn how to promote authentic application of vocabulary with this engaging workshop. This workshop will address vocabulary strategies and best practices through hands-on activities you can apply to any age and content area. Participants will create resources and activities they can use immediately, read teacher-provided resources and participate in meaningful discussions about literacy, their content area, and instructional practices.

This workshop is for all teachers—any content or grade level in the USD 281 School District. Don't miss this opportunity to investigate teaching strategies that will promote vocabulary and student engagement in your classroom!

This workshop will be offered in four sessions on the following dates: January 3, March 1, April 3, and April 22. Classes will be held at Hill City Jr/Sr High School: 1 Ringneck Drive, Hill City KS. The instructor will provide all reading materials necessary for the class.

For course information, contact Rebecca at [rebecca\\_richmeier@friends.edu](mailto:rebecca_richmeier@friends.edu).

*Learning Forward Standards: 1*

*KEPPS Standards: 4, 5*

*Book: N/A*

*Materials Fee: N/A*

*Supplies: Bring your own laptop.*

*Prerequisites: This workshop is for USD 281 ONLY.*

**Partnering with Intervention Teachers for Tier 2 Instruction**

CRN: 20746

1 credit

Instructor: Jennifer Mencl

Grade Levels: ALL

Tuition: \$180

Delivery: Online

Instructor Fee: N/A

**WORKSHOP CANCELLED**

Meeting Dates: 01/16/2024-01/30/2024

Enrollment Ends: 01/14/2024

Partnering with intervention teachers for tier 2 instructional groups is an effective way to strengthen student learning and your MTSS system. Join this workshop to research and learn strategies, approaches, and management of tier 2 instructional groups through the partnership of Intervention and classroom teachers. This course is an online class. Participants will use Moodle to complete their work. Additional computer requirements may be found at: [www.friends.edu/technology/](http://www.friends.edu/technology/). Enrollment closes prior to start date to allow time to establish Moodle accounts. If you need assistance with Moodle prior to class start date, please call Help Desk at 316-295-5767 or email at [helpdesk@friends.edu](mailto:helpdesk@friends.edu).

For course information, contact Jennifer at [jennifer\\_mencl@friends.edu](mailto:jennifer_mencl@friends.edu).

*Learning Forward Standards: 1, 2, 3, 4, 5, 6, 7*

*KEPPS Standards: 1, 2, 3, 4, 5, 6, 7, 10*

*Book: N/A*

*Materials Fee: N/A*

*Supplies: N/A*

*Prerequisites: N/A*

### **Book Study: Number Talks**

CRN: 20747

2 credits

Instructor: Jennifer Mencl

Grade Levels: K-5

Tuition: \$330

Delivery: Online

Instructor Fee: N/A

Meeting Dates: 01/16/2024-02/12/2024

Enrollment Ends: 01/14/2024

New to number talks? Want to get started and not sure how to? Join this book study as we dive into what number talks are and how to implement them into your classroom math routine. We will learn how to use number talks to strengthen student's conceptual understanding and flexibility with using whole numbers through strategies that will create a stronger foundation for more abstract math concepts later on. Ideal for teachers of grades K-5. This course is an online class. Participants will use Moodle to complete their work. Additional computer requirements may be found at: [www.friends.edu/technology/](http://www.friends.edu/technology/). Enrollment closes prior to start date to allow time to establish Moodle accounts. If you need assistance with Moodle prior to class start date, please call Help Desk at 316-295-5767 or email at [helpdesk@friends.edu](mailto:helpdesk@friends.edu).

For course information, contact Jennifer at [jennifer\\_mencl@friends.edu](mailto:jennifer_mencl@friends.edu).

*Learning Forward Standards: 3, 4, 6, 7*

*KEPPS Standards: 1, 4, 6, 7, 8*

*Book: Number Talks: Whole Number Computation*

*By: Sherry Parrish ISBN - 13:978-1-935099-65-9*

*Materials Fee: N/A*

*Supplies: N/A*

*Prerequisites: N/A*

### **Book Study: The Shift to Student-Led: Reimagining Classroom Workflows with UDL and Blended Learning**

CRN: 20756

2 credits

Instructor: Raelynn Pfaff

Grade Levels: ALL

Tuition: \$330

Delivery: Online

Instructor Fee: N/A

#### **WORKSHOP CANCELLED**

Meeting Dates: 01/16/2024-02/25/2024

Enrollment Ends: 01/14/2024

Are you mentally and emotionally exhausted by work demands and constant change in education? In their book, *The Shift to Student-Led*, Catlin Tucker and Katie Novak have set out to help teachers reimagine their approach to this work so that it is sustainable and rewarding. Each chapter in *The Shift to Student-Led* takes apart one traditional teacher-led workflow, examining the problems it presents teachers and students, what the research says versus what the reality in the classroom is, and how UDL and blended learning can free teachers from the "sage on the stage" role and place students at the center of their learning. These reimagined student-led workflows help students develop self-awareness, internal motivation, and self-regulation skills, which are critical to becoming expert learners. Intended for K-12 educators, instructional coaches, and school leaders who want to create academically robust, inclusive learning communities, this book is full of principles, strategies, and resources that can be put into practice right away and at any level. This course is an online class. Participants will use Moodle to complete their work.

Additional computer requirements may be found at: [www.friends.edu/technology/](http://www.friends.edu/technology/). Enrollment closes prior to start date to allow time to establish Moodle accounts. If you need assistance with Moodle prior to class start date, please call Help Desk at 316-295-5767 or email at [helpdesk@friends.edu](mailto:helpdesk@friends.edu).

For course information, contact Raelynn at [raelynn\\_pfaff@friends.edu](mailto:raelynn_pfaff@friends.edu).

*Learning Forward Standards: 1, 2, 3, 4, 5, 6, 7*

*KEPPS Standards: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10*

*Book: The Shift to Student-Led: Reimagining  
Classroom Workflows with UDL and Blended  
Learning by Catlin Tucker and Katie Novak.*

*ISBN-10: 1948334526, ISBN -13: 978-1948334525*

*Materials Fee: N/A*

*Supplies: N/A*

*Prerequisites: N/A*

**5 Practices for Productive Math Discourse**

CRN: 20742

2 credits

Instructor: Crystal May

Grade Levels: 2-12

Delivery: Online

Tuition: \$330

Instructor Fee: N/A

**WORKSHOP CANCELLED**

Meeting Dates: 01/22/2024-02/16/2024

Enrollment Ends: 01/20/2024

Does this scenario sound familiar? Attempting to increase engagement and encourage students to learn from one another the teacher poses a question or problem and asks the students to talk in groups about a solution. One group is wildly successful with everyone taking an active role in the discussion. One group does not even start. One group talks about everything but math. One group has only one person doing all the work. When students are then asked to share strategies, it feels less connected than intended. Using the book *5 Practices for Orchestrating Productive Mathematics Discussions*, this course is going to directly address the delicate act of intentionally implementing productive discourse in the math classroom at all grade levels. This course is an online class. Participants will use Moodle to complete their work. Additional computer requirements may be found at: [www.friends.edu/technology/](http://www.friends.edu/technology/). Enrollment closes prior to start date to allow time to establish Moodle accounts. If you need assistance with Moodle prior to class start date, please call Help Desk at 316-295-5767 or email at [helpdesk@friends.edu](mailto:helpdesk@friends.edu).

*For course information, contact Crystal at [crystal\\_may@friends.edu](mailto:crystal_may@friends.edu).*

*Learning Forward Standards: 5, 6, 7*

*KEPPS Standards: 2, 3, 4, 5, 6, 7, 8, 9*

*Book: 5 Practices for Orchestrating Productive Mathematics Discussions (2nd Edition)*

*ISBN 10: 1680540165 / ISBN 13: 978-1680540161*

*Materials Fee: N/A*

*Supplies: N/A*

*Prerequisites: N/A*

**Students, Poverty, & Trauma**

CRN: 20729

2 credits

Instructor: Mary Duncan

Grade Levels: Pre K-3

Delivery: Online

Tuition: \$330

Instructor Fee: N/A

**WORKSHOP CANCELLED**

Meeting Dates: 01/23/2024-02/05/2024

Enrollment Ends: 01/21/2024

Do children in poverty need alternative options and teaching strategies to become successful? Come learn new researched-based, best-practices to reach your hard to reach children? Don't let them fall through the cracks and become another negative statistic in society. In this workshop, you will learn how classroom dynamics are changing in our US schools. We will discuss the effects of poverty for both the children and how toxic stress affects the class, the brain, and the behavior as explained through adverse childhood experiences (ACEs). We will learn about creating trauma sensitive learning environments to better meet the needs of students as well as teachers (who experience secondary trauma from these students) and how to increase academic outcomes through building resilience. Lastly we will focus on building positive classroom management and teaching strategies to reach our hard to reach children struggling from the effects of poverty and the unique trauma it imposes. There are discussion posts where you can ask questions, share ideas, and learn from other teachers who are experiencing similar situations. This online course allows time for reflective learning as attendees work through online training modules. Projects made, and lessons created will be usable in your own classroom. Come and learn fresh researched based ideas to add to your teacher toolkit to reach children from poverty and provide opportunities for all to succeed. This course is an online class. Participants will use Moodle to complete their work. Additional computer requirements may be found at: [www.friends.edu/technology/](http://www.friends.edu/technology/). Enrollment closes prior to start date to allow time to establish Moodle accounts. If you need assistance with Moodle prior to class start date, please call Help Desk at 316-295-5767 or email at [helpdesk@friends.edu](mailto:helpdesk@friends.edu). *For course information, contact Mary at [mary\\_duncan@friends.edu](mailto:mary_duncan@friends.edu).*

*Learning Forward Standards: 3, 7*

*KEPPS Standards: 1, 5*

*Book/Materials Fee/Supplies: N/A*

*Prerequisites: Enrollees in this course are current or future teachers in preschool or elementary classrooms.*

## **Teach Like a Champion**

CRN: 20714

2 credits

Instructor: Jaime Alford

Grade Levels: ALL

Delivery: Online

Tuition: \$330

Instructor Fee: N/A

Meeting Dates: 01/24/2024-02/14/2024

Enrollment Ends: 01/22/2024

Join us for a delve into many of the 49 techniques identified in the book "Teach Like a Champion" by Doug Lemov. These techniques are proven it IS possible to close the achievement gap. These techniques are concrete, specific, and actionable so that you can start using them in your classroom as soon as you learn about them! This is an asynchronous, online course. There will be PowerPoints with video instruction as well as YouTube resource clips. The course content will utilize information from the book, but not the entire book itself. It is recommended for purchase to enhance your professional development library as an educator but not required. This workshop is suitable for classroom teachers K-12, instructional coaches and administrators. This course is an online class. Participants will use Moodle to complete their work. Additional computer requirements may be found at: [www.friends.edu/technology/](http://www.friends.edu/technology/). Enrollment closes prior to start date to allow time to establish Moodle accounts. If you need assistance with Moodle prior to class start date, please call Help Desk at 316-295-5767 or email at [helpdesk@friends.edu](mailto:helpdesk@friends.edu).

For course information, contact Jaime at [jaime\\_alford@friends.edu](mailto:jaime_alford@friends.edu).

*Learning Forward Standards: 3, 5, 6, 7*

*KEPPS Standards: 1, 2, 3, 5, 7, 8*

*Book: Suggested, not required. Teach Like a Champion by Doug Lemov ISBN 978-0-470-55047-2*

*Materials Fee: N/A*

*Supplies: N/A*

*Prerequisites: N/A*

## **Fostering Resilience in a Trauma-Sensitive Classroom**

CRN: 20759

1 credit

Instructor: Rebecca Richmeier

Grade Levels: ALL

Delivery: On-Ground

Location: Hill City Grade School

216 N. 4th, Hill City, KS 67642

Tuition: \$85

Instructor Fee: N/A

Meeting Dates: 01/31/2024, 02/21/2024,

03/06/2024, and 03/27/2024 (3:30 pm-6:00 pm)

Enrollment Ends: 02/10/2024

Cultivate a trauma-sensitive learning environment in all grades and content areas with this thought-provoking workshop. This book study workshop will help educators understand trauma and its impact on learning, motivation, and student success. Participants will focus on relationship-building and strength-based approaches through exercises, reflections, and group discussions. Don't miss this opportunity to learn about trauma-sensitive strategies to apply in your own classroom.

Participants are required to buy the book *Fostering Resilient Learners : Strategies for Creating a Trauma-Sensitive Classroom* by Kristin Souers with Pete Hall. (ISBN-10 9781416621072 ISBN-13 978-1416621072) This workshop will be offered in 4 sessions on the following dates: January 31, February 21, March 6, and March 27, 2024 from 3:30-6:00 PM. The workshop will be held at Hill City Grade School, 216 N. 4th Avenue, Hill City KS 67642.

For course information, contact Rebecca at [rebecca\\_richmeier@friends.edu](mailto:rebecca_richmeier@friends.edu).

*Learning Forward Standards: 1*

*KEPPS Standards: 1, 9*

*Book: Fostering Resilient Learners : Strategies for Creating a Trauma-Sensitive Classroom by Kristin Souers with Pete Hall. (ISBN-10 9781416621072 ISBN-13 978-1416621072)*

*Materials Fee: N/A*

*Supplies: Bring your own laptop.*

*Prerequisites: This workshop is for USD 281 ONLY.*

**Book Study: Math Fact Fluency**

CRN: 20748

2 credits

Instructor: Jennifer Mencl

Grade Levels: K-5

Tuition: \$330

Delivery: Online

Instructor Fee: N/A

**WORKSHOP CANCELLED**

Meeting Dates: 02/01/2024-02/28/2024

Enrollment Ends: 01/30/2024

Need some new research-based approaches to teaching math fact fluency? Join this book study to strengthen your math fact fluency routine and finish with ready to go strategies and direction for your classroom and teaching. Through-out this book study we will focus on research-based fundamentals of fact fluency, strategies to help conceptual understanding, games to support new learning, and easy assessment tools to use in the classroom, small groups, and even in tier 2 and tier 3 instruction. This book study is ideal for grades 1-5, but could be adapted to kindergarten, math intervention, and older grades for students who struggle with basic math fact understanding. This course is an online class. Participants will use Moodle to complete their work.

Additional computer requirements may be found at: [www.friends.edu/technology/](http://www.friends.edu/technology/). Enrollment closes prior to start date to allow time to establish Moodle accounts. If you need assistance with Moodle prior to class start date, please call Help Desk at 316-295-5767 or email at [helpdesk@friends.edu](mailto:helpdesk@friends.edu).

For course information, contact Jennifer at [jennifer\\_mencl@friends.edu](mailto:jennifer_mencl@friends.edu).

