



**FRIENDS**  
**UNIVERSITY**  
Office of Financial Aid

**Financial Aid**  
**Independent Non-Filer Form**  
**2024-2025**

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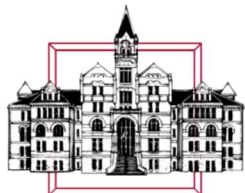
Student's Last Name	First Name	Student ID
	@student.friends.edu	( )
E-mail Address (Friends Financial Aid will only respond to your student email)		Phone Number

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**Section 1. Student Questions**

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- 1A)  I, the student, was required to file a 2022 income tax return.  
*(If box 1A has been check marked, skip 1B/C and move onto Section 2 Spouse Questions, if applicable, on page 2, if not applicable, then sign/date the form on Section 3)*
- 1B)  I, the student, was NOT employed and had \$0 income (no income) earned from work in 2022. I was also not required to file 2022 taxes.  
*(If box 1B has been check marked, skip 1C and complete the requirements listed below for Section 2B. Once completed, then move onto Section 2 Spouse Questions, if applicable, if not applicable, then sign/date the form on Section 3)*
- If you (the student) were not required to file 2022 taxes, then you will need to submit the following:
    - IRS Form 4506-T. You must also request the verification of non-filing status statement from the IRS.
      - You can obtain this document by logging onto [irs.gov](https://irs.gov) and request form 4506-T.
        - Answer questions 1-5
        - Select box #7
        - Input 12/31/2022 on line #9
        - Include a wet signature and date the form
    - You may mail/fax the form to the correct address that is indicated on the form, then you should receive a statement of non-filing status within 10 business days.
- 1C)  I, the student, was employed in 2022, but did not earn enough to be required to file 2022 taxes.  
*(If box 1C has been check marked, complete all requirements listed below for Section 2C. Once completed, then move onto Section 2 Spouse Questions, if applicable, if not applicable, then sign/date the form on Section 3)*
- Listed below are the name(s) of my employer(s) and the amount earned from each even those who did not issue a W-2 form.
  - You **will** need to submit copies of **all** of your 2022 W2's.
  - If you are unable to submit 2022 W2's or did not receive 2022 W2's, because it was **not issued** to you then you will need the following:
    - Submit a signed/dated statement of the sources of your income and the amounts earned in 2022 as well as this independent non-filer statement form.
  - If you (the student) were not required to file 2022 taxes, then you will need to submit the following:
    - IRS Form 4506-T. You must also request the verification of non-filing status statement from the IRS.
      - You can obtain this document by logging onto [irs.gov](https://irs.gov) and request form 4506-T.



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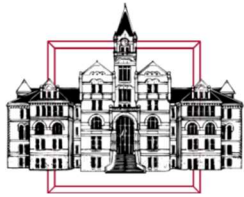
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- Answer questions 1-5
- Select box #7
- Input 12/31/2022 on line #9
- Include a wet signature and date the form
- You may mail/fax the form to the correct address that is indicated on the form, then you should receive a statement of non-filing status within 10 business days.

Student's Employer(s) Name	2022 Amount Earned	Attached Copy of 2022 W-2
	\$	<input type="checkbox"/> Yes <input type="checkbox"/> Not issued, but statement provided
	\$	<input type="checkbox"/> Yes <input type="checkbox"/> Not issued, but statement provided
	\$	<input type="checkbox"/> Yes <input type="checkbox"/> Not issued, but statement provided
	\$	<input type="checkbox"/> Yes <input type="checkbox"/> Not issued, but statement provided

**Section 2. Spouse Questions (If Applicable)**

- 2A)  I, the spouse, was required to file a 2022 income tax return.  
*(If box 2A has been check marked, skip 2B/C and sign/date the form on Section 3)*
- 2B)  I, the spouse, was NOT employed and had \$0 income (no income) earned from work in 2022. I was also not required to file 2022 taxes.  
*(If box 2B has been check marked, skip 2C and complete the requirements listed below for Section 2B. Once completed, then sign/date the form on Section 3)*
- If you (the spouse) were not required to file 2022 taxes, then you will need to submit the following:
    - IRS Form 4506-T. You must also request the verification of non-filing status statement from the IRS.
      - You can obtain this document by logging onto [irs.gov](https://www.irs.gov) and request form 4506-T.
        - Answer questions 1-5
        - Select box #7
        - Input 12/31/2022 on line #9
        - Include a wet signature and date the form
    - You may mail/fax the form to the correct address that is indicated on the form, then you should receive a statement of non-filing status within 10 business days.



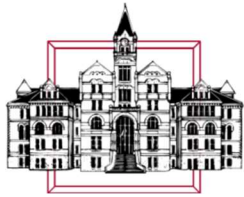
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2C)  I, the spouse, was employed in 2022, but did not earn enough to be required to file 2022 taxes.  
*(If box 2C has been check marked, complete all requirements listed below for Section 2C. Once completed, then sign/date the form on Section 3)*

- Listed below are the name(s) of my employer(s) and the amount earned from each even those who did not issue a W-2 form.
- You (the spouse) **will** need to submit copies of **all** of your 2022 W2's.
- If you are unable to submit 2022 W2's or did not receive 2022 W2's, because it was **not issued** to you then you will need the following:
  - Submit a signed/dated statement of the sources of your income and the amounts earned in 2022 as well as this independent non-filer statement form.
- If you (the spouse) were not required to file 2022 taxes, then you will need to submit the following:
  - IRS Form 4506-T. You must also request the verification of non-filing status statement from the IRS.
    - You can obtain this document by logging onto [irs.gov](https://irs.gov) and request form 4506-T.
      - Answer questions 1-5
      - Select box #7
      - Input 12/31/2022 on line #9
      - Include a wet signature and date the form
  - You may mail/fax the form to the correct address that is indicated on the form, then you should receive a statement of non-filing status within 10 business days.

Spouse Employer(s) Name	2022 Amount Earned	Attached Copy of 2022 W-2
	\$	<input type="checkbox"/> Yes <input type="checkbox"/> Not issued, but statement provided
	\$	<input type="checkbox"/> Yes <input type="checkbox"/> Not issued, but statement provided
	\$	<input type="checkbox"/> Yes <input type="checkbox"/> Not issued, but statement provided
	\$	<input type="checkbox"/> Yes <input type="checkbox"/> Not issued, but statement provided



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**Section 3. Student/Spouse Signature**

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By signing this document, I/we certify that all the information reported is complete and accurate.

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Spouse Signature (Optional)

\_\_\_\_\_  
Date

*Typed signatures cannot be accepted.*

If you have any questions, please call (316) 295-5100. You may submit this form in person, fax (316) 295-5703 or mail. Please be sure and encrypt any email that contains personal identifiable information (PII). We are unable to accept PII that has not been encrypted.

If you purposely give false or misleading information, you may be fined \$20,000, sentenced to jail or both.