*Learning Forward Standards: 3, 4, 6, 7*

*KEPPS Standards: 1, 4, 6, 7, 8*

*Book: Math Fact Fluency: 60+ Games and Assessment*

*Tools to Support Learning and Retention, By:*

*Jennifer Bay – Williams and Gina Kling,*

*ISBN # - 978-1-4166-2699-2*

*Materials Fee: N/A*

*Supplies: N/A*

*Prerequisites: N/A*

**Analyzing Literature through Lenses**

CRN: 20724

2 credits

Instructor: Amber Carithers

Grade Levels: 7-12

Tuition: \$330

Delivery: Online

Instructor Fee: N/A

**WORKSHOP CANCELLED**

Meeting Dates: 02/01/2024-02/29/2024

Enrollment Ends: 02/29/2024

(Previously titled: Literary Lenses) Are you looking for ways to have your students annotate, analyze, and discuss literature with a purpose? This workshop will review various aspects of Literary Theory and will help teachers show students how to use this in the form of Literary Lenses in the classroom. These lenses will give students a direct focus on what they need to look for when they are reading. Teachers will be applying their knowledge in this workshop by using these lenses with stories they already teach in their classes. The students will learn about the Reader Response, Gender, Social Class, Biographical, Psychological, and Ecological literacy lenses. This workshop is suitable for educators teaching grade levels 7-12. This course is an online class. Participants will use Moodle to complete their work. Additional computer requirements may be found at: [www.friends.edu/technology/](http://www.friends.edu/technology/). Enrollment closes prior to start date to allow time to establish Moodle accounts. If you need assistance with Moodle prior to class start date, please call Help Desk at 316-295-5767 or email at [helpdesk@friends.edu](mailto:helpdesk@friends.edu).

For course information, contact Amber at [amber\\_carithers@friends.edu](mailto:amber_carithers@friends.edu).

*Learning Forward Standards: 1, 3, 6, 7*

*KEPPS Standards: 5, 6, 7, 8*

*Book: N/A*

*Materials Fee: N/A*

*Supplies: N/A*

*Prerequisites: Students are required to access Friends University email account for all correspondence.*

*For assistance, contact Help Desk at 316-295-5767 during business hours.*



### **Book Study: How to Hold a Cockroach**

CRN: 20760

1 credit

Instructors: Laura Swalley & Robert Swalley

Grade Levels: ALL

Tuition: \$180

Delivery: Online

Instructor Fee: N/A

Meeting Dates: 02/05/2024-02/13/2024

Enrollment Ends: 02/03/2024

This workshop delves into seeing behavior and the world through a different lens! We will look at why we hold the beliefs and ideas that we do; about yourself, behavior, and the world! This workshop will be focused personal self-development that will translate to your classroom! Trauma is a prevalent thing in our classrooms today and when it is coming at us it can be scary and exhausting. We as adults often interpret things much differently than our students. This classroom comes with a book that can be used at any grade level! This course will help you build better relationships and understand both yourself and students better when dealing with difficult situations! We can't wait to read and work alongside with you! This course is an online class. Participants will use Moodle to complete their work.

Additional computer requirements may be found at: [www.friends.edu/technology/](http://www.friends.edu/technology/). Enrollment closes prior to start date to allow time to establish Moodle accounts. If you need assistance with Moodle prior to class start date, please call Help Desk at 316-295-5767 or email at [helpdesk@friends.edu](mailto:helpdesk@friends.edu).

For course information, contact Laura (Jessica) at [laura\\_swalley@friends.edu](mailto:laura_swalley@friends.edu) or Robert (Tyler) at [robert\\_swalley@friends.edu](mailto:robert_swalley@friends.edu).

Learning Forward Standards: 3, 5

KEPPS Standards: 2, 3

Book: *How to Hold a Cockroach* by Matthew Maxwell  
9781733353335

Materials Fee: N/A

Supplies: N/A

Prerequisites: This workshop is designed for any personnel that works in a school.

### **Building a Reading Culture in Your Classroom**

CRN: 20734

1 credit

Instructor: Michelle Farag

Grade Levels: K-8

Tuition: \$180

Delivery: Online

Instructor Fee: N/A

WORKSHOP CANCELLED

Meeting Dates: 02/05/2024-02/17/2024

Enrollment Ends: 02/03/2024

Do you have students that hate to read? Do you have students that struggle to find a book they actually like or hear groans when you say it's time for reading? Then this workshop is for you! In this course, we will explore ways to help all students find the love of reading. We will discuss how to model appropriate and authentic reading behaviors that can be incorporated into any classroom to create a culture of readers. Through access to great children's literature, classroom structures and appropriate modeling, EVERY student can turn into a reader. This course is an online class. Participants will use Moodle to complete their work. Additional computer requirements may be found at: [www.friends.edu/technology/](http://www.friends.edu/technology/). Enrollment closes prior to start date to allow time to establish Moodle accounts. If you need assistance with Moodle prior to class start date, please call Help Desk at 316-295-5767 or email at [helpdesk@friends.edu](mailto:helpdesk@friends.edu).

For course information, contact Michelle at [michelle\\_farag@friends.edu](mailto:michelle_farag@friends.edu).

Learning Forward Standards: 3, 5, 7

KEPPS Standards: 2, 4, 7, 8

Book: Students are not required to bring any materials to class. Instructor will use *The Book Whisperer* by Donalyn Miller, *Readicide* by Kelly Gallagher, and *The Knowledge Gap* by Natalie Wexler.

Materials Fee: N/A

Supplies: N/A

Prerequisites: N/A

### **Book Study: Comprehension Connections: Bridges to Strategic Reading**

CRN: 20749

2 credits

Instructor: Jennifer Mencl

Grade Levels: K-8

Delivery: Online

Tuition: \$330

Instructor Fee: N/A

#### **WORKSHOP CANCELLED**

Meeting Dates: 02/05/2024-03/01/2024

Enrollment Ends: 02/03/2024

Want to go deeper into texts with elementary students? Comprehension Connections is a guide designed to help develop student's understanding of texts by making the comprehension process achievable, accessible, and incremental. Each area of comprehension is focused on specific strategies and purposeful activities to further develop these skills in a more concrete way. Join this book study and leave with ready to go strategies and mini lessons to compliment what you already do in reading and strengthen student's reading comprehension. This book study is appropriate for K-6, but could be adapted to a middle school level, especially for struggling readers. This course is an online class. Participants will use Moodle to complete their work.

Additional computer requirements may be found at: [www.friends.edu/technology/](http://www.friends.edu/technology/). Enrollment closes prior to start date to allow time to establish Moodle accounts. If you need assistance with Moodle prior to class start date, please call Help Desk at 316-295-5767 or email at [helpdesk@friends.edu](mailto:helpdesk@friends.edu).

*For course information, contact Jennifer at [jennifer\\_mencl@friends.edu](mailto:jennifer_mencl@friends.edu).*

*Learning Forward Standards: 1, 3, 5, 6, 7*

*KEPPS Standards: 1, 3, 4, 7, 8*

*Book: Comprehension Connections: Bridges to Strategic Reading By: Tanny McGregor, Year Published: 2007. ISBN# 978-0-325-00887-5*

*Materials Fee: N/A*

*Supplies: N/A*

*Prerequisites: N/A*

### **Student-Centered Printables Using PowerPoint**

CRN: 20751

2 credits

Instructor: Rachel Nally

Grade Levels: ALL

Delivery: Online

Tuition: \$330

Instructor Fee: N/A

Meeting Dates: 02/05/2024-03/01/2024

Enrollment Ends: 02/03/2024

Envious of those fancy pay-for-use worksheet designs found online? Looking for additional strategies in your own worksheet designs that will focus student attention on important details? Worksheets are only effective if the design and purpose is clear and engaging. The benefits of providing well-designed and professional worksheets are evident when it comes to student success and achievement. This workshop will allow participants to build skills on worksheet designs, including how to download backgrounds, borders, fonts, clipart, etc., that can be utilized in classroom practices. Teachers will gain strategies on highlighting points of interest that are well-illustrated, thus maintaining a student's course of study. Development of a well-designed worksheet supports student learning, so let's get busy! We will not create actual PowerPoints in this course, but focus on worksheet designs that support student success. This course is an online class. Participants will use Moodle to complete their work. Additional computer requirements may be found at: [www.friends.edu/technology/](http://www.friends.edu/technology/). Enrollment closes prior to start date to allow time to establish Moodle accounts. If you need assistance with Moodle prior to class start date, please call Help Desk at 316-295-5767 or email at [helpdesk@friends.edu](mailto:helpdesk@friends.edu).

*For course information, contact Rachel at [rachel\\_nally@friends.edu](mailto:rachel_nally@friends.edu).*

*Learning Forward Standards: 1, 3*

*KEPPS Standards: 3, 9, 10*

*Book: N/A*

*Materials Fee: N/A*

*Supplies: N/A*

*Prerequisites: Students are required to access Friends University email account for all correspondence. For assistance, contact Help Desk at 316-295-5767 during business hours.*

## ***Building Thinking Classrooms in Mathematics***

CRN: 20743

2 credits

Instructors: Crystal May & Angela Knapp

Grade Levels: 2-12

Tuition: \$330

Delivery: Online

Instructor Fee: N/A

### **WORKSHOP CANCELLED**

Meeting Dates: 02/05/2024-03/08/2024

Enrollment Ends: 02/03/2024

As teachers of mathematics we hope to bring a love of the subject and deep understanding of concepts to our students. However, we are often met with blank stares, complacent mimicry or even requests to just tell them how to do it. This workshop will assist in putting the thinking and ownership back on the students as capable mathematicians. The 14 practices, backed by years of research, outlined in the book *Building Thinking Classrooms* by Peter Liljedahl can complement any curricular resource adopted by districts to be used in the classroom. We will study each of the 14 practices, create a plan for implementation of a few and then enact the plan. You will have your students thinking more, making connections and solidifying understanding of concepts. This course is an online class. Participants will use Moodle to complete their work.

Additional computer requirements may be found at: [www.friends.edu/technology/](http://www.friends.edu/technology/). Enrollment closes prior to start date to allow time to establish Moodle accounts. If you need assistance with Moodle prior to class start date, please call Help Desk at 316-295-5767 or email at [helpdesk@friends.edu](mailto:helpdesk@friends.edu).

*For course information, contact Crystal at [crystal\\_may@friends.edu](mailto:crystal_may@friends.edu).*

*Learning Forward Standards: 5, 6, 7*

*KEPPS Standards: 2, 3, 4, 5, 6, 7, 8, 9*

*Book: Building Thinking Classrooms in Mathematics, Grades K-12: 14 Teaching Practices for Enhancing Learning, ISBN 10#: 1544374836, ISBN 13#: 978-1544374833*

*Materials Fee: N/A*

*Supplies: N/A*

*Prerequisites: N/A*

## ***Intentional Efforts to Reduce Challenging Behaviors***

CRN: 20721

2 credits

Instructor: Joey Buresh

Grade Levels: K-8

Tuition: \$330

Delivery: Online

Instructor Fee: N/A

Meeting Dates: 02/06/2024-03/05/2024

Enrollment Ends: 02/04/2024

Would you like to improve student behavior in your classroom? Do you feel overwhelmed and underprepared to reach every student in your classroom? Navigating the MTSS framework and understanding the connection between positive behavior supports and Social Emotional and Character Development competencies will affirm why you chose to be an educator. Participants will examine the need for explicit Tier 1 instruction in social skills and behavior expectations. Research based methods such as Randy Sprick's CHAMPS, Kagan Strategies, Zones of Regulation and trauma sensitive practices will help prepare your students to problem solve, to be respectful, and to self-regulate. Your students will be more engaged in learning and you will have fewer classroom disruptions. You will learn how to implement research based Tier 2 and 3 behavior interventions to support the remaining students in your school or classroom. There will be discussion between teachers where you can share and have the opportunity to learn from others who are facing similar opportunities. This course will allow you to reflect on research based strategies that you can add to your toolbox to maximize student learning and promote a positive classroom environment that others will notice. This course is an online class. Participants will use Moodle to complete their work.

Additional computer requirements may be found at: [www.friends.edu/technology/](http://www.friends.edu/technology/). Enrollment closes prior to start date to allow time to establish Moodle accounts. If you need assistance with Moodle prior to class start date, please call Help Desk at 316-295-5767 or email at [helpdesk@friends.edu](mailto:helpdesk@friends.edu).

*For course information, contact Joey at [joey\\_buresh@friends.edu](mailto:joey_buresh@friends.edu).*

*Learning Forward Standards: 5, 6*

*KEPPS Standards: 1, 8*

*Book: N/A*

*Materials Fee: N/A*

*Supplies: N/A*

*Prerequisites: N/A*

**Tough Times Don't Last, Tough Teams Do!**

CRN: 20715

2 credits

Instructor: Jaime Alford

Grade Levels: ALL

Tuition: \$330

Delivery: Online

Instructor Fee: N/A

Meeting Dates: 02/07/2024-02/28/2024

Enrollment Ends: 02/05/2024

Unity in a school, or any system, is essential in tough times, especially in these times! We all know as leaders whether formal or informal, that encouraging the hearts, minds, and emotions of personnel is essential in creating relationships and bonds that hold strong when times become stressful and difficult. In this course you will learn how to inspire and support personnel with a common "why", understand what is needed to support people in times of change, as well as ways to encourage the hearts and minds of all personnel in fun, easy, and budget friendly ways all while learning and brainstorm from others as we collaborate and share in an online platform. A well supported team and staff translates to less stress and more productivity and success. We will unpack ways, as a leader, you can support student learning by encouraging the adults in the building and creating a culture of unity through tough difficult times. This course is for teacher leaders, those who formally lead or informally lead; as well as school administrators and any other person in a position of leadership within a school building or in the business field who works with a team of people and wants to ensure a positive culture of success. This course is an online class. Participants will use Moodle to complete their work.

Additional computer requirements may be found at: [www.friends.edu/technology/](http://www.friends.edu/technology/). Enrollment closes prior to start date to allow time to establish Moodle accounts. If you need assistance with Moodle prior to class start date, please call Help Desk at 316-295-5767 or email at [helpdesk@friends.edu](mailto:helpdesk@friends.edu).

For course information, contact Jaime at [jaime\\_alford@friends.edu](mailto:jaime_alford@friends.edu).

*Learning Forward Standards: 2, 6*

*KEPPS Standards: 9, 10*

*Book: Students are not required to bring any materials to class, however these books are excellent resources and highly suggested for any leader's library. Instructor will use/reference: If You Don't Feed the Teachers They Eat the Students! by Neila A Connors, The Leadership Secrets of Santa Claus by Eric Harvey, and Motivating and Inspiring Teachers by Todd Whitaker.*

*Materials Fee: N/A*

*Supplies: N/A*

*Prerequisites: N/A*

**Elementary Statistics: Workshops Using Microsoft Excel**

CRN: 20782

2 credits

Instructor: Alan Dsouza

Grade Levels: ALL

Tuition: \$330

Delivery: Online

Instructor Fee: N/A

**WORKSHOP CANCELLED**

Meeting Dates: 02/07/2024-03/04/2024

Enrollment Ends: 02/05/2024

This course can be taken as a refresher in elementary statistics, as it covers the basics of statistical elements such as mean, median, mode, standard deviation and then builds up gradually to run statistical tests. Students will be able to go beyond statistical analyses to build graphs and charts to present their analyses. The course will cover topics such as introduction to foundational statistics concepts; describing, exploring and comparing data; correlation and regression; discrete probability distribution; normal probability distribution; estimates and sample sizes; hypothesis testing; and inferences from two samples. This course is an online class. Participants will use Moodle to complete their work.

Additional computer requirements may be found at: [www.friends.edu/technology/](http://www.friends.edu/technology/). Enrollment closes prior to start date to allow time to establish Moodle accounts. If you need assistance with Moodle prior to class start date, please call Help Desk at 316-295-5767 or email at [helpdesk@friends.edu](mailto:helpdesk@friends.edu).

For course information, contact Alan at [alan\\_dsouza@friends.edu](mailto:alan_dsouza@friends.edu).

*Learning Forward Standards: 4, 7*

*KEPPS Standards: 1, 4, 5*

*Book: N/A*

*Materials Fee: N/A*

*Supplies: Students taking this course should be able to have their own desktops/laptops with access to Microsoft Excel. This may require a qualifying Microsoft 365 subscription.*

*Prerequisites: To understand the course concepts, a minimum grade of C in college algebra is required.*

## ***Classroom Management and Discipline Strategies That Work!***

**CRN: 20730**

**2 credits**

**Instructor: Mary Duncan**

**Grade Levels: Pre K-3**

**Delivery: Online**

**Tuition: \$330**

**Instructor Fee: N/A**

**Meeting Dates: 02/13/2024-02/26/2024**

**Enrollment Ends: 02/11/2024**

Do you need some new techniques to enhance classroom management and discipline in your classroom? Join us for practical research-based strategies you too can incorporate to make a positive difference. Attendees will learn practical hands-on approaches for starting the school year effectively, organizing classroom and materials, rules and procedures, analyzing teacher/student roles and relationships, reinforcing appropriate behavior, and dealing with difficult students. This online course allows reflective learning as attendees work their way through training modules and a learner's guide. Projects made will be usable in your own classroom. Gain new techniques to extend your toolkit as a teacher to maximize the learning for your students and efficiency in your classroom. This course is an online class. Participants will use Moodle to complete their work. Additional computer requirements may be found at: [www.friends.edu/technology/](http://www.friends.edu/technology/). Enrollment closes prior to start date to allow time to establish Moodle accounts. If you need assistance with Moodle prior to class start date, please call Help Desk at 316-295-5767 or email at [helpdesk@friends.edu](mailto:helpdesk@friends.edu).

*For course information, contact Mary at [mary\\_duncan@friends.edu](mailto:mary_duncan@friends.edu).*

*Learning Forward Standards: 3, 7*

*KEPPS Standards: 1, 5*

*Book: N/A*

*Materials Fee: N/A*

*Supplies: Student will need access to computer and internet.*

*Prerequisites: Enrollees in this course are current or future teachers in preschool or elementary classrooms. Students are required to access Friends University email account for all correspondence. For assistance, contact Help Desk at 316-295-5767 during business hours.*

## ***Vocabulary Strategies for Today's Learner***

**CRN: 20725**

**1 credit**

**Instructor: Amber Carithers**

**Grade Levels: ALL**

**Delivery: Online**

**Tuition: \$180**

**Instructor Fee: N/A**

**Meeting Dates: 02/14/2024-02/28/2024**

**Enrollment Ends: 02/12/2024**

Is your vocabulary instruction needing refreshment? Regardless of grade level or content, vocabulary instruction is essential to all learners. This workshop will explore new, relevant ways of incorporating vocabulary instruction in the classroom. We will also look at research-based strategies to see how students learn vocabulary the best based on their learning needs, reflect on teaching practices, and create a new vocab lesson to implement this school year. This course is an online class; participants will complete the work using Moodle. Computer requirements may be found at: [www.friends.edu/technology/](http://www.friends.edu/technology/).

*For course information, contact Amber at [amber\\_carithers@friends.edu](mailto:amber_carithers@friends.edu).*

*Learning Forward Standards: 3, 5, 6, 7*

*KEPPS Standards: 1, 2, 4, 5, 7, 8*

*Book: N/A*

*Materials Fee: N/A*

*Supplies: N/A*

*Prerequisites: Students are required to access Friends University email account for all correspondence.*

*For assistance, contact Help Desk at 316-295-5767 during business hours.*



**Positive Relationships = Positive Attention**

CRN: 20761

1 credit

Instructor: Laura (Jessica) Swalley

Grade Levels: K-8

Tuition: \$180

Delivery: Online

Instructor Fee: N/A

Meeting Dates: 02/19/2024-02/27/2024

Enrollment Ends: 02/17/2024

Continued negative and interfering behavior by a student can create confusion and lack of confidence for an educator, no matter how many years of accrued classroom experience. Encouraging news is that research supports the fact that the relationship a teacher builds with a student has a powerful and positive impact. "It is teachers who have created positive teacher student relationships that are more likely to have the above average effects on student achievement." John Hattie (2009). Join us as we come together with a mind shift, an attitude of deep understanding, and an intrinsic desire to connect with students in a meaningful way. Educators will be exposed to step by step techniques that build solid foundations and affirming relationships with students. Develop practices that support positive interventions, potential influence, and greater trust with students. Learn how to become proactive with challenging situations. Imagine the change you can see in yourself and in your classroom! This course is an online class. Participants will use Moodle to complete their work. Additional computer requirements may be found at: [www.friends.edu/technology/](http://www.friends.edu/technology/). Enrollment closes prior to start date to allow time to establish Moodle accounts. If you need assistance with Moodle prior to class start date, please call Help Desk at 316-295-5767 or email at [helpdesk@friends.edu](mailto:helpdesk@friends.edu).

*For course information, contact Jessica at [laura\\_swalley@friends.edu](mailto:laura_swalley@friends.edu).*

*Learning Forward Standards: 3, 5*

*KEPPS Standards: 2, 3*

*Book: N/A*

*Materials Fee: N/A*

*Supplies: N/A*

*Prerequisites: This workshop is for any elementary and middle school personnel.*

**Puzzles & Pixel Art in Google Sheets**

CRN: 20752

2 credits

Instructor: Rachel Nally

Grade Levels: ALL

Tuition: \$330

Delivery: Online

Instructor Fee: N/A

Meeting Dates: 02/19/2024-03/18/2024

Enrollment Ends: 02/17/2024

Looking for a fun way to engage and motivate your students to complete assignments? Pixel art and puzzle mysteries are a fantastic way to take learning to the next level. Students receive immediate feedback when completing these projects. We will use Google Sheets to create pixel art, puzzle reveals, color by number activity reveals, and other items. Participants will produce puzzles to immediately implement in the classroom. These activities can be used at any level. This course is an online class. Participants will use Moodle to complete their work. Additional computer requirements may be found at: [www.friends.edu/technology/](http://www.friends.edu/technology/). Enrollment closes prior to start date to allow time to establish Moodle accounts. If you need assistance with Moodle prior to class start date, please call Help Desk at 316-295-5767 or email at [helpdesk@friends.edu](mailto:helpdesk@friends.edu).

*For course information, contact Rachel at [rachel\\_nally@friends.edu](mailto:rachel_nally@friends.edu).*

*Learning Forward Standards: 1, 3*

*KEPPS Standards: 4, 9, 10*

*Book: N/A*

*Materials Fee: N/A*

*Supplies: N/A*

*Prerequisites: N/A*

## ***Growth Mindset in the Classroom***

CRN: 20744

2 credits

Instructors: Crystal May & Raelynn Pfaff

Grade Levels: ALL

Tuition: \$330

Delivery: Online

Instructor Fee: N/A

Meeting Dates: 02/19/2024-03/31/2024

Enrollment Ends: 02/17/2024

Do you notice students struggling with confidence and perseverance? Do you find that you believe in your students' abilities more than they believe in themselves? In this workshop we will utilize the book *The Growth Mindset Coach: A Teacher's Month-by-Month Handbook for Empowering Students to Achieve* by Annie Brock and Heather Hundley to uncover meaningful, research based, easily implemented strategies to increase your students' Growth Mindset. Change the way your students view their abilities and learning, and you will change the climate and culture of your classroom. After participating in this workshop, you will believe the impossible to be possible. This course is an online class. Participants will use Moodle to complete their work.

Additional computer requirements may be found at: [www.friends.edu/technology/](http://www.friends.edu/technology/). Enrollment closes prior to start date to allow time to establish Moodle accounts. If you need assistance with Moodle prior to class start date, please call Help Desk at 316-295-5767 or email at [helpdesk@friends.edu](mailto:helpdesk@friends.edu).

For course information, contact Crystal at [crystal\\_may@friends.edu](mailto:crystal_may@friends.edu) or Raelynn at [raelynn\\_pfaff@friends.edu](mailto:raelynn_pfaff@friends.edu).

*Learning Forward Standards: 5, 6*

*KEPPS Standards: 3, 5, 8, 9*

*Book: The Growth Mindset Coach: A Teacher's Month-by-Month Handbook for Empowering Students to Achieve by Annie Brock and Heather Hundley, ISBN-13#: 978-1612436012*

*Materials Fee: N/A*

*Supplies: N/A*

*Prerequisites: N/A*

## ***Powerful Strategies to Build Memory***

CRN: 20722

2 credits

Instructor: Joey Buresh

Grade Levels: ALL

Tuition: \$330

Delivery: Online

Instructor Fee: N/A

Meeting Dates: 02/20/2024-03/26/2024

Enrollment Ends: 02/18/2024

What do you know about the brain and how students often fool themselves into thinking they are learning? Are you interested in learning remedies for procrastination, the power of lesson plans and how to ensure your students remain engaged in your content? If so, this workshop is for you! You will learn how to help your students remember information long-term and how to teach inclusively in a diverse classroom where students have a wide range of abilities. This class will boost your teaching practices using research-based tools to help your students get the most out of learning. Every educator, no matter how long you've been teaching, will gain a better understanding of how the brain functions and acquire specific strategies that should be used while teaching. In this workshop, we will utilize the book: *Uncommon Sense Teaching: Practical Insights in Brain Science to Help Students Learn* by Barbara Oakley, PhD; Beth Rogowsky, EdD; Terrence J Sejnowski, PhD. This course is an online class. Participants will use Moodle to complete their work. Additional computer requirements may be found at: [www.friends.edu/technology/](http://www.friends.edu/technology/). Enrollment closes prior to start date to allow time to establish Moodle accounts. If you need assistance with Moodle prior to class start date, please call Help Desk at 316-295-5767 or email at [helpdesk@friends.edu](mailto:helpdesk@friends.edu).

For course information, contact Joey at [joey\\_buresh@friends.edu](mailto:joey_buresh@friends.edu).

*Learning Forward Standards: 1, 5, 6, 7*

*KEPPS Standards: 1, 2, 3, 5, 6, 7, 8, 9*

*Book: Uncommon Sense Teaching: Practical Insights in Brain Science to Help Students Learn by Barbara Oakley, PhD; Beth Rogowsky, EdD; Terrence J Sejnowski, PhD. Copyright 2021. ISBN # 9780593329733*

*Materials Fee: N/A*

*Supplies: N/A*

*Prerequisites: Students are required to access Friends University email account for all correspondence.*

*For assistance, contact Help Desk at 316-295-5767 during business hours.*

**Google Slides with a Twist****CRN: 20753****2 credits****Instructor: Rachel Nally****Grade Levels: ALL****Delivery: Online****Tuition: \$330****Instructor Fee: N/A****Meeting Dates: 02/26/2024-03/25/2024****Enrollment Ends: 02/24/2024**

Google Slides can be used in so many different ways than a traditional presentation program. This workshop will explore ways to use the program to create handouts/worksheets for your students, bulletin board letters, drag & drop activities, and interactive activities. These activities can be used at any level. This course is an online class. Participants will use Moodle to complete their work.

Additional computer requirements may be found at: [www.friends.edu/technology/](http://www.friends.edu/technology/). Enrollment closes prior to start date to allow time to establish Moodle accounts. If you need assistance with Moodle prior to class start date, please call Help Desk at 316-295-5767 or email at [helpdesk@friends.edu](mailto:helpdesk@friends.edu).

*For course information, contact Rachel at [rachel\\_nally@friends.edu](mailto:rachel_nally@friends.edu).*

*Learning Forward Standards: 1, 3**KEPPS Standards: 4, 9, 10**Book: N/A**Materials Fee: N/A**Supplies: N/A**Prerequisites: N/A***Cooperative Learning Strategies****CRN: 20726****1 credit****Instructor: Amber Carithers****Grade Levels: ALL****Delivery: Online****Tuition: \$180****Instructor Fee: N/A****Meeting Dates: 03/01/2024-03/15/2024****Enrollment Ends: 02/28/2024**

Are you struggling to get students to engage in class? Cooperative Learning Strategies are a great way to get students to work together. There are many aspects to cooperative learning, like grouping students, classroom management, etc. This workshop will cover a variety of cooperative learning strategies and tips for effectively using them as a part of your regular class routine. We will also review research-based strategies to implement cooperative learning in today's classrooms that best fit the needs of all learners. This course is an online class. Participants will use Moodle to complete their work. Additional computer requirements may be found at: [www.friends.edu/technology/](http://www.friends.edu/technology/). Enrollment closes prior to start date to allow time to establish Moodle accounts. If you need assistance with Moodle prior to class start date, please call Help Desk at 316-295-5767 or email at [helpdesk@friends.edu](mailto:helpdesk@friends.edu).

*For course information, contact Amber at [amber\\_carithers@friends.edu](mailto:amber_carithers@friends.edu).*

*Learning Forward Standards: 3, 5, 6, 7**KEPPS Standards: 4, 5, 7, 8**Book: N/A**Materials Fee: N/A**Supplies: N/A*

*Prerequisites: Students are required to access Friends University email account for all correspondence.*

*For assistance, contact Help Desk at 316-295-5767 during business hours.*

***Book Study- Dare to Lead: Brave Work.  
Tough Conversations. Whole Hearts.***

CRN: 20727

2 credits

Instructor: Amber Carithers

Grade Levels: ALL

Delivery: Online

Tuition: \$330

Instructor Fee: N/A

Meeting Dates: 03/01/2024-03/29/2024

Enrollment Ends: 02/28/2024

According to Brene Brown, "Leadership is not about titles, status, and wielding power. A leader is anyone who takes responsibility for recognizing the potential in people and ideas and has the courage to develop that potential. When we dare to lead, we don't pretend to have the right answers; we stay curious and ask the right questions. We don't see power as finite and hoard it; we know that power becomes infinite when we share it with others. We don't avoid difficult conversations and situations; we lean into vulnerability when it's necessary to do good work." Join this book study to collaborate, discuss, learn, and embrace the leader you are meant to be – regardless of where you work in the school. This course is an online class. Participants will use Moodle to complete their work. Additional computer requirements may be found at: [www.friends.edu/technology/](http://www.friends.edu/technology/). Enrollment closes prior to start date to allow time to establish Moodle accounts. If you need assistance with Moodle prior to class start date, please call Help Desk at 316-295-5767 or email at [helpdesk@friends.edu](mailto:helpdesk@friends.edu).

*For course information, contact Amber at [amber\\_carithers@friends.edu](mailto:amber_carithers@friends.edu).*

*Learning Forward Standards: 3, 5, 6, 7*

*KEPPS Standards: 4, 5, 7, 8*

*Book: Dare to Lead by Brene Brown-*

*ISBN-10: 0593171128, ISBN-13: 978-0593171127*

*- or the audiobook*

*Materials Fee: N/A*

*Supplies: N/A*

*Prerequisites: Students are required to access Friends University email account for all correspondence.*

*For assistance, contact Help Desk at 316-295-5767 during business hours.*

***The Resilient Classroom***

CRN: 20762

1 credit

Instructors: Laura Swalley & Robert Swalley

Grade Levels: ALL

Delivery: Online

Tuition: \$180

Instructor Fee: N/A

Meeting Dates: 03/04/2024-03/12/2024

Enrollment Ends: 03/02/2024

Are you seeing students who struggle and cannot cope with a regular classroom environment? How can we modify our current classroom make up for both the resilient student and the student who struggles with some of the most basic of classroom tasks? Do you suspect that the student who struggles is capable of succeeding but cannot get through a normal class period or seem to retain information? In this course we will go over how to help our students build resilience as well as how to build a classroom to help those students become more resilient. Resilience is the ability to be knocked down by the hardships of life and come back at least as strong as before. Being able to change course, emotionally heal, and continue moving towards your goal. In this course we will dive into ideas and concepts of grit, resiliency, growth mindset, and the neuroscience of learning to help transform your outlook on working with students from hard places and building resilient learners. This course is an online class. Participants will use Moodle to complete their work. Additional computer requirements may be found at: [www.friends.edu/technology/](http://www.friends.edu/technology/). Enrollment closes prior to start date to allow time to establish Moodle accounts. If you need assistance with Moodle prior to class start date, please call Help Desk at 316-295-5767 or email at [helpdesk@friends.edu](mailto:helpdesk@friends.edu).

*For course information, contact Laura (Jessica) at [laura\\_swalley@friends.edu](mailto:laura_swalley@friends.edu) or Robert (Tyler) at [robert\\_swalley@friends.edu](mailto:robert_swalley@friends.edu).*

*Learning Forward Standards: 3, 5*

*KEPPS Standards: 2, 3*

*Book: N/A*

*Materials Fee: N/A*

*Supplies: N/A*

*Prerequisites: This workshop is designed for any personnel that works in a school.*

## ***Oh, Sheet! Unleash the Power of Google Sheets***

CRN: 20754

2 credits

Instructor: Rachel Nally

Grade Levels: ALL

Delivery: Online

Tuition: \$330

Instructor Fee: N/A

Meeting Dates: 03/04/2024-04/01/2024

Enrollment Ends: 03/02/2024

Learn how to navigate Google Sheets, how to manipulate data, and ideas for using Google Sheets in your content area. Participants will learn the necessary skills to create spreadsheets that include titles, columns, rows, simple formulas and other basics as well as tips and tricks to save time. Sheets can be used in a variety of ways in the classroom from data analysis to interactive student projects! This course is an online class. Participants will use Moodle to complete their work. Additional computer requirements may be found at: [www.friends.edu/technology/](http://www.friends.edu/technology/). Enrollment closes prior to start date to allow time to establish Moodle accounts. If you need assistance with Moodle prior to class start date, please call Help Desk at 316-295-5767 or email at [helpdesk@friends.edu](mailto:helpdesk@friends.edu).

*For course information, contact Rachel at [rachel\\_nally@friends.edu](mailto:rachel_nally@friends.edu).*

*Learning Forward Standards: 1, 3*

*KEPPS Standards: 3, 9, 10*

*Book: N/A*

*Materials Fee: N/A*

*Supplies: N/A*

*Prerequisites: Students will be required to have a Google Account for this workshop. Students are required to access Friends University email account for all correspondence. For assistance, contact Help Desk at 316-295-5767 during business hours.*

## ***KAEA Book Study: Studio Thinking: The Real Benefits of Art Education***

CRN: 20720

1 credit

Instructor: Natalie Brown

Grade Levels: ALL

Delivery: Blended

Tuition: \$85

Instructor Fee: N/A

Meeting Dates: 03/04/2024-04/08/2024

Zoom Meeting Dates/Times:

03/04/2024 (6:00 pm-8:00 pm) AND

03/25/2024 (6:00 pm-8:00 pm)

Enrollment Ends: 03/14/2024

Join the Kansas Art Education Association for a special book study focusing on Studio Habits of Mind and Studio Structures for K-12 Art Educators. Choose ONE of the selected texts as appropriate for your teaching grade level; book must be purchased to complete this course. This research-based text identifies eight habits of mind taught in visual arts and four studio structures in which they are taught. Class members will meet via Zoom to discuss insights from the texts and possible applications within their classroom. Class work will incorporate insight from our reading and group discussions to develop a detailed plan to enrich student practices in your own classroom. This class is a KAEA member benefit requiring current membership as well as the \$85 Friends University class fee.

*For course information, contact the KAEA President Elect- Natalie Brown- at [presidentelect@kaea.com](mailto:presidentelect@kaea.com)*

*Learning Forward Standards: 5, 6*

*KEPPS Standards: 1, 2, 3, 4, 5, 6, 7, 8*

*Book: Participants must purchase EITHER*

*Studio Thinking 3: The Real Benefit of Visual Arts Education 3rd Edition; Authors Sheridan, Veenema, Winner, Hetland, and Rossero; ISBN 978-0807766507 (Recommended for high school educators); OR Studio Thinking from the Start: The K-8 Art Educator's Handbook 1st Edition; Authors Hogan, Hetland, Jaquith, Winner, and Nelson; ISBN 978-0807759158 (Recommended for K-8 educators)*

*Materials Fee: N/A*

*Supplies: N/A*

*Prerequisites: This class is a KAEA member benefit requiring current membership as well as the \$85 Friends University class fee.*



**Family and Community Partnerships:  
Promising Practices**

CRN: 20735

2 credits

Instructor: Dr. Pamela Martin

Grade Levels: ALL

Delivery: Online

Tuition: \$330

Instructor Fee: N/A

Meeting Dates: 03/05/2024-04/02/2024

Enrollment Ends: 03/03/2024

Based on research of the National Association for Family, School, and Community Engagement and leaders in the field, this course examines the competencies, strategies, and practices effective educators develop to build strong partnerships with families and communities. Each week, participants explore one of the four core competencies required to develop thriving family and community partnerships: reflection, connection, collaboration, and leadership. Teachers and administrators will have the opportunity to explore strategies that can foster effective family, school, and community engagement that leads to an increase in academic success and social-emotional well-being for P-12 students. This course is an online class. Participants will use Moodle to complete their work. Additional computer requirements may be found at: [www.friends.edu/technology/](http://www.friends.edu/technology/). Enrollment closes prior to start date to allow time to establish Moodle accounts. If you need assistance with Moodle prior to class start date, please call Help Desk at 316-295-5767 or email at [helpdesk@friends.edu](mailto:helpdesk@friends.edu).

*For course information, contact Dr. Martin at [pamela\\_martin@friends.edu](mailto:pamela_martin@friends.edu).*

*Learning Forward Standards: 1, 2, 5*

*KEPPS Standards: 9, 10*

*Book: N/A*

*Materials Fee: N/A*

*Supplies: N/A*

*Prerequisites: N/A*

**Get Caught in the Web 2:  
Websites for the Classroom Expanded**

CRN: 20755

2 credits

Instructor: Rachel Nally

Grade Levels: ALL

Delivery: Online

Tuition: \$330

Instructor Fee: N/A

Meeting Dates: 03/18/2024-04/15/2024

Enrollment Ends: 03/16/2024

Looking for more exciting websites to use in the classroom? This workshop picks up where Get Caught in the Web Part 1 left off. We will look at sites that support the Google platform, how to create your own fonts, gaming sites, and several others. These websites are both for the student and the teacher. This course is an online class. Participants will use Moodle to complete their work.

Additional computer requirements may be found at: [www.friends.edu/technology/](http://www.friends.edu/technology/). Enrollment closes prior to start date to allow time to establish Moodle accounts. If you need assistance with Moodle prior to class start date, please call Help Desk at 316-295-5767 or email at [helpdesk@friends.edu](mailto:helpdesk@friends.edu).

*For course information, contact Rachel at [rachel\\_nally@friends.edu](mailto:rachel_nally@friends.edu).*

*Learning Forward Standards: 3*

*KEPPS Standards: 8, 9, 10*

*Book: N/A*

*Materials Fee: N/A*

*Supplies: N/A*

*Prerequisites: Students will be required to have a Google Account for this workshop. Students are required to access Friends University email account for all correspondence. For assistance, contact Help Desk at 316-295-5767 during business hours.*

**Book Study: Productive Math Struggle**

CRN: 20750

2 credits

Instructor: Jennifer Mencl

Grade Levels: K-12

Delivery: Online

Tuition: \$330

Instructor Fee: N/A

Meeting Dates: 03/18/2024-04/22/2024

Enrollment Ends: 03/16/2024

All students should have an opportunity to struggle in math in order to learn and grow. This book study, *Productive Math Struggle: A 6-Point Action Plan for Fostering Perseverance*, provides us as teachers the opportunity to value the struggle and provide good habits of productive struggle to build essential skills for learning and living. The author of the book guides teachers through six specific actions – valuing, fostering, building, planning, supporting, and reflecting on struggle to create a game plan for overcoming obstacles in and out of the classroom. This course is an online class. Participants will use Moodle to complete their work.

Additional computer requirements may be found at: [www.friends.edu/technology/](http://www.friends.edu/technology/). Enrollment closes prior to start date to allow time to establish Moodle accounts. If you need assistance with Moodle prior to class start date, please call Help Desk at 316-295-5767 or email at [helpdesk@friends.edu](mailto:helpdesk@friends.edu).

For course information, contact Jennifer at [jennifer\\_mencl@friends.edu](mailto:jennifer_mencl@friends.edu).

*Learning Forward Standards: 3, 5, 6, 7*

*KEPPS Standards: 1, 2, 3, 4, 5, 7, 8*

*Book: Productive Math Struggle: A 6-Point Action Plan for Fostering Perseverance, 1st Edition, By: John J. SanGiovanni, Susie Katt, Kevin J. Dykema;*

*ISBN -13: 978-1544369464*

*Materials Fee: N/A*

*Supplies: N/A*

*Prerequisites: N/A*

**Building Thinking Classrooms in Mathematics**

CRN: 20852

2 credits

Instructors: Crystal May &amp; Angela Knapp

Grade Levels: 2-12

Delivery: Online

Tuition: \$330

Instructor Fee: N/A

Meeting Dates: 03/25/2024-04/26/2024

Enrollment Ends: 03/23/2024

As teachers of mathematics we hope to bring a love of the subject and deep understanding of concepts to our students. However, we are often met with blank stares, complacent mimicry or even requests to just tell them how to do it. This workshop will assist in putting the thinking and ownership back on the students as capable mathematicians. The 14 practices, backed by years of research, outlined in the book *Building Thinking Classrooms* by Peter Liljedahl can complement any curricular resource adopted by districts to be used in the classroom. We will study each of the 14 practices, create a plan for implementation of a few and then enact the plan. You will have your students thinking more, making connections and solidifying understanding of concepts. This course is an online class. Participants will use Moodle to complete their work.

Additional computer requirements may be found at: [www.friends.edu/technology/](http://www.friends.edu/technology/). Enrollment closes prior to start date to allow time to establish Moodle accounts. If you need assistance with Moodle prior to class start date, please call Help Desk at 316-295-5767 or email at [helpdesk@friends.edu](mailto:helpdesk@friends.edu).

For course information, contact Crystal at [crystal\\_may@friends.edu](mailto:crystal_may@friends.edu).

*Learning Forward Standards: 5, 6, 7*

*KEPPS Standards: 2, 3, 4, 5, 6, 7, 8, 9*

*Book: Building Thinking Classrooms in Mathematics, Grades K-12: 14 Teaching Practices for Enhancing Learning, ISBN 10#: 1544374836,*

*ISBN 13#: 978-1544374833*

*Materials Fee: N/A*

*Supplies: N/A*

*Prerequisites: N/A*

## **Power of Classroom Meetings**

CRN: 20723

2 credits

Instructor: Joey Buresh

Grade Levels: K-8

Delivery: Online

Tuition: \$330

Instructor Fee: N/A

Meeting Dates: 03/26/2024-04/23/2024

Enrollment Ends: 03/24/2024

Classroom meetings are a powerful research based practice that builds community in the classroom; fostering trust and respect, while increasing a sense of belonging. Class meetings set aside time to teach decision making skills, build self-esteem, model peaceful problem solving methods, focus on self-management skills, and build empathy so students understand the roles and responsibilities required within today's society. Class meetings are a perfect pathway to create a climate of cooperation to provide academic and social emotional skills. It's true that students need appropriate curriculum, yet it is friendship, self-management, and problem solving skills that have the greatest influence on becoming productive, kind, and caring citizens. Educators will develop class meeting strategies that support Common Core standards, Social Emotional Learning, 21st Century skills and the Growth Mindset. Participants will also gain step by step guidelines and ideas on how to incorporate class meetings into their classroom schedule and explore resource materials critical to academic success. This course is an online class. Participants will use Moodle to complete their work. Additional computer requirements may be found at: [www.friends.edu/technology/](http://www.friends.edu/technology/). Enrollment closes prior to start date to allow time to establish Moodle accounts. If you need assistance with Moodle prior to class start date, please call Help Desk at 316-295-5767 or email at [helpdesk@friends.edu](mailto:helpdesk@friends.edu).

For course information, contact Joey at [joey\\_buresh@friends.edu](mailto:joey_buresh@friends.edu).

*Learning Forward Standards: 5, 6*

*KEPPS Standards: 1, 3, 7*

*Book: The Morning Meeting Book by Roxann Kriete & Carol Davis, 3rd Edition.*

*ISBN: 978-1-892989-60-4*

*Materials Fee: N/A*

*Supplies: N/A*

*Prerequisites: Students are required to access Friends University email account for all correspondence.*

*For assistance, contact Help Desk at 316-295-5767 during business hours.*

## **Elementary Statistics: Workshops Using Microsoft Excel**

CRN: 20783

2 credits

Instructor: Alan Dsouza

Grade Levels: ALL

Delivery: Online

Tuition: \$330

Instructor Fee: N/A

Meeting Dates: 03/28/2024-04/23/2024

Enrollment Ends: 03/26/2024

This course can be taken as a refresher in elementary statistics, as it covers the basics of statistical elements such as mean, median, mode, standard deviation and then builds up gradually to run statistical tests. Students will be able to go beyond statistical analyses to build graphs and charts to present their analyses. The course will cover topics such as introduction to foundational statistics concepts; describing, exploring and comparing data; correlation and regression; discrete probability distribution; normal probability distribution; estimates and sample sizes; hypothesis testing; and inferences from two samples. This course is an online class. Participants will use Moodle to complete their work.

Additional computer requirements may be found at: [www.friends.edu/technology/](http://www.friends.edu/technology/). Enrollment closes prior to start date to allow time to establish Moodle accounts. If you need assistance with Moodle prior to class start date, please call Help Desk at 316-295-5767 or email at [helpdesk@friends.edu](mailto:helpdesk@friends.edu).

For course information, contact Alan at [alan\\_dsouza@friends.edu](mailto:alan_dsouza@friends.edu).

*Learning Forward Standards: 4, 7*

*KEPPS Standards: 1, 4, 5*

*Book: N/A*

*Materials Fee: N/A*

*Supplies: Students taking this course should be able to have their own desktops/laptops with access to Microsoft Excel. This may require a qualifying Microsoft 365 subscription.*

*Prerequisites: To understand the course concepts, a minimum grade of C in college algebra is required.*

**Book Study: The Reason I Jump****CRN: 20824****1 credit**

Instructor: Sheryl Wiele

Grade Levels: ALL

Delivery: Online

Tuition: \$180

Instructor Fee: N/A

Meeting Dates: 04/01/2024-04/19/2024

Enrollment Ends: 03/30/2024

This eye opening and intimate account of a boy's life with autism offers readers a glimpse into the autistic mind. Often, special education professional development lacks student voice and focuses on things that our students cannot accomplish. The Reason I Jump will lead to appreciation and better understanding of neurodivergent students and what they CAN do. This course is an online class. Participants will use Moodle to complete their work. Additional computer requirements may be found at: [www.friends.edu/technology/](http://www.friends.edu/technology/). Enrollment closes prior to start date to allow time to establish Moodle accounts. If you need assistance with Moodle prior to class start date, please call Help Desk at 316-295-5767 or email at [helpdesk@friends.edu](mailto:helpdesk@friends.edu).

For course information, contact Sheryl at [sheryl\\_wiele@friends.edu](mailto:sheryl_wiele@friends.edu).

*Learning Forward Standards: 1**KEPPS Standards: 2, 3, 4**Book: The Reason I Jump: The Inner Voice of a**Thirteen Year Old Boy with Autism**(Naoki Higashida) ISBN #9780812985153**Materials Fee: N/A**Supplies: N/A**Prerequisites: Students are required to access Friends University email account for all correspondence.**For assistance, contact Help Desk at 316-295-5767 during business hours.***Sketchnoting in the Classroom****CRN: 20757****1 credit**

Instructor: Raelynn Pfaff

Grade Levels: ALL

Delivery: Online

Tuition: \$180

Instructor Fee: N/A

Meeting Dates: 04/01/2024-04/21/2024

Enrollment Ends: 03/30/2024

In this workshop you will learn how to use sketchnoting in your classroom. Sketchnoting is more than just doodling. It is a type of visual communication which uses print and images together that can be used to make observations, reflections, process ideas, story boarding, note-taking, presentations, and more. Sketchnoting will deepen student comprehension, help students build connections to larger concepts, engage students in their own learning, while also creating a calming effect in your classroom. This visual representation can also be used to assess students' understanding of concepts. This workshop will equip you with the basic tools you need to begin using sketchnoting yourself, and how to introduce sketchnoting in your classroom. This course is an online class. Participants will use Moodle to complete their work. Additional computer requirements may be found at: [www.friends.edu/technology/](http://www.friends.edu/technology/). Enrollment closes prior to start date to allow time to establish Moodle accounts. If you need assistance with Moodle prior to class start date, please call Help Desk at 316-295-5767 or email at [helpdesk@friends.edu](mailto:helpdesk@friends.edu).

For course information, contact Raelynn at [raelynn\\_pfaff@friends.edu](mailto:raelynn_pfaff@friends.edu).

*Learning Forward Standards: 1, 5, 6, 7**KEPPS Standards: 1, 2, 3, 4, 5, 6, 7, 8**Book: N/A**Materials Fee: N/A**Supplies: N/A**Prerequisites: Students are required to access Friends University email account for all correspondence.**For assistance, contact Help Desk at 316-295-5767 during business hours.*

## **Increasing Your Influence**

**CRN: 20745**

**2 credits**

Instructors: Crystal May & Raelynn Pfaff

Grade Levels: ALL

Delivery: Online

Tuition: \$330

Instructor Fee: N/A

Meeting Dates: 04/01/2024-04/26/2024

Enrollment Ends: 03/30/2024

Every teacher has experienced the disappointment of delivering an amazing lesson only to find that the students did not retain any of the information. Why does this happen and how can it be avoided? This workshop is designed to answer those exact questions while utilizing the book *Stop Talking Start Influencing* by Jared Cooney Horvath. Teachers will understand the science behind learning and how to make their message stick using the 12 core concepts of how people think, learn, and remember. This book offers simple, immediately applicable strategies to use in the classroom and increase student learning. This course is an online class. Participants will use Moodle to complete their work.

Additional computer requirements may be found at: [www.friends.edu/technology/](http://www.friends.edu/technology/). Enrollment closes prior to start date to allow time to establish Moodle accounts. If you need assistance with Moodle prior to class start date, please call Help Desk at 316-295-5767 or email at [helpdesk@friends.edu](mailto:helpdesk@friends.edu).

For course information, contact Crystal at [crystal\\_may@friends.edu](mailto:crystal_may@friends.edu) or Raelynn at [raelynn\\_pfaff@friends.edu](mailto:raelynn_pfaff@friends.edu).

*Learning Forward Standards: 3, 5, 6, 7*

*KEPPS Standards: 1, 3, 5, 7, 8, 9*

*Book: Stop Talking Start Influencing by Jared Cooney*

*Horvath, ISBN-10: 1925335909,*

*ISBN-13: 978-1925335903*

*Materials Fee: N/A*

*Supplies: N/A*

*Prerequisites: N/A*

## **Book Study: The Resilient Educator: Empowering Teachers to Overcome Burnout and Redefine Success**

**CRN: 20728**

**2 credits**

Instructor: Amber Carithers

Grade Levels: ALL

Delivery: Online

Tuition: \$330

Instructor Fee: N/A

Meeting Dates: 04/01/2024-04/29/2024

Enrollment Ends: 03/30/2024

Teacher burnout, an ever-looming issue, affects new and veteran teachers alike. Jaclyn Reuter's *The Resilient Educator* delves into this growing problem and equips teachers with strategies they can start using today, in hopes of keeping more teachers in their classrooms. In this book study, you'll learn about managing a full-time teaching job alongside your full-time life, setting limits and re-prioritizing your personal goals and redefining professional success in the classroom. In *The Resilient Educator*, Reuter uses her personal journey from burnt-out teacher to thriving practitioner as a guide for struggling teachers on their own paths towards rediscovering the joys of this vocation. A true vocation, like teaching, is not easy to come by. Now that we've found it, we need to hold on with both hands. *The Resilient Educator* helps struggling educators just like you rekindle their love of teaching and commit to staying in their classrooms. Our resilience is what will fuel the next generation of learners. The book must be purchased in order to take this course. This course is an online class. Participants will use Moodle to complete their work. Additional computer requirements may be found at: [www.friends.edu/technology/](http://www.friends.edu/technology/). Enrollment closes prior to start date to allow time to establish Moodle accounts. If you need assistance with Moodle prior to class start date, please call Help Desk at 316-295-5767 or email at [helpdesk@friends.edu](mailto:helpdesk@friends.edu).

For course information, contact Amber at [amber\\_carithers@friends.edu](mailto:amber_carithers@friends.edu).

*Learning Forward Standards: 1, 2, 3, 7*

*KEPPS Standards: 8, 9, 10*

*Book: The Resilient Educator: Empowering Teachers to Overcome Burnout and Redefine Success by Jaclyn Reuter. ISBN-10: 1735240915*

*Materials Fee: N/A*

*Supplies: N/A*

*Prerequisites: Students are required to access Friends University email account for all correspondence.*

*For assistance, contact Help Desk at 316-295-5767 during business hours.*



**Bringing Learning Alive**

CRN: 20732

2 credits

Instructor: Mary Duncan

Grade Levels: Pre K-3

Delivery: Online

Tuition: \$330

Instructor Fee: N/A

Meeting Dates: 04/02/2024-04/15/2024

Enrollment Ends: 03/31/2024

"Bring Learning Alive" with fresh new ideas for your teaching and your classroom environment. Yes, you too can have a classroom that is fun and engaging for both yourself and your students, and learning retention can thrive as well. This professional development offers new strategies you can use to motivate and engage students in your classroom through fun hands-on activities. Participants will learn new approaches to begin and end a lesson, learn creative ways to chunk concepts using folded documents, and differentiate your teaching to reinforce classroom learning and maximize retention. Whether you are a beginner or a seasoned teacher, this workshop will increase your effectiveness and enhance the learning environment for your students. This course is an online class. Participants will use Moodle to complete their work. Additional computer requirements may be found at: [www.friends.edu/technology/](http://www.friends.edu/technology/). Enrollment closes prior to start date to allow time to establish Moodle accounts. If you need assistance with Moodle prior to class start date, please call Help Desk at 316-295-5767 or email at [helpdesk@friends.edu](mailto:helpdesk@friends.edu).

*For course information, contact Mary at [mary\\_duncan@friends.edu](mailto:mary_duncan@friends.edu).*

*Learning Forward Standards: 3, 7*

*KEPPS Standards: 1, 5*

*Book: N/A*

*Materials Fee: N/A*

*Supplies: N/A*

*Prerequisites: Enrollees in this course are current or future teachers in preschool or elementary classrooms. Students are required to access Friends University email account for all correspondence. For assistance, contact Help Desk at 316-295-5767 during business hours.*

**Tough Times Don't Last, Tough Teams Do!**

CRN: 20718

2 credits

Instructor: Jaime Alford

Grade Levels: ALL

Delivery: Online

Tuition: \$330

Instructor Fee: N/A

Meeting Dates: 04/04/2024-04/25/2024

Enrollment Ends: 04/02/2024

Unity in a school, or any system, is essential in tough times, especially in these times! We all know as leaders whether formal or informal, that encouraging the hearts, minds, and emotions of personnel is essential in creating relationships and bonds that hold strong when times become stressful and difficult. In this course you will learn how to inspire and support personnel with a common "why", understand what is needed to support people in times of change, as well as ways to encourage the hearts and minds of all personnel in fun, easy, and budget friendly ways all while learning and brainstorm from others as we collaborate and share in an online platform. A well supported team and staff translates to less stress and more productivity and success. We will unpack ways, as a leader, you can support student learning by encouraging the adults in the building and creating a culture of unity through tough difficult times. This course is for teacher leaders, those who formally lead or informally lead; as well as school administrators and any other person in a position of leadership within a school building or in the business field who works with a team of people and wants to ensure a positive culture of success. This course is an online class. Participants will use Moodle to complete their work.

Additional computer requirements may be found at: [www.friends.edu/technology/](http://www.friends.edu/technology/). Enrollment closes prior to start date to allow time to establish Moodle accounts. If you need assistance with Moodle prior to class start date, please call Help Desk at 316-295-5767 or email at [helpdesk@friends.edu](mailto:helpdesk@friends.edu).

*For course information, contact Jaime at [jaime\\_alford@friends.edu](mailto:jaime_alford@friends.edu).*

*Learning Forward Standards: 2, 6*

*KEPPS Standards: 9, 10*

*Book: Students are not required to bring any materials to class, however these books are excellent resources and highly suggested for any leader's library. Instructor will use/reference: If You Don't Feed the Teachers They Eat the Students! by Neila A Connors, The Leadership Secrets of Santa Claus by Eric Harvey, and Motivating and Inspiring Teachers by Todd Whitaker.*

*Materials Fee: N/A*

*Supplies: N/A*

*Prerequisites: N/A*

## **Non-fiction is Not My Nemesis**

CRN: 20733

1 credit

Instructor: Michelle Farag

Grade Levels: K-8

Delivery: Online

Tuition: \$180

Instructor Fee: N/A

Meeting Dates: 04/08/2024-04/20/2024

Enrollment Ends: 04/06/2024

Are you grappling with the challenges of teaching nonfiction in your classroom? Do you find it tough for students to grasp informational standards? Are you curious about the latest children's nonfiction literature and how it can align with your content standards? If your answer is yes, don't miss this workshop! Join us to explore innovative methods for engaging students with informational texts, creating purposeful learning experiences across various subjects, and uncovering the latest in children's nonfiction literature. This course is an online class. Participants will use Moodle to complete their work.

Additional computer requirements may be found at: [www.friends.edu/technology/](http://www.friends.edu/technology/). Enrollment closes prior to start date to allow time to establish Moodle accounts. If you need assistance with Moodle prior to class start date, please call Help Desk at 316-295-5767 or email at [helpdesk@friends.edu](mailto:helpdesk@friends.edu).

*For course information, contact Michelle at [michelle\\_farag@friends.edu](mailto:michelle_farag@friends.edu).*

*Learning Forward Standards: 5, 7*

*KEPPS Standards: 2, 4, 5, 8*

*Book: Students are not required to bring any materials to class. Instructor will use *The 5 Types of Non-Fiction* by Marlene P. Correia and Melissa Stewart, *The Knowledge Gap* by Natalie Wexler, *The Joy of Reading* by Donalynn Miller and children's literature as mentor texts.*

*Materials Fee: N/A*

*Supplies: N/A*

*Prerequisites: N/A*

## **Building a Reading Culture in Your Classroom**

CRN: 20851

1 credit

Instructor: Michelle Farag

Grade Levels: K-8

Delivery: Online

Tuition: \$180

Instructor Fee: N/A

Meeting Dates: 04/10/2024-04/22/2024

Enrollment Ends: 04/08/2024

Do you have students that hate to read? Do you have students that struggle to find a book they actually like or hear groans when you say it's time for reading? Then this workshop is for you! In this course, we will explore ways to help all students find the love of reading. We will discuss how to model appropriate and authentic reading behaviors that can be incorporated into any classroom to create a culture of readers. Through access to great children's literature, classroom structures and appropriate modeling, EVERY student can turn into a reader. This course is an online class. Participants will use Moodle to complete their work. Additional computer requirements may be found at: [www.friends.edu/technology/](http://www.friends.edu/technology/). Enrollment closes prior to start date to allow time to establish Moodle accounts. If you need assistance with Moodle prior to class start date, please call Help Desk at 316-295-5767 or email at [helpdesk@friends.edu](mailto:helpdesk@friends.edu).

*For course information, contact Michelle at [michelle\\_farag@friends.edu](mailto:michelle_farag@friends.edu).*

*Learning Forward Standards: 3, 5, 7*

*KEPPS Standards: 2, 4, 7, 8*

*Book: Students are not required to bring any materials to class. Instructor will use *The Book Whisperer* by Donalyn Miller, *Readicide* by Kelly Gallagher, and *The Knowledge Gap* by Natalie Wexler.*

*Materials Fee: N/A*

*Supplies: N/A*

*Prerequisites: N/A*

**Teach Like a Champion****CRN: 20846****2 credits**

Instructor: Jaime Alford

Grade Levels: ALL

Delivery: Online

Tuition: \$330

Instructor Fee: N/A

Meeting Dates: 04/15/2024-05/03/2024

Enrollment Ends: 04/13/2024

Join us for a delve into many of the 49 techniques identified in the book "Teach Like a Champion" by Doug Lemov. These techniques are proven it IS possible to close the achievement gap. These techniques are concrete, specific, and actionable so that you can start using them in your classroom as soon as you learn about them! This is an asynchronous, online course. There will be PowerPoints with video instruction as well as YouTube resource clips. The course content will utilize information from the book, but not the entire book itself. It is recommended for purchase to enhance your professional development library as an educator but not required. This workshop is suitable for classroom teachers K-12, instructional coaches and administrators. This course is an online class. Participants will use Moodle to complete their work. Additional computer requirements may be found at: [www.friends.edu/technology/](http://www.friends.edu/technology/). Enrollment closes prior to start date to allow time to establish Moodle accounts. If you need assistance with Moodle prior to class start date, please call Help Desk at 316-295-5767 or email at [helpdesk@friends.edu](mailto:helpdesk@friends.edu).

For course information, contact Jaime at [jaime\\_alford@friends.edu](mailto:jaime_alford@friends.edu).

*Learning Forward Standards: 3, 5, 6, 7*

*KEPPS Standards: 1, 2, 3, 5, 7, 8*

*Book: Suggested, not required. Teach Like a Champion by Doug Lemov ISBN 978-0-470-55047-2*

*Materials Fee: N/A*

*Supplies: N/A*

*Prerequisites: N/A*

**Book Study: Math Fact Fluency****CRN: 20847****2 credits**

Instructor: Jennifer Mencl

Grade Levels: K-5

Delivery: Online

Tuition: \$330

Instructor Fee: N/A

Meeting Dates: 04/15/2024-05/03/2024

Enrollment Ends: 04/13/2024

Need some new research-based approaches to teaching math fact fluency? Join this book study to strengthen your math fact fluency routine and finish with ready to go strategies and direction for your classroom and teaching. Through-out this book study we will focus on research-based fundamentals of fact fluency, strategies to help conceptual understanding, games to support new learning, and easy assessment tools to use in the classroom, small groups, and even in tier 2 and tier 3 instruction. This book study is ideal for grades 1-5, but could be adapted to kindergarten, math intervention, and older grades for students who struggle with basic math fact understanding. This course is an online class. Participants will use Moodle to complete their work.

Additional computer requirements may be found at: [www.friends.edu/technology/](http://www.friends.edu/technology/). Enrollment closes prior to start date to allow time to establish Moodle accounts. If you need assistance with Moodle prior to class start date, please call Help Desk at 316-295-5767 or email at [helpdesk@friends.edu](mailto:helpdesk@friends.edu).

For course information, contact Jennifer at [jennifer\\_mencl@friends.edu](mailto:jennifer_mencl@friends.edu).

*Learning Forward Standards: 3, 4, 6, 7*

*KEPPS Standards: 1, 4, 6, 7, 8*

*Book: Math Fact Fluency: 60+ Games and Assessment Tools to Support Learning and Retention, By: Jennifer Bay – Williams and Gina Kling, ISBN # - 978-1-4166-2699-2*

*Materials Fee: N/A*

*Supplies: N/A*

*Prerequisites: N/A*

**Book Study: Comprehension Connections:  
Bridges to Strategic Reading**

CRN: 20850

2 credits

Instructor: Jennifer Mencl

Grade Levels: K-8

Delivery: Online

Tuition: \$330

Instructor Fee: N/A

Meeting Dates: 04/15/2024-05/03/2024

Enrollment Ends: 04/13/2024

Want to go deeper into texts with elementary students? Comprehension Connections is a guide designed to help develop student's understanding of texts by making the comprehension process achievable, accessible, and incremental. Each area of comprehension is focused on specific strategies and purposeful activities to further develop these skills in a more concrete way. Join this book study and leave with ready to go strategies and mini lessons to compliment what you already do in reading and strengthen student's reading comprehension. This book study is appropriate for K-6, but could be adapted to a middle school level, especially for struggling readers. This course is an online class. Participants will use Moodle to complete their work.

Additional computer requirements may be found at: [www.friends.edu/technology/](http://www.friends.edu/technology/). Enrollment closes prior to start date to allow time to establish Moodle accounts. If you need assistance with Moodle prior to class start date, please call Help Desk at 316-295-5767 or email at [helpdesk@friends.edu](mailto:helpdesk@friends.edu).

For course information, contact Jennifer at [jennifer\\_mencl@friends.edu](mailto:jennifer_mencl@friends.edu).

*Learning Forward Standards: 1, 3, 5, 6, 7*

*KEPPS Standards: 1, 3, 4, 7, 8*

*Book: Comprehension Connections: Bridges to Strategic*

*Reading By: Tanny McGregor, Year Published:*

*2007. ISBN# 978-0-325-00887-5*

*Materials Fee: N/A*

*Supplies: N/A*

*Prerequisites: N/A*

**Analyzing Literature through Lenses**

CRN: 20848

2 credits

Instructor: Amber Carithers

Grade Levels: 7-12

Delivery: Online

Tuition: \$330

Instructor Fee: N/A

Meeting Dates: 04/17/2024-05/03/2024

Enrollment Ends: 04/15/2024

(Previously titled: Literary Lenses) Are you looking for ways to have your students annotate, analyze, and discuss literature with a purpose? This workshop will review various aspects of Literary Theory and will help teachers show students how to use this in the form of Literary Lenses in the classroom. These lenses will give students a direct focus on what they need to look for when they are reading. Teachers will be applying their knowledge in this workshop by using these lenses with stories they already teach in their classes. The students will learn about the Reader Response, Gender, Social Class, Biographical, Psychological, and Ecological literacy lenses. This workshop is suitable for educators teaching grade levels 7-12. This course is an online class. Participants will use Moodle to complete their work. Additional computer requirements may be found at: [www.friends.edu/technology/](http://www.friends.edu/technology/). Enrollment closes prior to start date to allow time to establish Moodle accounts. If you need assistance with Moodle prior to class start date, please call Help Desk at 316-295-5767 or email at [helpdesk@friends.edu](mailto:helpdesk@friends.edu).

For course information, contact Amber at [amber\\_carithers@friends.edu](mailto:amber_carithers@friends.edu).

*Learning Forward Standards: 1, 3, 6, 7*

*KEPPS Standards: 5, 6, 7, 8*

*Book: N/A*

*Materials Fee: N/A*

*Supplies: N/A*

*Prerequisites: Students are required to access Friends University email account for all correspondence.*

*For assistance, contact Help Desk at 316-295-5767 during business hours.*



MARK  
ARTS

**Mark Arts**  
**1307 N. Rock Rd.**  
**Wichita, KS 67206**

Mark Arts Preregistration: Teachers enrolled in this offering for credit must hold a minimum of a Bachelor's degree. Tuition fee for credit through Friends University is above any fees required of Mark Arts. In addition, teachers must pre-register and provide all required payments through Mark Arts by going to [www.markartskss.com](http://www.markartskss.com).

All materials will be provided, although participants can bring their own tools and materials if they prefer to do so. A lab fee will be included in the registration price through Mark Arts, no other fees will be required. If you are enrolling for Graduate Level Credit, you must also apply and register through Friends University and provide a tuition fee. If you have questions about credit, please contact Friends University Graduate Workshops at 316-295-5516.

*Prerequisites: Participants must register through Mark Arts prior to enrollment for credit by going to [www.markartskss.com](http://www.markartskss.com). Teachers enrolled in this offering for credit must hold a minimum of a bachelor's degree. Tuition fee for credit (\$85) is above any fees required by Mark Arts fees (\$268). In addition, teachers must register and provide all required payments through Mark Arts.*

*Teachers enrolling in workshops through Mark Arts are eligible to apply for scholarships at Mark Arts, if done so 2 weeks before workshop begins.*

***In-Depth Exploration of Relief Printmaking***  
**CRN: 20719** **1 credit**

Instructor: Douglas Billings

Grade Levels: ALL

Tuition: \$85

Delivery: On-Ground

Instructor Fee: N/A

Location: Mark Arts, Printmaking Studio  
 1307 N. Rock Rd. Wichita, KS 67206

Meeting Dates: 03/22/2024 (5:30 pm-9:00 pm)-  
 03/23/2024 (8:30 am-5:30 pm)

Enrollment Ends: 03/22/2024

K-12 educators will enjoy this in-depth exploration of the methods and techniques of the many variations of Relief Printmaking. Development includes a focus on skills in carving, inking, and printing relief blocks; inking and printing relief plates, and using stencil techniques for relief monoprinting.

Through workshop/studio time, educators will deepen their knowledge base while expanding their portfolio and best practices to foster and construct creative activities that support student success in the classroom. Investigation and discussion of the history, and current status of the original hand pulled relief print, as well as proper methods for conservation and exhibition of prints. Participants will engage in several relief printmaking techniques, individually and in combination. This offering is open to all experience levels.

For course information, contact Douglas at [douglas\\_billings@friends.edu](mailto:douglas_billings@friends.edu).

Learning Forward Standards: 1

KEPPS Standards: 4

Book: N/A

Materials Fee: N/A

Supplies: N/A





### **Synergized Learning!**

CRN: 20736

2 credits

Instructors: Jon Maska & David vanThullenar

Grade Levels: ALL

Tuition: \$200

Delivery: Online

Instructor Fee: \$80

Meeting Dates: 01/20/2024-03/23/2024

Enrollment Ends: 01/30/2024

"Synergized Learning," a dynamic cooperative learning class designed to revolutionize your teaching approach. In this course, educators will explore the art of fostering collaboration, creating an environment where collective intelligence thrives. Dive into innovative strategies that break down traditional barriers, empowering both you and your students to contribute actively to the learning process. From collaborative pedagogy to leveraging technology for synergy, you'll discover how to transform your classroom into a hub of creativity and shared knowledge. Join us in this transformative journey and emerge as a Synergized Educator ready to cultivate a classroom where the synergy of minds sparks true educational excellence. An additional fee of \$80, payable to Jon Maska, is due the first day of class. This course is an online class. Participants will use Moodle to complete their work.

Additional computer requirements may be found at: [www.friends.edu/technology/](http://www.friends.edu/technology/). Enrollment closes prior to start date to allow time to establish Moodle accounts. If you need assistance with Moodle prior to class start date, please call Help Desk at 316-295-5767 or email at [helpdesk@friends.edu](mailto:helpdesk@friends.edu).

For course information, contact Jon at [jon\\_maska@friends.edu](mailto:jon_maska@friends.edu).

*Learning Forward Standards: 3, 5*

*KEPPS Standards: 1, 5, 8*

*Book: N/A*

*Materials Fee: N/A*

*Supplies: Laptop/Computer to access Zoom & Moodle.*

*Prerequisites: Students are required to access Friends University email account for all correspondence.*

*For assistance, contact Help Desk at 316-295-5767 during business hours.*

### **Jon Maska & David vanThullenar Workshops**

### **Integrating Synergized Strategies**

CRN: 20737

2 credits

Instructors: Jon Maska & David vanThullenar

Grade Levels: ALL

Tuition: \$200

Delivery: Online

Instructor Fee: \$80

Meeting Dates: 01/27/2024-03/30/2024

Enrollment Ends: 02/05/2024

In the "Integrating Synergized Strategies," educators will actively implement strategies to foster collaboration and cultivate an environment where collective intelligence flourishes. Through hands-on exploration, participants will delve into the nuances of collaborative pedagogy, breaking down traditional barriers within their own classrooms. This implementation-focused course goes beyond theory, providing tangible insights and practical techniques to transform classrooms into vibrant hubs of creativity and shared knowledge. Embark on this transformative journey to become a Synergized Educator, equipped to spark true educational excellence through the power of collaborative learning. This course is for those who took the "Synergized Learning" Course. An additional fee of \$80, payable to Jon Maska, is due the first day of class. This course is an online class. Participants will use Moodle to complete their work. Additional computer requirements may be found at: [www.friends.edu/technology/](http://www.friends.edu/technology/). Enrollment closes prior to start date to allow time to establish Moodle accounts. If you need assistance with Moodle prior to class start date, please call Help Desk at 316-295-5767 or email at [helpdesk@friends.edu](mailto:helpdesk@friends.edu).

For course information, contact Jon at [jon\\_maska@friends.edu](mailto:jon_maska@friends.edu).

*Learning Forward Standards: 5, 6*

*KEPPS Standards: 1, 5, 8*

*Book: N/A*

*Materials Fee: N/A*

*Supplies: Laptop/Computer to access Zoom & Moodle.*

*Prerequisites: Students are required to access Friends University email account for all correspondence.*

*For assistance, contact Help Desk at 316-295-5767 during business hours.*

## Jon Maska & David vanThullenar Workshops, continued

### *Igniting Inspiration!*

CRN: 20738

2 credits

Instructors: Jon Maska & David vanThullenar

Grade Levels: ALL

Tuition: \$200

Delivery: Online

Instructor Fee: \$80

Meeting Dates: 02/24/2024-04/09/2024

Enrollment Ends: 03/04/2024

Dive into the dynamic landscape of student motivation with 'Igniting Inspiration,' a cutting-edge course designed to equip educators with the latest strategies and insights. This course engages participants in an exploration of evidence-based practices rooted in contemporary educational psychology, leveraging key concepts such as metacognition, growth mindset, and social-emotional learning. Participants will delve into the nuanced interplay of intrinsic and extrinsic motivators, examining their impact on student agencies and academic achievement. An additional fee of \$80, payable to Jon Maska, is due the first day of class. This course is an online class. Participants will use Moodle to complete their work.

Additional computer requirements may be found at: [www.friends.edu/technology/](http://www.friends.edu/technology/). Enrollment closes prior to start date to allow time to establish Moodle accounts. If you need assistance with Moodle prior to class start date, please call Help Desk at 316-295-5767 or email at [helpdesk@friends.edu](mailto:helpdesk@friends.edu).

*For course information, contact Jon at [jon\\_maska@friends.edu](mailto:jon_maska@friends.edu).*

*Learning Forward Standards: 3, 5*

*KEPPS Standards: 1, 2, 5, 8*

*Book: N/A*

*Materials Fee: N/A*

*Supplies: Laptop/Computer to access Zoom & Moodle.*

*Prerequisites: Students are required to access Friends*

*University email account for all correspondence.*

*For assistance, contact Help Desk at 316-295-5767 during business hours.*

### *Inspire & Implement*

CRN: 20739

2 credits

Instructors: Jon Maska & David vanThullenar

Grade Levels: ALL

Tuition: \$200

Delivery: Online

Instructor Fee: \$80

Meeting Dates: 03/02/2024-04/30/2024

Enrollment Ends: 03/12/2024

Elevate your teaching prowess with the 'Inspire and Implement' follow-up course, a seamless extension of 'Igniting Inspiration.' This advanced program empowers educators to effortlessly integrate the learned strategies into their daily teaching practices. Building on the foundation laid in the initial course, 'Igniting Inspiration' provides practical tools and hands-on guidance for educators to apply the latest insights in real classroom settings. From cultivating a growth mindset to fostering social-emotional learning, this course equips you with a toolkit tailored for immediate implementation. This class is offered to those who took the "Igniting Inspiration Course." An additional fee of \$80, payable to Jon Maska, is due the first day of class. This course is an online class. Participants will use Moodle to complete their work. Additional computer requirements may be found at: [www.friends.edu/technology/](http://www.friends.edu/technology/). Enrollment closes prior to start date to allow time to establish Moodle accounts. If you need assistance with Moodle prior to class start date, please call Help Desk at 316-295-5767 or email at [helpdesk@friends.edu](mailto:helpdesk@friends.edu).

*For course information, contact Jon at [jon\\_maska@friends.edu](mailto:jon_maska@friends.edu).*

*Learning Forward Standards: 5, 6*

*KEPPS Standards: 1, 2, 3, 5*

*Book: N/A*

*Materials Fee: N/A*

*Supplies: Laptop/Computer to access Zoom & Moodle.*

*Prerequisites: Students are required to access Friends*

*University email account for all correspondence.*

*For assistance, contact Help Desk at 316-295-5767 during business hours.*

Jon Maska & David vanThullenar  
Workshops, continued

Crafting a Professional Path

CRN: 20740 2 credits  
Instructors: Jon Maska & David vanThullenar  
Grade Levels: ALL Tuition: \$200  
Delivery: Online Instructor Fee: \$80

Meeting Dates: 03/25/2024-04/30/2024  
Enrollment Ends: 04/03/2024

Embark on a transformative journey of self-directed growth with our course, 'Crafting A Professional Path.' This empowering program is designed for educators seeking to take control of their professional development, tailoring it to their unique goals and aspirations. In this course, participants will explore personalized learning strategies that go beyond the conventional framework. Educators will explore self-assessment tools, helping you identify your strengths, areas for growth, and the professional skills you aim to enhance that will lead to student growth and achievement. Uncover your passion projects and discover how they align with your long-term career objectives. An additional fee of \$80, payable to Jon Maska, is due the first day of class. This course is an online class. Participants will use Moodle to complete their work. Additional computer requirements may be found at: [www.friends.edu/technology/](http://www.friends.edu/technology/). Enrollment closes prior to start date to allow time to establish Moodle accounts. If you need assistance with Moodle prior to class start date, please call Help Desk at 316-295-5767 or email at [helpdesk@friends.edu](mailto:helpdesk@friends.edu).  
For course information, contact Jon at [jon\\_maska@friends.edu](mailto:jon_maska@friends.edu).

Learning Forward Standards: 1, 5, 6  
KEPPS Standards: 1, 2, 3, 5  
Book: N/A  
Materials Fee: N/A  
Supplies: Laptop/Computer to access Zoom & Moodle.  
Prerequisites: Students are required to access Friends University email account for all correspondence.  
For assistance, contact Help Desk at 316-295-5767 during business hours.

Professional Paths in Action

CRN: 20741 2 credits  
Instructors: Jon Maska & David vanThullenar  
Grade Levels: ALL Tuition: \$200  
Delivery: Online Instructor Fee: \$80

Meeting Dates: 04/01/2024-05/10/2024  
Enrollment Ends: 04/11/2024

Embark on a hands-on journey of self-directed growth with our immersive course, 'Professional Path's in Action' This dynamic program is designed for educators who not only want to take control of their professional development but also roll up their sleeves and implement the strategies they learn to actively implement pedagogical strategies geared towards fostering tangible student academic success. Throughout this workshop, participants will not just explore, but actively engage in personalized learning strategies that transcend the conventional Our workshop provides a platform for you to turn your aspirations into tangible projects, aligning them with your long-term career objectives. An additional fee of \$80, payable to Jon Maska, is due the first day of class. This course is an online class. Participants will use Moodle to complete their work. Additional computer requirements may be found at: [www.friends.edu/technology/](http://www.friends.edu/technology/). Enrollment closes prior to start date to allow time to establish Moodle accounts. If you need assistance with Moodle prior to class start date, please call Help Desk at 316-295-5767 or email at [helpdesk@friends.edu](mailto:helpdesk@friends.edu).  
For course information, contact Jon at [jon\\_maska@friends.edu](mailto:jon_maska@friends.edu).

Learning Forward Standards: 5, 6  
KEPPS Standards: 1, 3, 5  
Book: N/A  
Materials Fee: N/A  
Supplies: Laptop/Computer to access Zoom & Moodle.  
Prerequisites: Students are required to access Friends University email account for all correspondence.  
For assistance, contact Help Desk at 316-295-5767 during business hours.





# SPECIALIZE IN THE SCIENCE OF READING.

**Learn to implement Structured Literacy to help struggling readers in your teaching practice.**

Our courses are recognized by the Academic Language Therapy Association (ALTA)\* [altaread.org](http://altaread.org) to certify Academic Language Therapists. Academic Language Therapy is the diagnostic and prescriptive application of Multisensory Structured Language, engineered to mitigate or remediate Written Language Disorders, including dyslexia.

Certified Academic Language Therapists (CALTs) complete a series of study, practice, and ALTA requirements to provide intensive, results-driven science of reading instruction.

You can apply graduate credit elective hours toward the Dyslexia and Literacy Interventionist Concentration through an adjunct instructor partnership with Friends University, indicated with a gold marker badge in their Dyslexia Intervention Guide (available at [funlearn.org/courses](http://funlearn.org/courses).)

(Courses are newly named as "Structured Literacy Intervention Specialist" courses by Friends University.)



**\*What is ALTA?**

**Teach struggling readers how to read.  
Become a Structured Literacy Intervention Specialist.**



Courses are conveniently scheduled throughout the year at Phillips Fundamental Learning Center, PFLC. ([funlearn.org](http://funlearn.org)) For more information, call Sydney at PFLC, 316-684-7323.

**Every school needs a Structured Literacy Intervention Specialist.**

*Be the one who makes an impact on the success of your students.*

**Phillips  
Fundamental  
Learning  
Center.**



*Specialists  
in bringing  
literacy  
to life.*



Learn more at [friends.edu/read](http://friends.edu/read)  
[adultrecruitment@friends.edu](mailto:adultrecruitment@friends.edu)  
316-295-5300

**FRIENDS  
UNIVERSITY**



## Phillips Fundamental Learning Center

2220 E. 21st St. N. Wichita, KS 67214

316-684-7323 | [www.funlearn.org](http://www.funlearn.org) | [info@funlearn.org](mailto:info@funlearn.org)

Phillips Fundamental Learning Center requires a separate fee for their workshops, which includes materials. Please contact Phillips Fundamental Learning Center at 316-684-7323 for fees and application. You must register with Phillips Fundamental Learning Center, in conjunction to registering for credit through Friends University. Credit for FLC courses through Friends University is available for \$85 per credit hour. For enrollment for graduate credit, please visit [www.friends.edu/edworkshops](http://www.friends.edu/edworkshops). Enrollment to receive credit through Friends University closes 10 days after the listed start date\*.

# Phillips Fundamental Learning Center™



Phillips Fundamental Learning Center is a privately funded 501(c)3, educational not-for-profit serving children with significant reading, spelling and writing difficulties, including children with dyslexia. Our mission specifically addresses the importance of teaching children to read utilizing research validated literacy instruction and educating parents and the educational community with the same intention and resolve.

PFLC courses are recognized by the Academic Language Therapy Association (ALTA) to certify Academic Language Therapists. Academic Language Therapy is the diagnostic and prescriptive application of Multisensory Structured Language, engineered to mitigate or remediate Written Language Disorders, including dyslexia. Certified Academic Language Therapists complete a series of study, practice, and ALTA requirements to provide intensive, results-driven science of reading instruction. You can apply graduate credit elective hours toward the Dyslexia and Literacy Interventionist Concentration through our adjunct instructor partnership with Friends University, indicated with a gold marker badge. Courses are newly named as "Structured Literacy Intervention Specialist" courses by Friends University.



### Academic Language Therapy

is the diagnostic and prescriptive application of Multisensory Structured Language to mitigate or remediate written-language disorders, including dyslexia.

### The Academic Language Therapy Association® (ALTA)

is the credentialing organization which establishes, maintains, and promotes professional standards of education, practice, and conduct for Certified Academic Language Practitioners, Instructors of Certified Academic Language Practitioners, Certified Academic Language Therapists, and Qualified Instructors.

### Membership Levels

- Certified Academic Language Practitioner (CALP)
- Instructor of CALP (I-CALP)
- Certified Academic Language Therapist (CALT)
- Qualified Instructor
- Trainee Affiliate
- Honorary Lifetime Member



**Structured Literacy Practicum Experience****CRN: 20790****3 credits**

Instructor: Phillips Fundamental Learning Center

Grade Levels: K-12

Tuition: \$255

Delivery: On-Ground Instructor Fee: Contact PFLC

Location: Phillips Fundamental Learning Center

2220 E. 21st St. N., Wichita, KS 67214

Meeting Dates: 01/16/2024-05/11/2024

(8:30 am-4:30 pm)

Enrollment Ends: 05/11/2024

The practicum experience allows instructors to apply the teaching methods that they have learned during either the Take Flight Courses or Literacy Intervention Specialist Courses. Instructors will teach the appropriate lesson of acquired skill one hour a day with an individual student or small group of children. Two graduate credits available through Friends University for \$170. For PFLC Course deposit and course pricing guide, please contact them at 316-684-7323 to register for the class, set up your payments, and pay the non-refundable deposit. This workshop will meet at Phillips Fundamental Learning Center, 2220 East 21st Street North, Wichita, KS, 67214. Enrollment closes 10 days from listed start date.

For course information, contact Tammy at [tkofford@funlearn.org](mailto:tkofford@funlearn.org).

*Learning Forward Standards: 1, 4, 5, 6, 7**KEPPS Standards: 1, 2, 4, 5, 6, 7, 8, 9**Book: N/A**Materials Fee: N/A**Supplies: N/A**Prerequisites: Bachelor's Degree & interview through FLC.***The Fundamental Case****CRN: 20792****.5 credit**

Instructor: Phillips Fundamental Learning Center

Grade Levels: K-5

Tuition: \$42.50

Delivery: On-Ground Instructor Fee: Contact PFLC

Location: Phillips Fundamental Learning Center

2220 E. 21st St. N., Wichita, KS 67214

Meeting Dates: 02/02/2024 (9:00 am-4:00 pm)

Enrollment Ends: 02/12/2024

(Previously titled: Phonological Awareness) This one-day instructional workshop teaches research related to dyslexia and the importance of phonological awareness. Phonological awareness is a necessary foundational skill for reading, writing, and spelling. Research shows that phonological awareness skills can be taught through direct instruction and practice. Discover the principles of planning strategic lessons to address these critical skills. Learn how to incorporate manipulatives and reinforcement activities to make this crucial learning fun! One-half graduate credit available through Friends University for \$42.50. For PFLC Course deposit and course pricing guide, please contact them at 316-684-7323 to register for the class, set up your payments, and pay the non-refundable deposit. This workshop will meet at Phillips Fundamental Learning Center, 2220 East 21st Street North, Wichita, KS, 67214. Enrollment closes 10 days from listed start date.

For course information, contact Tammy at [tkofford@funlearn.org](mailto:tkofford@funlearn.org).

*Learning Forward Standards: 5, 6**KEPPS Standards: 2, 8, 9**Book: N/A**Materials Fee: N/A**Supplies: N/A**Prerequisites: N/A*

**The Grammar Case**

CRN: 20794 .5 credit  
Instructor: Phillips Fundamental Learning Center  
Grade Levels: K-12 Tuition: \$42.50  
Delivery: On-Ground Instructor Fee: Contact PFLC  
Location: Phillips Fundamental Learning Center  
2220 E. 21st St. N., Wichita, KS 67214

Meeting Dates: 03/01/2024 (9:00 am-4:00 pm)  
Enrollment Ends: 03/11/2024

(Previously titled Grammar by Colors)  
This workshop introduces parents, teachers or other professionals to a multisensory approach to teaching the basic elements of English grammar to children in grades 2-12. This one-day instructional workshop (6 hours of classroom contact time) introduces and reinforces the eight basic parts of speech utilizing a color coding system and strategies that promote multisensory teaching techniques and activities. This workshop includes an introduction to basic sentence and paragraph structure, transitioning into expanded sentence and paragraph structure. One-half graduate credit will be available through Friends University. For PFLC Course deposit and course pricing guide, please contact them at 316-684-7323 to register for the class, set up your payments, and pay the non-refundable deposit. This workshop will meet at Phillips Fundamental Learning Center, 2220 East 21st Street North, Wichita, KS, 67214. Enrollment closes 10 days from listed start date.  
*For course information, contact Tammy at tkofford@funlearn.org.*

*Learning Forward Standards: 1, 4, 5, 6, 7*  
*KEPPS Standards: 1, 2, 4, 5, 6, 7, 8, 9*  
*Book: N/A*  
*Materials Fee: N/A*  
*Supplies: N/A*  
*Prerequisites: N/A*

**The Fundamental Case**

CRN: 20795 .5 credit  
Instructor: Phillips Fundamental Learning Center  
Grade Levels: K-5 Tuition: \$42.50  
Delivery: On-Ground Instructor Fee: Contact PFLC  
Location: Phillips Fundamental Learning Center  
2220 E. 21st St. N., Wichita, KS 67214

Meeting Dates: 04/05/2024 (9:00 am-4:00 pm)  
Enrollment Ends: 04/15/2024

(Previously titled: Phonological Awareness) This one-day instructional workshop teaches research related to dyslexia and the importance of phonological awareness. Phonological awareness is a necessary foundational skill for reading, writing, and spelling. Research shows that phonological awareness skills can be taught through direct instruction and practice. Discover the principles of planning strategic lessons to address these critical skills. Learn how to incorporate manipulatives and reinforcement activities to make this crucial learning fun! One-half graduate credit available through Friends University for \$42.50. For PFLC Course deposit and course pricing guide, please contact them at 316-684-7323 to register for the class, set up your payments, and pay the non-refundable deposit. This workshop will meet at Phillips Fundamental Learning Center, 2220 East 21st Street North, Wichita, KS, 67214. Enrollment closes 10 days from listed start date.  
*For course information, contact Tammy at tkofford@funlearn.org.*

*Learning Forward Standards: 5, 6*  
*KEPPS Standards: 2, 8, 9*  
*Book: N/A*  
*Materials Fee: N/A*  
*Supplies: N/A*  
*Prerequisites: N/A*

## ***The Grammar Case***

CRN: 20797 .5 credit

Instructor: Phillips Fundamental Learning Center

Grade Levels: K-12 Tuition: \$42.50

Delivery: On-Ground Instructor Fee: Contact PFLC

Location: Phillips Fundamental Learning Center

2220 E. 21st St. N., Wichita, KS 67214

Meeting Dates: 05/03/2024 (9:00 am-4:00 pm)

Enrollment Ends: 05/11/2024

(Previously titled Grammar by Colors)

This workshop introduces parents, teachers or other professionals to a multisensory approach to teaching the basic elements of English grammar to children in grades 2-12. This one-day instructional workshop (6 hours of classroom contact time) introduces and reinforces the eight basic parts of speech utilizing a color coding system and strategies that promote multisensory teaching techniques and activities. This workshop includes an introduction to basic sentence and paragraph structure, transitioning into expanded sentence and paragraph structure. One-half graduate credit will be available through Friends University. For PFLC Course deposit and course pricing guide, please contact them at 316-684-7323 to register for the class, set up your payments, and pay the non-refundable deposit. This workshop will meet at Phillips Fundamental Learning Center, 2220 East 21st Street North, Wichita, KS, 67214. Enrollment closes 10 days from listed start date.

*For course information, contact Tammy at tkofford@funlearn.org.*

*Learning Forward Standards: 1, 4, 5, 6, 7*

*KEPPS Standards: 1, 2, 4, 5, 6, 7, 8, 9*

*Book: N/A*

*Materials Fee: N/A*

*Supplies: N/A*

*Prerequisites: N/A*

## Verizon Innovative Learning Credits

In collaboration with Digital Promise and their partner schools; Friends University Graduate Workshops is offering credit for 6th -12th grade teachers and coaches for completion of the VILS micro credentials. Enrollment and registration information is on our webpage at [www.friends.edu/edworkshops](http://www.friends.edu/edworkshops).

Information and log-ins for the micro credentials should be provided by your school tech coach, instructional coach, or principal. Assistance with the Digital Promise platform should be directed to Digital Promise or your school site tech coach. These are not on Moodle.

<b>Friends University Workshop Options Titles</b>	<b>Credit Options (individual CRN enrollment numbers)</b>	<b>VILS Micro Credential Options</b>
<b>Transitioning to Remote Learning</b>	<b>1 Credit for completion of one credential = \$85</b> Fall: CRN 11909 Spring: CRN 20764 <b>2 credits for completion of two credentials = \$170</b> Fall: CRN 11910 Spring: CRN 20765 <b>3 credits for completion of three credentials = \$255</b> Fall: CRN 11911 Spring: CRN 20766	<ul style="list-style-type: none"> <li>• Conducting a Needs Assessment</li> <li>• Developing a Virtual Desk for Remote Learning</li> <li>• Designing Synchronous and Asynchronous Instruction</li> <li>• Communicating with Learners &amp; Families to Support Digital Learning</li> <li>• Engaging in Continuous Improvement for Digital Learning</li> </ul>
<b>Digital Fluency</b>	<b>1 Credit for completion of one credential = \$85</b> Fall: CRN 11912 Spring: CRN 20767 <b>2 credits for completion of two credentials = \$170</b> Fall: CRN 11913 Spring: CRN 20768 <b>3 credits for completion of three credentials = \$255</b> Fall: CRN 11914 Spring: CRN 20769	<ul style="list-style-type: none"> <li>• Moving Forward with Hybrid Learning</li> <li>• Evergreen Tools for Remote Learning</li> <li>• Developing &amp; Facilitating Virtual Projects</li> <li>• Enhance Learning with Augmented Reality (AR)</li> <li>• Effectively Leveraging Virtual Reality in the Classroom</li> <li>• Leverage the Power of Podcasts &amp; Video</li> </ul>
<b>Designing for Learner Variability</b>	<b>1 Credit for completion of one credential = \$85</b> Fall: CRN 11915 Spring: CRN 20770 <b>2 credits for completion of two credentials = \$170</b> Fall: CRN 11916 Spring: CRN 20771 <b>3 credits for completion of three credentials = \$255</b> Fall: CRN 11917 Spring: CRN 20772	<ul style="list-style-type: none"> <li>• Understanding Learner Variability</li> <li>• Design Better Learning Experiences with Learner Variability</li> <li>• Applying Learner Variability to Coaching Practices</li> <li>• Applying Learner Variability to Teaching Practices</li> <li>• Make Student Thinking Visible</li> </ul>

## Verizon Innovative Learning Credits

In collaboration with Digital Promise and their partner schools; Friends University Graduate Workshops is offering credit for 6th -12th grade teachers and coaches for completion of the VILS micro credentials. Enrollment and registration information is on our webpage at [www.friends.edu/edworkshops](http://www.friends.edu/edworkshops).

Information and log-ins for the micro credentials should be provided by your school tech coach, instructional coach, or principal. Assistance with the Digital Promise platform should be directed to Digital Promise or your school site tech coach. These are not on Moodle.

<b>Friends University Workshop Options Titles</b>	<b>Credit Options (individual CRN enrollment numbers)</b>	<b>VILS Micro Credential Options</b>
<b>Designing Inclusive and Accessible Learning Experiences</b>	<b>1 Credit for completion of one credential = \$85</b> Fall: CRN 11918 Spring: CRN 20773 <b>2 credits for completion of two credentials = \$170</b> Fall: CRN 11919 Spring: CRN 20774 <b>3 credits for completion of three credentials = \$255</b> Fall: CRN 11920 Spring: CRN 20775	<ul style="list-style-type: none"> <li>• Creating Digitally Inclusive and Accessible Learning Experiences</li> <li>• Building Powerful Family &amp; Community Partnerships</li> <li>• The Talk: Valuing Diversity in Teaching Practices</li> <li>• Social-Emotional Learning in Today's Classroom</li> </ul>
<b>Introduction to Instructional Tech Coaching Year One</b>	<b>1 Credit for completion of one credential = \$85</b> Fall: CRN 11921 Spring: CRN 20776 <b>2 credits for completion of two credentials = \$170</b> Fall: CRN 11922 Spring: CRN 20777 <b>3 credits for completion of three credentials = \$255</b> Fall: CRN 11923 Spring: CRN 20778	<ul style="list-style-type: none"> <li>• Coaching to Create a Digital Age Learning Environment</li> <li>• Leading through Coaching</li> <li>• Cultivating Digital Citizens</li> <li>• Feedback and Communication</li> <li>• Scalability/Sustainability</li> </ul>
<b>Introduction to Instructional Tech Coaching Year Two</b>	<b>1 Credit for completion of one credential = \$85</b> Fall: CRN 11924 Spring: CRN 20779 <b>2 credits for completion of two credentials = \$170</b> Fall: CRN 11925 Spring: CRN 20780 <b>3 credits for completion of three credentials = \$255</b> Fall: CRN 11926 Spring: CRN 20781	<ul style="list-style-type: none"> <li>• Refining the Vision &amp; Knowing Ourselves as Leaders</li> <li>• Conducting Productive Meetings &amp; Building Trust</li> <li>• Developing the Emotional Intelligence of a Team</li> <li>• Engaging in Healthy Communication</li> <li>• Coaching &amp; Supporting Diverse Adult Learners</li> <li>• Navigating Conflict</li> <li>• Reflective Practitioner</li> </ul>



## Learning Forward Standards for Professional Learning

Standards for Professional Learning outline the characteristics of professional learning that leads to effective teaching practices, supportive leadership, and improved student results. Learning Forward is the only association focused solely on the most critical level in improving schools – building the knowledge and skills of educators. Through the Standards for Professional Learning, Learning Forward leads the field in understanding what links professional learning to improved student achievement. We assist classroom, school, and system leaders in solving their toughest problems of practice. Learning Forward members experience practical learning opportunities, receive timely publications, and connect to like-minded educators from around the world.



### Standard 1: Learning Communities

Professional learning that increases educator effectiveness and results for all students occurs within learning communities committed to continuous improvement, collective responsibility, and goal alignment.

### Standard 2: Leadership

Professional learning that increases educator effectiveness and results for all students requires skillful leaders who develop capacity, advocate, and create support systems for professional learning.

### Standard 3: Resources

Professional learning that increases educator effectiveness and results for all students requires prioritizing, monitoring, and coordinating resources for educator learning.

### Standard 4: Data

Professional learning that increases educator effectiveness and results for all students uses a variety of sources and types of student, educator, and system data to plan, assess, and evaluate professional learning.

### Standard 5: Learning Designs

Professional learning that increases educator effectiveness and results for all students integrates theories, research, and models of human learning to achieve its intended outcomes.

### Standard 6: Implementation

Professional learning that increases educator effectiveness and results for all students applies research on change and sustains support for implementation of professional learning for long term change.

### Standard 7: Outcomes

Professional learning that increases educator effectiveness and results for all students aligns its outcomes with educator performance and student curriculum standards.

## Kansas Educator Preparation Program (KEPPS) Standards for Professional Education

### Standard 1: Learner Development

The teacher understands how learners grow and develop, recognizing that patterns of learning and development vary individually within and across cognitive, linguistic, social, emotional, and physical areas, and designs and implements developmentally appropriate, relevant, and rigorous learning experiences.

### Standard 2: Learning Differences

The teacher uses understanding of differences in individuals, languages, cultures, and communities to ensure inclusive learning environments that enable each learner to meet rigorous standards.

### Standard 3: Learning Environment

The teacher works with others to create learning environments that support individual and collaborative learning, includes teacher and student use of technology, and encourages positive social interaction, active engagement in learning, and self-motivation.

### Standard 4: Content Knowledge

The teacher understands the central concepts, tools of inquiry, and structures of the discipline(s) he or she teaches and creates content-specific learning and literacy experiences that make the discipline accessible and relevant to assure mastery of the content.

### Standard 5: Application of Content

The teacher understands how to engage learners through interdisciplinary lessons that utilize concept based teaching and authentic learning experiences to engage students in effective communication and collaboration, and in critical and creative thinking.

### Standard 6: Assessment

The teacher understands how to use multiple measures to monitor and assess individual student learning, engage learners in self-assessment, and use data to make decisions.

### Standard 7: Planning for Instruction

The teacher plans instruction that supports every student in meeting rigorous learning goals by drawing upon knowledge of content areas, technology, curriculum, cross-disciplinary skills, and pedagogy, as well as knowledge of learners and the community context.

### Standard 8: Instructional Strategies

The teacher understands and uses a variety of appropriate instructional strategies and resources to encourage learners to develop deep understanding of content areas and their connections, and to build skills to apply knowledge in relevant ways.

### Standard 9: Professional Learning and Ethical Practice

The teacher engages in ongoing professional learning and uses evidence to continually evaluate his/her practice, particularly the effects of his/her choices and actions on others (learners, families, other professionals, and the community), and adapts practice to meet the needs of each learner.

### Standard 10: Leadership and Collaboration

The teacher seeks appropriate leadership roles and opportunities to take responsibility for student learning, to collaborate with learners, families, colleagues, other school professionals, support staff, and community members to ensure learner growth, and to advance the profession.

## Graduate Workshops Registration Information and Policies

**Tuition** for workshops is listed individually with the description. Additional fees and/or reading material may be required. A \$30 per class University Technology Fee is included in the tuition price and is listed in the brochure. This is for the use of all university technology including but not limited to: projectors, computers, Moodle, online supports, SmartBoards, etc. There are no application fees required to receive graduate credit. Please see the current workshops brochure for details located at [www.friends.edu/edworkshops](http://www.friends.edu/edworkshops).

For a description of the minimum computer system requirements needed to take an **online workshop**, please visit to [www.friends.edu/technology/](http://www.friends.edu/technology/).

As a courtesy, Graduate Workshops provides a **reminder email** to enrollees prior to a workshop opening. Copies of workshop history, unofficial transcripts, and receipts may be located in your personal Student Self Service account. All correspondence occurs within your Friends University email account, and should be viewed regularly. For assistance, contact Help Desk at 316-295-5767 during business hours.

### **Cancelled Classes:**

On rare occasions, due to special circumstances or low enrollment, Graduate Workshops may be cancelled. A full refund will be administered in such circumstances. If you choose to transfer your enrollment and funds to a new workshop, please do so immediately (please refer to the Dropping/Adding Classes section for details on how to proceed). If you decide not to enroll in a new workshop, in two business days, the automatic drop and refund process will begin. Please contact Kathie Sell in Student Accounts at 316-295-5912 for details on the refund process.

### **Workshop Selections:**

A course previously taken for credit may not be repeated. Please check with your school's district administrator or Professional Development Committee (PDC) to ensure workshop selections meet re-licensure requirements. If you have questions, feel free to call Graduate Workshops at 316-295-5516.

### **Name/Address Change:**

Students are expected to maintain correct information with the University regarding local residence, permanent mailing address, and email addresses. To report any changes, please contact the Office of the Registrar at 316-295-5400. To report a name change, please send a copy of a government issued document (i.e. Social Security Card, Driver's License, Marriage Certificate, etc.) to the University Registrar's Office by email – [registrar@friends.edu](mailto:registrar@friends.edu).

### **Transcripts:**

To receive an official transcript of academic work at Friends University you must turn in a transcript request form. Please visit [www.friends.edu/transcripts](http://www.friends.edu/transcripts) to see our two options. Official transcripts have a fee and must be requested. Upon receipt of your request and payment, an official transcript will be issued. Please make sure that if you have not received a grade for a workshop, to mark the 'hold for teacher education workshop grades' under the special instructions and write in the workshop that you are holding if you are doing the written request. If you choose the online request, please select the 'Hold for semester grades' and we will hold for any workshops that you are currently enrolled. Please note that if this is not marked, your transcript will be sent out with the class 'in progress'. It is recommended to view your unofficial transcript through Student Self Service prior to requesting an official transcript. **For any transcript questions, please contact the University Registrar at 316-295-5400 or email [transcripts@friends.edu](mailto:transcripts@friends.edu).**

*Transcripts are not released if you have any indebtedness to the University or if there are any other holds placed upon your student record or account. Please check Student Self Service for any holds prior to completing a transcript request.*

### **Transcript Fees:**

**Electronic Request** \$15.50 per copy

**\*\*Please Note:** Additional charges may apply to your transcript order and are dependent upon the document destination(s) and the selected delivery method(s)

**Walk-in Hard Copy Request** \$25.50 per copy

For transcript information details, please go to [www.friends.edu/transcripts](http://www.friends.edu/transcripts).

***Dropping/Adding Classes:***

Students may add/drop workshops at any time during open enrollment periods (prior to enrollment ends date). A full refund will be issued for any workshop(s) that are dropped, with the understanding that the drop **must occur before midnight of the first day of the workshop**. If you are transferring to a new workshop, please add your new workshop selection prior to dropping. Your payment will transfer to the new workshop once the original workshop is dropped (as long as the two classes are equivalent in price). To add or drop a workshop, please contact Graduate Workshops office during business hours at 316-295-5516 or email us anytime at [educationworkshop@friends.edu](mailto:educationworkshop@friends.edu).

**There are no refunds given after midnight on the first day of class.** If you feel you have extenuating circumstances which warrant consideration of a refund after the refund date, please notify the Office of the Registrar to complete an Exceptions Request. If the Exception Request is approved, a refund will be issued. If the exception is denied, the student will have ten (10) days to appeal the decision to the Vice President of the University.

**NO REFUNDS** will be administered to non-degree seeking workshop students in the case of an administrative withdrawal. Graduate students in a Master's program follow the appropriate refund schedule as outlined in the Graduate School schedule book. Official transcripts will not be issued until any indebtedness to the University has been paid.

***Student Withdrawal:***

If you chose to withdrawal completely from the University (you wish to take zero (0) workshops for that term/semester), students must notify the Office of the University Registrar in order to completely withdrawal from all workshops. Students will not be able to completely drop all of their workshops through their Student Self Service. Master students in graduate programs must contact their Program Director. The student will fill out a student withdrawal form and the University Registrar will complete the withdrawal process and notify the appropriate departments.

**Discontinued class attendance does not constitute an official withdrawal.** The official withdrawal date will be the date this procedure is initiated. If a student does not attend a workshop, the University may elect to administratively withdraw the student from all coursework/workshops (see next section).

***Administrative Withdrawal:***

Friends University may elect to initiate an administrative withdrawal in order to withdraw a student from all classes for any of the following reasons:

1. The student has failed to provide the documentation required by the University in order for the student to achieve full admission status.
2. The student has failed to meet the University's basic standards for academic performance and/or progress.
3. The student is no longer attending any classes.
4. The student has failed to provide documentation requested by the University in order to complete the student's financial aid file.
5. The student has failed to make payment of tuition and/or fees to the University in the manner, amount and at the time agreed upon between the student and the University's Student Account Services Office.
6. The student has failed to meet the University's code of conduct or community life standards.
7. The student has failed to demonstrate adequate academic achievement, progress and/or expected minimal performance competency(ies) as determined by the student's program or major.

Should Friends University elect to initiate an administrative withdrawal, written notification will be sent to the student. The student will have ten (10) business days to appeal any administrative withdrawal. The completion of an administrative withdrawal does not relieve the student from his or her financial obligations to the University. All charges, which are unpaid by the student at the time of administrative withdrawal, will become immediately due and payable. Refunds will be issued and credits applied in accordance with the University's published refund policy.

*Friends University does not discriminate against academically qualified students on the basis of race, color, national or ethnic origin, sex, disability or age in its programs and activities. Accredited by the Higher Learning Commission and a member of the North Central Association, 230 S. LaSalle Street, Suite 7-500, Chicago, IL 60604; [www.ncahlc.org](http://www.ncahlc.org); 1-800-621-7440.*